

Curriculum Evaluation and Management Subcommittee (CEMS) Meeting Minutes  
 Monday, March 30, 2020 @ 2:00 pm  
 via Zoom

**In attendance:** Kurt Borg, Pat Carr, Megan Denis, Clint Hosford, Adrienne Salentiny, John Shabb, Rick Van Eck, Susan Zelewski.

**Not in attendance:** Jon Allen, Marcia Francis, Mark Koponen, Becca Maher, Dev Pant, Ken Ruit.

**Minutes submitted by:** Alissa Hancock

**Reviewed by:** Adrienne Salentiny

**Approved by:** Kurt Borg and Megan Denis

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 2:02 p.m. by Adrienne Salentiny.	Information
2. Old Business	<b>a.) Minutes from February 10, 2020</b>	<b>MSC to approve February 24, 2020 minutes Kurt Borg / Rick Van Eck // all in favor; carried.</b>
3. New Business	<p><b>a.) IPE Objectives (Eric Johnson and Michelle Montgomery)</b>            These objectives will map to domain 7, and Eric Johnson and Michelle Montgomery have worked closely with Adrienne Salentiny and Rick Van Eck on these. The purpose was to create objectives that would be mapped to the domains/competencies of UND and also meet the national standards for Interprofessional education, which they have done.</p> <p>Currently clerkships have created at least one objective on their own related to IPE. They are not written to this format and each clerkship has one objective in general. It would be a more effective use of our time if we would reconcile these new objectives with the ones that the clerkships have already created. Then provide the clerkships with an updated objective that is most connected to the one they created themselves. Otherwise, there was no discussion on the objectives; they will be sent to MCC for approval before being added to the curriculum.</p>	<b>MSC to accept the IPE objectives for domain 7 and recommend approval to MCC. John Shabb / Kurt Borg // carried.</b>
	<p><b>b.) Mapping Report</b>            This report will help provide documentation that will be needed for our LCME accreditation. It explains how the current curriculum is mapped and where the gaps and redundancies are. For example, one area that we are light in mapping is healthcare systems – particularly for Phase 2. We do teach it but not intentionally shown with our objectives. This is something we will</p>	<b>MSC to recommend approval of the mapping report to MCC. Pat Carr / John Shabb // carried.</b>

Curriculum Evaluation and Management Subcommittee (CEMS) Meeting Minutes  
 Monday, March 30, 2020 @ 2:00 pm  
 via Zoom

	<p>need to add as we continue to revise the curriculum. The report shows the different gaps in the mapping of the curriculum, broken out by Phase. It will be sent to MCC.</p>	
New Business	<p>In the current curriculum we have blocks and with the transition to trimesters and the Curriculum 2.0 we will have units. Our block objectives are also our course objectives currently. So will the course objectives in the new curriculum then also be called unit objectives, or would they be phase objectives? It was cautioned to not to go with phase objectives because they tend to be too broad to be able to properly map the curriculum. It also would make it very difficult to find areas that need improving if we go to too broad with the objectives. We need to carefully think about how we want these to be mapped and to be careful with our language that we decide on.</p> <p>With everything that we are trying to balance with the transition to the revised curriculum we should look at the timelines that Becca Maher and Patrick Carr are working on to help us create our priority list to triage issues before or as they arise.</p>	Informational
	<p>Future Tasks:</p> <ol style="list-style-type: none"> <li>1. Implementation of Keyword list (tbd with our transition to a new system and curricular change activities)</li> <li>2. Ongoing activities to course level objectives, gaps, redundancies, and the curricular change process</li> <li>3. Recommendation on subcompetencies (from SMHS Domains and Competencies document)</li> <li>4. Review Element 7.2</li> </ol>	Information
4. Adjournment	<p>Meeting was adjourned at 2:41 p.m.</p>	<p><i>The next meeting is scheduled April 13, 2020, at 2:00 pm via Zoom.</i></p>