

Clinical Science Curriculum Committee (CSCC) Meeting Minutes
 Tuesday, April 13, 2021 @ 5:00 pm via Zoom

In attendance: Marc Basson, Sandi Bates, Michael Booth, Pat Carr, Chris DeCock, Bryan Delage, Minnie Faith, Stacie Klegstad, Scott Knutson, Parag Kumar, Jay MacGregor, Devendranath Mannuru, Bree Melicher, Marlys Peterson, Jim Roerig, Jim Porter, Jodi Rathjen, David Schmitz, Kamille Sherman, Jon Solberg, Susan Zelewski.

Not in attendance, Dinesh Bande, Mac Dyke, Jau-Shin Lou, Dennis Lutz, Alicia Norby, Luke Roller, Robert Sticca, Michael Storandt, Steve Tinguely, Chris Tiongson.

Minutes submitted by: Alissa Hancock

Reviewed by: Susan Zelewski

Approved by: Jay Macgregor and Dev Mannuru

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 5:01 p.m. by the chair Dr. Susan Zelewski.	Informational
2. Approval of March 9, 2021 & March 23, 2021 minutes		MSC to approve the March 9, 2021 & March 23, 2021 minutes. Jay Macgregor / Bryan Delage // carried.
3. Old Business	<p>a.) Policies and Procedures The Clinical Supervision Procedure and Clinical Rotation Scheduling Procedure were approved by UMEC. Please start educating faculty and students on both of these.</p> <p>b.) Covid-19 related concerns</p>	
4. New Business	<p>a.) Match Report This year we are very happy with how the Match went with 20% for Internal medicine, 17% for Family Medicine, 12% Surgery, 10% for Obgyn and Pediatrics and 9% for Emergency Medicine. We also had students with high quality matches within the state but also some great institutions on the east and west coasts.</p>	Information Dr. Porter

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	<p>b.) Objective Update</p> <p>There are four areas with objective updates. Pediatrics moved a sub-objective to a main objective as they were both were basic science objectives. Internal Medicine added basic science objectives also. Neurology and Surgery added objectives for socio economic status or social determnants of health.</p>	<p>MSC to approve the objective updates. Bryan Delage / Kamille Sherman // carried.</p>
	<p>c.) Clerkship Evaluation Form</p> <p>Students requested to UMEC that we evaluate the formatting of the evaluation form for the clerkships due to the subjective nature of the current benchmarks. UMEC directed this committee to revise the form.</p> <p>We have updated the wording on the form so that now students will be evaluated based on performance anchors rather than as a 3rd year, 4th year or intern level.</p> <p>Because of the tight timeline, we did not change the questions or scoring at this time to limit faculty development which will be required for the class of 2023 starting. We can re-evaluate the form and language going forward. Students have also had the opportunity to review the form and provide input & feedback as well on this core template. We are aware that individual clerkships have specific questions on their evaluation and we will work them to update the language to match the core template.</p> <p>There will have to be faculty development around the changes of the form. We also have to anticipate that we might need to adjust our honors levels based on the evaluation results change.</p>	<p>MSC to approve the updated Clerkship Evaluation Form. Bryan Delage / Dev Mannuru // carried.</p>
	<p>d.) 20-month Curriculum Calendar and Class 2024 Phase 2 & 3 timing</p> <p>With Phase 1 now being a 20-months in length instead of 18-months, we now need to recommend how we will be adjusting the timing in phase 2 & 3. Currently the transition between phase 2 & 3 is at the year 3-4 break. After discussion, it was preferred that we do not change the length of phase 3 with students needing to schedule interviews and electives.</p>	<p>MSC to recommend that phase 2 be shorted by 8-weeks by removing elective time and keep phase 3 as it is. Bryan Delage / Dev Mannuru // carried.</p>

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	<p>This will result in a recommendation to UMEC for the current time to eliminate 8 weeks of elective time from the phase 2 curriculum. This decision to eliminate elective time will be re-evaluated for the class of 2025 who will enter clerkships after the bulge.</p>	
	<p>e.) Phase 3 lottery timing The students are requesting that the phase 3 campus lottery be later in phase 1 because different campuses have more variety of electives offered. They would like time to try to figure out what specialty they are interested in before deciding a campus for phase 3. We have also added a question in the evaluation form so that students can leave reviews for phase 3 electives for other students to reference when making their selections.</p>	<p>MSC to recommend to move the Phase 3 Campus Lottery later into Phase 1. Bryan Delage / Kamille Sherman // carried.</p>
	<p>f.) Step 1 study time After our discussion with students the class president surveyed the class to get concrete numbers of students who would take STEP 1 early if study time was available. From the survey there are 24 additional students interested, so with the 9 already approved to take STEP 1 early would be about half the class. This is something that we cannot accommodate within the clerkships without restructuring schedules of even the students who are not requesting the study time. The students that presented the request were also not in favor of this if it would affect other students.</p> <p>There are 9 students that were already approved without designated study time by their campus dean. There is review session scheduled for rotations 5, 6, 7 for the coming academic year. The content for the STEP 2 review session is very different from STEP 1 review session.</p> <p>UMEC will have to approve a deadline for requesting to take STEP 1 early.</p>	<p>MSC to NOT approve the request for additional study time for those taking STEP 1 early because it would affect too many students. Bryan Delage / Kamille Sherman // carried.</p>

