

Curriculum Evaluation and Management Subcommittee (CEMS) Meeting Minutes
Monday, May 11, 2020 @ 2:00 pm via Zoom

In attendance: Jon Allen, Clint Hosford, Adrienne Salentiny, John Shabb, Rick Van Eck, Susan Zelewski.

Not in attendance: Kurt Borg, Pat Carr, Megan Denis, Marcia Francis, Mark Koponen, Becca Maher, Dev Pant, Ken Ruit.

Minutes submitted by: Alissa Hancock

Reviewed by: Adrienne Salentiny

Approved by: Rick Van Eck and Patrick Carr

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 2:07 p.m. by Adrienne Salentiny.	Information
2. Old Business	a.) Minutes from April 27, 2020	MSC to approve April 27, 2020 minutes Jon Allen / Rick Van Eck // all in favor; carried.
3. New Business	a.) SIMPLE Changes were made to the measurement criteria for assessment from a person evaluation to an assessment evaluation per the discussion at the last meeting.	MSC to approve the SIMPLE objectives as presented. Rick Van Eck / John Shabb // carried.
	b.) Phase Objectives <ul style="list-style-type: none"> a. How should the curriculum classify and manage those new objectives? b. Are those new objectives to be considered “Phase Objectives” that are equivalent in the hierarchy to “Course Objectives” in Phase 1? c. Are clerkship objectives then akin to session objectives in the hierarchy? d. If so, does it matter that they are not as granular as Phase 1 session objectives? <p><i>Continuing the discussion:</i> The terminology that we use should be similar to what LCME uses otherwise it potentially could be very problematic. They do not use phase objectives, therefore we should not but how do we want to categorize within the curriculum. We currently have domains/competencies, course and session objectives. Phase objectives would have to sit between domains and course objectives. This would be an issue when mapping the curriculum. We currently have year objectives and phase objectives are essentially these.</p>	MSC to approve CEMS recommendation to UMEC that the term objective be reserved for course, clerkship and session objectives and by extension the domains/competencies. Any other use of the term objective is not an official part of the medical curriculum database or inventory for mapping and evaluation purposes.

Curriculum Evaluation and Management Subcommittee (CEMS) Meeting Minutes
Monday, May 11, 2020 @ 2:00 pm via Zoom

	<p>BSCS has defined that course and clerkship objectives are at the same level and we do not need to rewrite the current clerkship objectives because they are written clearly enough that everyone knows what they should be teaching or learning. However, if they were to be altered in the future they should follow the new objective structure.</p> <p>On the shelf exams, we cannot assess anything on a specific topic because we do not that detailed of a report of the scores. This would not allow us to fully support the idea of having objectives for each topic. All the electives are mapped to year objectives and will have to be remapped to domains/competencies with that level of objectives no longer being used in the curriculum mapping.</p> <p>Going forward, objectives will be used for mapping purposes. Groups can create other items to track topics in the curriculum without being used for mapping purposes. These would not fall under the same nomenclature.</p>	<p>Rick Van Eck / John Shabb // carried.</p>
	<p>c.) Systems whitepaper and CEMS Role Briefly went over the high points of the document and encouraged everyone to read through it carefully and think through the document before the next meeting in June.</p>	<p>Informational</p>
<p>New Business</p>		<p>Informational</p>
	<p>Future Tasks:</p> <ol style="list-style-type: none"> 1. Implementation of Keyword list (tbd with our transition to a new system and curricular change activities) 2. Ongoing activities to course level objectives, gaps, redundancies, and the curricular change process 3. Recommendation on subcompetencies (from SMHS Domains and Competencies document) 4. Review Element 7.2 	<p>Information</p>
<p>4. Adjournment</p>	<p>Meeting was adjourned at 3:34 p.m.</p>	<p><i>The next meeting is scheduled June 8, 2020, at 2:00 pm via Zoom.</i></p>

Curriculum Evaluation and Management Subcommittee (CEMS) Meeting Minutes
Monday, May 11, 2020 @ 2:00 pm via Zoom