

Curriculum Evaluation and Management Subcommittee (CEMS) Meeting Minutes  
Monday, October 28, 2019 @ 2:00 pm  
E226 Conference Room & via WebEx

**In attendance:** Megan Denis, Clint Hosford, Marcia Francis, Becca Maher, Adrienne Salentiny, John Shabb, Rick Van Eck, Susan Zelewski.

**Not in attendance:** Jon Allen, Kurt Borg, Pat Carr, Mark Koponen, Dev Pant, Ken Ruit

**Minutes submitted by:** Alissa Hancock

**Reviewed by:** Adrienne Salentiny

**Approved by:**

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 2:10 p.m. by chair Adrienne Salentiny	Information
2. Old Business	<b>a.) Minutes from October 14, 2019</b>	<b>MSC to approve October 14, 2019 minutes John Shabb / Megan Denis // all in favor; carried.</b>
3. New Business	<p><b>a.) Badging and Gamification Proposal</b></p> <p>This proposal identifies a potential way of assessing or measuring students’ mastery of longitudinal skills. Badging is a way of tracking and assessing students comprehension of domains and competencies. UND already has badging software we can use for this. Education Resources is the issuer for the SMHS. This is not meant to replace a good course objective: before a badging system can be outlined, objectives will need to be written. That is the same process that would be used for any type of assessment. Objectives will define the outcomes that badging would measure and the criteria by which they would be judged.</p> <p>The proposal originated from a request from Dr. Basson 1.5 years ago to determine a way to assess some of the things we are not correctly assessing. This includes but is not limited to longitudinal threads, attitudes, interprofessional activities (domain 7), and wellness, balance, professional development (domain 8). There is more history in the proposal, but the idea is that the activities would take place outside of traditional classroom settings and students would complete designated ones before applying for a “badge” in that area. Someone would need to judge whether the student’s evidence (provided when they apply) was enough to issue the badge. This would be based on predetermined criteria.</p>	<b>MSC to approve the Badging Proposal document with the recommendations. John Shabb / Megan Denis // carried.</b>

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	<p>A concern was raised that this would be a strain on resources. Staff and time to keep track of the badging, review the evidence and issue the badges. However, any assessment takes resources and we NEED to assess what we say we are teaching (e.g., Domains 7 &amp; 8). The push behind the proposal isn't to add something for the sake of adding; it is to shrink an identified gap in our curriculum.</p> <p>Another solution discussed was the use of ePortfolios. This was not a solution that was explored by the workgroup who brought the badging proposal to the committee, but someone else could explore it if needed. Concerns were that an ePortfolio system we have access to may not be build how we need it.</p> <p>Approved to send to MCC after the following changes: Recommend the removal of 'Gamification' from the title of the document as it is a separate issue from badging and is not currently included in the document. Also need to remove the 4<sup>th</sup> year surgery requirement and replace it with just 'elective'.</p>	
	<p><b>b.) Continue Reports Discussion: Next Steps</b></p> <p>We need to create a report for MCC by the end of the year. The report we create this year will not look the same as the report for next year because of the curriculum renewal and the move to Leo. We have decide how big of a snapshot of the curriculum we want to do, and to do that we need to dig into what needs it should serve.</p> <p>To fulfill this year's need, we will ask Becca Maher to generate a report from evaluate by domains for the next CEMS meeting on November 25<sup>th</sup>. We hope to be able to view a list of objectives for each competency. At the meeting, we will review it and determine what should be said about its contents. The goal is to review and approve it to forward to MCC for their December meeting.</p>	<p><b>Action Item:</b>          Becca Maher will generate a report from evaluate by domians for the next meeting.</p>
	<p>Future Tasks:</p> <ol style="list-style-type: none"> <li>1. Discussion of what data goes into our annual reports, the formatting of the data, and how and where we will get all data. Try a sample report. (Complete report by end of 2019.)</li> </ol>	<p>Information</p>

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	<ol style="list-style-type: none"> <li>2. Identification of gaps and redundancies in medical curriculum. (Dependent on curricular change activities and reporting decisions.)</li> <li>3. Implementation of Keyword list (tbd with our transition to a new system and curricular change activities)</li> <li>4. Ongoing discussion and/or related activities to course level objectives.</li> </ol>	
4. Adjournment	Meeting was adjourned at 3:09 p.m.	<i>The next meeting is scheduled November 25, 2019, at 2:00 pm in E493 Conference Room, Grand Forks.</i>