

Clinical Science Curriculum Committee (CSCC) Special Meeting Minutes
 Tuesday, March 9, 2021 @ 5:00 pm via Zoom

In attendance: Sandi Bates, Pat Carr, Chris DeCock, Bryan Delage, Minnie Faith, Stacie Klegstad, Scott Knutson, Parag Kumar, Jay MacGregor, Devendranath Mannuru, Bree Melicher, Jim Porter, Jodi Rathjen, Jim Roerig, Kamille Sherman, Michael Storandt, Susan Zelewski.

Guest: Peter Bueide and Nadia Toumeh

Not in attendance: Dinesh Bande, Marc Basson, Michael Booth Mac Dyke, Jau-Shin Lou, Dennis Lutz, Alicia Norby, Marlys Peterson, Luke Roller, David Schmitz, Jon Solberg, Robert Sticca, Steve Tinguely, Chris Tiongson.

Minutes submitted by: Alissa Hancock

Reviewed by: Susan Zelewski

Approved by: Jay Macgregor and Bryan Delage

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 5:03 p.m. by the chair Dr. Susan Zelewski.	Informational
2. Old Business	<p>a.) End of Year 3 clinical skills experience for the Class 2022 Dr. Jon Allen is requesting to cancel the Clinical Skills Assessment (CSA) that SMHS has done in the past to help students prepare for the STEP 2 CS. Last year we held a (CSPR) Clinical Skills Performance Review virtually and we were not able to provide adequate individual student feedback or data on the event. Also, we did not find it to be very helpful for the students or a positive balance of outcome with the effort it takes for this year.</p> <p>Suggestion for the future would to try to do something with the SHaPE program for the CSPR or to add something extra for that.</p>	<p>MSC to cancel the CSPR event and we will re-evaluate the need for the CSPR in a year for AY 2022-21. Kamille Sherman / Michael Storandt // carried.</p> <p>Dr. Zelewski and Dr. Allen will meet in the upcoming months to discuss plans for the class of 2023.</p>
	a.) 20-month Curriculum Calendar and Class 2024 Phase 2 & 3 timing	Tabled
	<p>b.) Year 3 & 4 (phase 2 & 3) Benchmarks review This is our yearly review of the benchmarks. They will be changing to the phase 2 & phase 3 benchmarks in the future. The benchmarks have been reviewed.</p>	Information

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	<p>c.) Phase 3 lottery timing This will be tabled until we know when phase 3 will start with the new 20-month curriculum.</p>	<p>Tabled</p>
	<p>d.) Standardized Scheduling Plan There were questions from both students and departments on the scheduling process that should be followed. We found that it was not always the same on each campus or department. This plan for scheduling will have all changes to a schedule need to be submitted and finalized 30-days prior to the start of the rotation. This is to help reduce the complications of last minutes' changes that require big lifts by volunteer faculty for the training of the students. Priority of scheduling will also be standardized across all departments now. Everyone seems happy to be going back to a written standardized scheduling plan.</p>	<p>MSC to recommend to UMEC the Scheduling Plan as presented. Jay Macgregor / Scott Knutson // carried.</p>
	<p>e.) STEP-1 early testing for numerical score – study time request for input MSII students Peter Bueide and Nadia Toumeh presented the options that students thought might be possible for a study prep course or time to be given to students what would like to take the STEP 1 exam earlier than when we have set aside for them within the curriculum for a numerical score instead of a pass/fail that we are anticipating to take place January 2022.</p> <p>It has been agreed upon that the criteria that was already approved by CSCC still stands. Where students need to be in good academic standing, pass the gateway CBSE exam and receive permission from their campus dean to take the STEP 1 exam early; this was originally approved with no dedicated study time provided.</p> <p>After experiencing what it is like to split a clerkship regularly this year. None of the clerkships will be split to make a study time available. We have found that the clerkship experience is more challenging and not as enjoyable and it has been in the past for both the student and preceptors.</p>	<p>MSC to recommend to UMEC after lengthy discussion and consideration CSCC would like to consider this further with additional information including a concrete list of students requesting study time, including their campus location and evidence from Drs. Porter and Carr that they meet the criteria to take STEP 1 early. Any schedule changes would not split any clerkship if</p>

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	<p>The idea to offer an additional STEP Prep Course would not be possible, however we could look into moving one of the already planned Prep Course from January to November. We will have to contact all the faculty involved.</p> <p>Realizing that by making accommodations for the students that would like to take STEP 1 early and provide them a study time; that it might affect other students that would not be wanting to do so. The students hope is that this would not have to happen. However, as of today we have 11 students that have been approved to take STEP 1 early with no dedicated study time but there are a total of 50 students eligible to do so, but could be less with one more gateway exam to go for block 8.</p> <p>CSCC would like to consider this further to help the students out. However, we will need additional information such as who the students are and their campus locations. This will affect greatly if this is possible for us to try to accommodate the students' request or not. At the very least we can state in the Dean's letter for the students that took the STEP 1 pass/fail were required to test in a time period when only pass/fail results were available due to curriculum revision.</p>	<p>we are able to come up with amendable plan. Noting that we would not approve something that would significantly impact the other students who have already chosen their preferred Step study and prep time. Bryan Delage / Dev Mannuru // carried.</p>
7. Area Updates		
8. Adjournment	Meeting was adjourned at 6:29 p.m.	<i>The next regular meeting is scheduled for April 13, 2021, at 5:00 pm.</i>