

Clinical Science Curriculum Committee (CSCC) Meeting Minutes
Tuesday, June 9, 2020 @ 5:00 pm via Zoom

In attendance: Marc Basson, Pat Carr, Bryan Delage, Michael Booth, Minnie Faith, Stacie Klegstad, Scott Knutson, Parag Kumar, Jay MacGregor, Marlys Peterson, Jim Porter, Jodi Rathjen, Jim Roerig, Luke Roller David Schmitz, Kamille Sherman, Jon Solberg, Michael Storandt, Steve Tinguely, Chris Tiongson, Rick Van Eck, Susan Zelewski.

Not in attendance Dinesh Bande, Chris DeCock, Mac Dyke, Marcia Francis, Alex Hron, Walter Kemp, Jau-Shin Lou, Dennis Lutz, Devendranath Mannuru, Alicia Norby.

Minutes submitted by: Alissa Hancock

Reviewed by: Susan Zelewski

Approved by: Michael Booth and Kamille Sherman

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 5:02 p.m. by the chair Dr. Susan Zelewski.	Informational
2. Approval of May 12, 2020 minutes		MSC to approve the May 12, 2020 minutes. Jon Solberg / Jay Macgregor // carried.
3. Old Business	<p>a.) Policies and Procedures</p> <p>a. Policies Review Update</p> <p>i. Absence policy for the 3rd years 2020-2021 due to scheduling changes We misstated the policy originally within the document and will update so it's accurate that makeups will be needed if missed more than 2 days instead of 3 days. The departments would like to keep the policy pertaining to each clerkship rather than 8 weeks in the schedule for the altered Covid clerkship schedule for 2020-2021. Administrators will be tracking absence days for the first half of the clerkship. Also, the form will be updated in the word document and has to be updated on the website.</p> <p>b. STEP 1 study day make-up Standardized make-up procedures that we had requested from departments.</p>	<p>MSC to approve Absence Policy as updated. Bryan Delage / Jay Macgregor // carried.</p> <p>MSC to approve the STEP 1 study day make-up plan as presented. Kamille Sherman / Chris Tiongson // carried.</p>

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4. New Business	a.) Clerkship Director Checklists	Tabled
	<p>b.) 6.2 Review / Peds and OB updates</p> <p>The changes that were made for this year was an increase for pediatrics with well child exams from 5 to 10, chronic case has been eliminated, clip cases decreasing from 30 to 18 because the clerkship length is begin reduced. OB: reduction in the number of required breast exams because students are having difficulty getting those completed with the patients not allowing students to participate and they are getting similar experiences in FM and surgery. The Exam under anesthesia cases have been removed based on an ethical concerns.</p> <p>The clinical science boot camp this year did not happen due to COVID, but students did get a virtual case to work on as a small group. We will have to work on getting some of those skills exams completed next year either through the SHaPE truck or other ways.</p>	MSC to approve the 6.2 changes. Kamille Sherman / Chris Tionson // carried.
	<p>c.) Timing of the Family Medicine Clerkship tied to ROME in Phase 2 curriculum development.</p> <p>Request is from the department of Family Medicine to have more family medicine slots available on all sites for all four years and trying to be present in the phase 1. We are trying to hold onto sites for AIs and would like to have all the FM clerkships be on a 12 month rotation instead of 15 months to help balance all the sites with our AI students and the phase 1 students without losing spots for the AIs.</p> <p>The departments would like to look over how this might affect their clerkships starting in January 2022 to limit family medicine within a 12 month period.</p>	Action Item: continue discussion in 2 months.
	d.) Clerkship Basic Science Objectives	MSC to approve the Basic Science Objectives.

