

Curriculum Evaluation and Management Committee (CEMC) Meeting Minutes
Monday, July 26, 2021 @ 2:00 pm via Zoom

In attendance: Sandi Bates, Pat Carr, Kara Eickman, Clint Hosford, Adrienne Salentiny, Rick Van Eck, Shannon Yarbrough, Susan Zelewski.

Not in attendance: Jon Allen, Kurt Borg, Megan Denis, Jane Dunlevy, Becca Maher, Dev Pant, Ken Ruit.

Minutes submitted by: Alissa Hancock

Reviewed by: Adrienne Salentiny

Approved by: Jon Allen and Sandi Bates

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 2:05 p.m. by chair Dr. Adrienne Salentiny.	Information
2. Business	<p>a.) Minutes from July 19, 2021</p>	<p>MSC to approve July 19, 2021 minutes. Kara Eickman / Rick Van E // carried.</p>
	<p>b.) Phase Goals Reporting Templates <i>Phase 2 Template continued</i></p> <p>Will footnote regarding program objectives are the same as domains/competencies so readers know what we mean with program objectives. Y2Q never applies to phase 2 because we do not control the questionnaire and can be removed from the Phase 2 Report. However, after some discussion it was agreed that the STEP 1 score should be added to the phase 1 report, and the STEP 2 score in the phase 2 report. Both STEP 1 & 2 students will score within one standard deviation of national averages. The standard deviation was decided it was better and easier to see on the results of the GQ than a specific percentage would be.</p> <p>Discussion about what assessments are completed in Phase 2 and Adrienne Salentiny marked a few items to verify with Rick his reasoning for listing as an assessment for phase 2.</p> <p>We will continue start reviewing phase 3 template at next meeting.</p>	Informational
	<p>a.) Curriculum as a Whole Report updates: <i>This will remain a standing item until we feel it has been addressed.</i></p> <ul style="list-style-type: none"> a. Keyword tagging b. Assessment question mapping. 	Informational

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	c. Objectives update:	
	Future agenda item:	
	<p>Future Tasks:</p> <ol style="list-style-type: none"> 1. Faculty tagging their own sessions with keywords 2. Ongoing activities to course level objectives, gaps, redundancies, and the curricular change process 3. Review Element 7.2 	Information
4. Adjournment	Meeting was adjourned at 3.20 p.m.	<i>The next meeting is scheduled August 9, 2021, at 2:00 pm via Zoom.</i>