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	<p>g.) MILE Timing in Phase 2 We will discuss this at next meeting. Now that we have decided that we will be shortening phase 2.</p>	<p>Information</p>
	<p>h.) Course for IHI/QIPS Students will participate in this course throughout the entire phase 3, which will help with financial aid for students in phase 3 as they go for interviews or have vacation time. The biggest change between what we do right now is that students will have three additional modules in the IHI curriculum for quality improvement. With this addition, the students will now earn a basic certificate of quality improvement and patient safety to add to their CV and talk about in their interviews. The rubric for the project proposal is unchanged.</p>	<p>MSC to approve the IHI/QIPS course changes. Bryan Delage / Dev Mannuru // carried.</p>
	<p>i.) Grading Changes</p> <p>a. IMED Grading Adjustment Minor changes with the adding basic sciences and 20% of the grade is determined by the department as before.</p> <p>b. OBGYN Grading change (pre-lecture quiz) Changes were made based on the feedback they received from students regarding the quizzes, and have eliminated them. We have moved the 5% for quizzes to be added to the Mid-Term exam increasing it to be 20% of their grade.</p>	<p>MSC to recommend approval of the grading changes for Internal Medicine and OBGYN. Bryan Delage / Michael Booth // carried.</p>
	<p>j.) Review 6.2 Required Clinical Encounters This looks as the gaps and redundancies we have with objectives in the curriculum and nothing changed from last year. There is an overlap with Family Medicine and some of the other clerkships. The reason that Family Medicine does have the redundancies is because the approach to some of the topics is different that how the specialty would approach it. It also allows us to teach students to know their limits and when to refer a case to a specialty.</p>	<p>MSC to endorse the number of required encounters and redundancies as they were explained. Kamille Sherman / Dev Mannuru // carried.</p>

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	<p>k.) ISA Report The ISA is an Independent Student Analysis (ISA) report and is very similar to our mid-year survey that comes from Education Resource Department. The ISA is an LCME requirement that has to be student lead and they are given 70 questions to ask but they can add more. This year the ISA was about 200 questions long and they had 100% response rate from their classmates.</p> <p>The students are also working on doing a second ISA, which is not required, but they wanted to follow up with the students to see if the responses and changes we have been able to implement so far are working.</p> <p>There are four working groups being created to address issues in these different areas. One issue for the clinical area was that students would like storage and relaxation space while they are in the clinics/hospitals. We have found that this is a need for more education mostly on where these items are available. This should now be discussed with all students at the start of each clerkship.</p>	
<p>5. Electives</p>	<p>a.) PEDS Neurology elective – Sanford New section</p> <p>b.) FMED – Hyperbaric Medicine elective This is an exciting opportunity for students to learn about this treatment method and when it is appropriate. The Hyperbaric chamber will be delivered in June, so students cannot take this elective until then.</p>	<p>MSC to recommend approval of the Peds Neurology elective and the FMED Hyperbaric Medicine elective. Bryan Delage / Kamille Sherman // carried.</p>
<p>6. Reports from Committees</p>	<p>a.) UMEC - Dr. Zelewski The Annual Curriculum Retreat date has moved to September 10th. This allows us time to complete our annual reports for the retreat. The Gateway exam score (to enter phase 2) was lowered from 194 to 184 for the class of 2023 but students will still need to take the exam and achieve a 194 before taking STEP 1 to ensure they are well prepared. The early start for emergency medicine away electives was approved.</p>	<p>Information</p>

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	Education environment will be reviewed as a whole, so anticipate more questions coming your way regarding that.	
	b.) GMEC –Dr. Zelewski Discussion on educating residents about social media training and lots of letters of notification updates.	Information
	c.) EASRC	Information
	d.) CEMC – Dr. Zelewski Continue to work on Phase Reports, which will show if goals are being met and that there is horizontal and vertical integration within the curriculum.	Information
7. Area Updates	<p>There is also a new resource available to faculty and students called the LWW and can be found on the SMHS Library Resource webpage. This also provides students with opportunity to take self-assessments as they prepare for shelf and STEP exams.</p> <p>After discussion, this resource will need to be discussed further before it is renewed in the future. As we are not 100% sure that students will use this type of resources based on some feedback we have received from students and the textbooks we already provide them for clerkships. Further discussion will need to occur with other faculty members.</p>	Information
8. Adjournment	Meeting was adjourned at 6:30 pm.	<i>The next regular meeting is scheduled for May 11, 2021, at 5:00 pm.</i>