

Curriculum Evaluation and Management Committee (CEMC) Meeting Minutes
Monday, August 9, 2021 @ 2:00 pm via Zoom

In attendance: Jon Allen, Sandi Bates, Kurt Borg, Kara Eickman, Clint Hosford, Adrienne Salentiny, Rick Van Eck, Susan Zelewski.

Not in attendance: Pat Carr, Megan Denis, Jane Dunlevy, Becca Maher, Dev Pant, Ken Ruit, Shannon Yarbrough.

Minutes submitted by: Alissa Hancock

Reviewed by: Adrienne Salentiny

Approved by: Kurt Borg and Pat Carr

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 2:02 p.m. by chair Dr. Rick Van Eck.	Information
2. Business	<p>a.) Minutes from July 26, 2021</p>	<p>MSC to approve July 26, 2021 minutes. Jon Allen / Sandi Bates // carried.</p>
	<p>b.) Phase Goals Reporting Templates <i>Phase 2 Template continued</i> After the last meeting there was some additional formatting changes made after some additional questions arose. It was decided that we would keep the GQ on the Phase 2 evaluations because there are a couple of questions that are relevant to phase 2. Also, the questions of the GQ are reviewed annually and we can evaluate we are out of alignment.</p> <p>Phase 3 Template Reviewed the evaluations for each domain and discussed if they were relevant and which are primary and secondary data sources. Then discussion around that students are not required to do a publication/presentation/case reports, so it was decided to leave it in the report for domain 1 to point out to UMEC to decide and include that data is not currently available but could be added to mid-year survey.</p> <p>In addition, in 'table 2 Phase 3 Evaluation Matrix' updated the wording to the 'Majority of Relevant responses at or over midpoint (e.g. 3 on a 5-point scale)'. All domains are represented across the phase by objectives and the Acting Internships cover at least 4 domains. Also added the Graduate Residency Survey to the top row of the table as a data source and also for the gaps and redundancies and horizontal integration</p>	<p>MSC to approve the Phase 2 Template and recommend the adoption for curriculum evaluation. Jon Allen / Kara Eickman // carried.</p> <p>Informational</p>

Curriculum Evaluation and Management Committee (CEMC) Meeting Minutes
 Monday, August 9, 2021 @ 2:00 pm via Zoom

	The objectives for the AI's still need to be mapped and will be discussed how to do that at the Mapping Meeting. We removed the competencies of 2 or fewer from the threshold in the redundancies column.	
	<p>a.) Curriculum as a Whole Report updates: <i>This will remain a standing item until we feel it has been addressed.</i></p> <ul style="list-style-type: none"> a. Keyword tagging b. Assessment question mapping. c. Objectives update: 	Informational
	Future agenda item:	
	<p>Future Tasks:</p> <ul style="list-style-type: none"> 1. Faculty tagging their own sessions with keywords 2. Ongoing activities to course level objectives, gaps, redundancies, and the curricular change process 3. Review Element 7.2 	Information
4. Adjournment	Meeting was adjourned at 3.20 p.m.	<i>The next meeting is scheduled August 9, 2021, at 2:00 pm via Zoom.</i>