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	All objectives have been complied and will take affect for the first rotation in 2020-2021.	Bryan Delage / Michael Booth // carried.
	<p>e.) STEP 2 CS suspension and assurance of student skills For the next 12-18 months Step 2 CS is suspended and our typical clinical skills exam will not be happening this year as it has in the past due to Covid pandemic restrictions. We have a super mini verison. Where there is single case that students can work on in small groups. Our current class we will not have a CSA exam for them and we should try to develop something for our students to prove they have these skills for residencies.</p>	MSC to explore the possibility to set up a UND clinical Skills exam independent of the NBME Step 2 CS. Michael Booth / Chris Tionson // carried.
	<p>f.) Years 3 & 4 objectives We have a new charge from CEMS because only course objectives will be used for mapping the curriculum and course and session objectives will be the only items with the official title "objective". This has been approved by UMEC. We as a committee need to decide if we still want to keep the year objectives but just name them something else because we cannot use objectives anymore or stop using them.</p> <p>These are the overarching goals we use to help track that students learning over the year. It was agreed that they are helpful and should be kept. The new term will be "benchmarks".</p>	MSC to keep and rename the year 3 & 4 objectives to Year 3 & 4 Benchmarks. Michael Booth / Kamille Sherman // carried.
5. Electives	<p>a.) Hold-Virtual Radiology and Virtual Emergency Medicine</p> <ul style="list-style-type: none"> i. There are schools that are offering virtual away electives and after discussion students will be allowed to take those virtual electives. Also we should be flexible with the number of virtual away electives they can take. Students have to spend 4 rotations on a UND campus and one has to be an AI. They will be able to take up to 4 virtual rotations in year 4. ii. There are two virtual electives that have requested to be placed on hold because the experience is better if they are able to be in person for the 	MSC to have students take 4 rotations with one of those being an AI within UND and all students to take virtual away rotations, with the in-person restrictions still in place. Bryan

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	<p>rotation. However, it will remain available as a virtual elective if needed again. North Dakota is still recommending a 14-day quarantine after traveling outside the state and SMHS is requiring that quarantine. These electives would remain an option for those students in that situation but would prefer if they are accepted on a case by case basis. Some electives might need to be alternated a little for a 2-week electives for the quarantine time and per request.</p>	<p>Delage / Michael Booth // carried.</p> <p>MSC that 4th year Radiology and Emergency Medicine virtual electives remain available to students on a case by case bases. Jon Solberg / Luke Roller // carried.</p>
	<p>b.) Path 9402, 9403 Just rewritten into the new format</p> <p>c.) Ped Neuro 9210, 9104 Will be a neurology course and not a pediatrics and will have three sections</p> <p>d.) Ped Cardiology 9204-2, 9202-1 Added a new site and one objective was edited.</p> <p>e.) FM AI, Mobridge and Moose Lake Added two new locations for the AI</p> <p>f.) BIMD 9301 Will replace the pharmacology and microbiology electives</p> <p>g.) FM, Sports Medicine All changes in this elective will apply to all other sections and all locations</p>	<p>MSC to approve all electives. Michael Booth / Bryan Delage // carried.</p>
<p>6. Reports from Committees</p>	<p>a.) MCC - Dr. Zelewski All the COVID changes were approved. Service learning change went straight to UMEC because it affects the phases of the curriculum. LCME require some preparation work for service learning and there have been some questions added to the website. Also the STEP 2 CS exam was waived for graduation, due to the suspension of the exam.</p>	<p>Information</p>

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	b.) GMEC – Dr. Zelewski Discussed letters of notification. Minot has low pediatric numbers and have more family medicine doctors more involved. The CFMs’ numbers are down due to COVID but Bismarck is up to 90% capacity; Minot is at 70% and they have hired a specialist to help attract more patients to increase the numbers.	Information
	c.) EASRS – Dr. Tinguely	No Report
	d.) CEMS – Dr. Zelewski Objective change with mapping and have been discussing the reporting of the curriculum overall.	Information
7. Area Updates		
8. Adjournment	Meeting was adjourned at 6:33 p.m.	<i>The next regular meeting is scheduled for July 14, 2020, at 5:00 pm.</i>