

Curriculum Evaluation and Management Committee (CEMC) Meeting Minutes
Monday, August 17, 2020 @ 2:00 pm via Zoom

In attendance: Pat Carr, Jane Dunlevy, Clint Hosford, Becca Maher, Ken Ruit, Adrienne Salentiny, Rick Van Eck, Susan Zelewski.

Not in attendance: Jon Allen, Kurt Borg, Megan Denis, Dev Pant.

Minutes submitted by: Alissa Hancock

Reviewed by: Adrienne Salentiny

Approved by: Rick Van Eck and Megan Denis

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 2:05 p.m. by Rick Van Eck.	Information
2. Old Business	a.) Minutes from July 20, 2020	MSC to approve July 20, 2020 minutes Jane Dunlevy / Patrick Carr // all in favor; carried.
3. New Business	<p>a.) Whitepaper Rationale Update from 6.22.20</p> <p>By looking at the content areas and using the controlled vocabulary list, and looking at the outcomes by content area, we would be tagging curriculum by content area. But this would not show us how students are doing on specific objective.</p> <p>Do we need to map things by competencies to outcomes/objectives to show how students are doing? We are using systems for assessment that do not allow us to see the questions. How would we do this in the phase 2 curriculum? We can say that they passed the shelf exam that they know all the topics related to those. We can use Leo to run a report on themes to show the number of hours spent teaching items for Phase 1 but not phase 2 or 3. It is thought that LCME does look at clerkships differently than the pre-clinical curriculum, however if that is our intention we will need to include this in this white paper.</p> <p>We can show assessment and performance data by objectives and competency. We can't tag patient care very well by content like we can with medical knowledge. So Rick Van Eck will bring two versions of the paper for the committee to decide one to move forward with.</p>	ACTION ITEM: Rick Van Eck will update the paper to reflect the two versions of this paper for the CEMC to decide what one is we will move forward with.
	<p>b.) What resources are needed to create reports?</p> <p>c.) Mapping Test Items: Process</p>	Informational

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	<p>Who is mapping the curriculum keywords to the events/sessions in the curriculum? Should this be the faculty member content expert, MedEd student or could it be a Phase 1 elective where a student would perform this and then a content expert would review their work? There are concerns that a phase 1 student only knows what they know and the number faculty to map their event in a timely manner would be challenging. MedEd students might be the best option even though we do not have them all year around. They work efficiently, and have been through the curriculum and it would be better than not having anything done. We should add an option for them to tag items that they are not sure on, so we could go right to those to review and tag before reviewing the rest.</p>	
	<p>Future agenda item:</p> <ul style="list-style-type: none"> • Where and when we are asking students for their perception of their learning. • Resources needed to create reports 	Informational
	<p>Future Tasks:</p> <ol style="list-style-type: none"> 1. Implementation of Keyword list (tbd with our transition to a new system and curricular change activities) 2. Ongoing activities to course level objectives, gaps, redundancies, and the curricular change process 3. Recommendation on sub competencies (from SMHS Domains and Competencies document) 4. Review Element 7.2 	Information
4. Adjournment	Meeting was adjourned at 3:06 p.m.	<i>The next meeting is scheduled August 10, 2020, at 2:00 pm via Zoom.</i>