

Curriculum Evaluation and Management Subcommittee (CEMS) Meeting Minutes
Monday, November 19, 2018 @ 2:00 pm
E493 Conference Room & via WebEx

In attendance: Jon Allen, Kurt Borg, Pat Carr, Marcia Francis, Rebecca Maher, Annie Nickum, Adrienne Salentiny, John Shabb, Rick Van Eck and Susan Zelewski.

Not in attendance: : Clint Hosford, Mark Koponen, Devendra Pant, Kelly Thormodson.

Minutes submitted by: Alissa Hancock

Reviewed by: Adrienne Salentiny

Approved by: John Shabb and Marcia Francis

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 2:03 p.m.	Informational
3. Old Business	a.) Minutes from October 22, 2018	MSC to approve October 22, 2018 minutes as amended Kurt Borg/John Shabb // all in favor; carried unanimously.
4. New Business	a.) IPHC PCL Obejectives Curriculum renewal groups that were appointed by MCC are looked at at how to adjust the curriculum last spring and summer. One of the results of this process was an initiative to incorporate more IPHC into the PCL cases. A small group is meeting biweekly to determine where and how to make this happen. Coincidentally, an IPHC experience in which students had to find and discuss a case with a health professional from another field has already happened this year in block 2, and students griped before they did it but afterwards they thought it was valuable and praised the experience.	Information
	b.) Block 1 Objectives <i>(continued conversation from 10/22)</i> Pat Carr was able to combine seven original objectives for anatomy down to three objectives that cover everything for block 1. The new objectives cover the rules that include how we assess, how students demonstrate their knowledge and what the material should be covered. The committee discussed the wording to get a better fit for what we are asking of the students. A phrase that was suggested "Given a real or simulated patient" is a great start to	Information

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	<p>an objectives because the one objective could be used in the clinical years as well as in the simulations.</p> <p>Block objectives do not have to include the level of detail of all the session level objectives below. The session level objective are expected to be more detailed, more granular. The session level objectives one level below the block objectives, meaning the student should have mastered all session level objectives related to a particular the block objective before we can say the student has mastered the block objective. Once a block objective is set we can then see if the session level objectives line up, or consider the changes that are needed.</p> <p>The committee agreed that we are getting closer to having a better understanding of what the new objectives should be look like.</p>	
	<p>Future Tasks:</p> <ol style="list-style-type: none"> 1. Determine what data can be extracted from E*Value, and what we need to get somewhere else. Confirm how and where we will get all data. (in progress) 2. Activities surrounding creation of a keyword list. (awaiting objectives process/implementation) 3. Addition of keywords and additional cleanup and organizational work in E*Value. (in process) 4. Try a sample report, to see how long it takes. 5. Discussion and/or related activities to course and session level objectives. 6. Discussion of the course level and session level objectives should be written at the same level or one higher than the other? 	Information
8. Adjournment	Meeting was adjourned at 3:06 p.m.	<i>The next meeting is scheduled December 3, 2018, at 2:00 pm in E493 Conference Room, Grand Forks.</i>