

**Curriculum Evaluation and Management Committee (CEMC) Meeting Minutes**  
**Monday, April 5, 2021 @ 2:00 pm via Zoom**

**In attendance:** Sandi Bates, Kurt Borg, Pat Carr, Megan Denis, Jane Dunlevy, Adrienne Salentiny, Rick Van Eck, Shannon Yarbrough, Susan Zelewski.

**Not in attendance:** Jon Allen, Clint Hosford, Becca Maher, Dev Pant, Ken Ruit.

**Minutes submitted by:** Alissa Hancock

**Reviewed by:** Adrienne Salentiny

**Approved by:** Megan Denis and Sandi Bates

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 2:00 p.m. by Dr. Richard Van Eck.	Information
2. Business	<p><b>a.) Minutes from March 29, 2021</b></p>	<p><b>MSC to approve March 29, 2021 minutes Kurt Borg / Sandi Bates // carried.</b></p>
	<p><b>b.) Keyword List Annual Review/Update</b></p> <p>As discussed at the last meeting, Megan Denis has updated the list with the agreed upon words to add and remove. In addition, she added the AAMC disciplines from the pdf (as provided by Pat Carr) for the MeSh keywords, along with definitions we will use for each term. The refinement of this list will help us determine where and how often we teach a topic in the curriculum.</p> <p>There is a new request to add the following keywords to the list.</p> <ol style="list-style-type: none"> <li>1. Embryology</li> <li>2. H&amp;P</li> <li>3. Diagnostics/Differential diagnosis formation</li> <li>4. Social DOH will be more doable once all clerkships include their objective but can use now and include what we have</li> <li>5. Basic science integration (phase 2 only)</li> <li>6. Professionalism</li> <li>7. Interprofessional relations</li> </ol> <p>After some discussion it was agreed that Megan would update the list to include these words also and we can approve all the new additions with one motion at a future meeting.</p>	Informational

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	<p><b>c.) Continue Phase Goals Discussion (from 2.8.21 meeting)</b>          There is still more information to come before this can be discussed thoroughly. The table that was shared is still undergoing updates, and the structure that we recommended in the whitepaper has changed also. The whitepaper will be coming back to the committee for review again once more details have been worked out. With every change that is made while we are developing the curriculum it creates a ripple affect of changes to other parts of the system.</p>	Informational
	<p><b>d.) Vertical Integration – How to represent in mapping</b>          To start, a summary of the difference between horizontal and vertical integration.</p> <p>Horizontal integration: horizontal integration is demonstrated through the combination of the pre-clinical basic science disciplines into units. The organization of material across disciplines over a finite time – not throughout the entire curriculum – represents horizontal integration.</p> <p>Vertical integration: The standard curriculum format in which basic science education precedes clinical education, with a distinct separation of the two. A vertical integration is one in which clinical practice is progressively integrated while maintaining a persistent basic science component throughout all years of a curriculum.</p> <p>Reminder, we want to use the term: ‘Scientific Foundations in Medicine (SFM) instead of “basic science” to keep things simple as we discuss these integrations.</p> <p>Vertical integration will to use the themes of ‘doctoring’ and ‘medicine and society’ for anything that is related to clinical skills in phase 1 and 2. Dr. Susan Zelewski will link the clerkship objectives to (SFM) Scientific Foundations in Medicine. Then for phase 3 we have plan moving forward but right now it’s suppose to be +90% clinical by design and we will work in improve it next time.</p>	
	<p><b>a.) Curriculum as a Whole Report updates: <i>This will remain a standing item until we feel it has been addressed.</i></b>  <b>a. Keyword tagging</b></p>	Informational

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	<p><b>b. Assessment question mapping.</b></p> <p><b>c. Objectives update: rewrite, unit design spreadsheet, and using objectives to tag events.</b></p>	
	<p><b>Future agenda item:</b></p> <ul style="list-style-type: none"> <li>• Where and when we are asking students for their perception of their learning.</li> </ul>	Informational
	<p>Future Tasks:</p> <ol style="list-style-type: none"> <li>1. Ongoing activities to course level objectives, gaps, redundancies, and the curricular change process</li> <li>2. Review Element 7.2</li> </ol>	Information
4. Adjournment	Meeting was adjourned at 3:10 p.m.	<i>The next meeting is scheduled April 19, 2021, at 2:00 pm via Zoom.</i>