

**Curriculum Evaluation and Management Committee (CEMC) Meeting Minutes**  
**Monday, February 28, 2022 @ 2:00 pm via Zoom**

**In attendance:** Jon Allen, Sandi Bates, Kurt Borg, Pat Carr, Megan Denis, Kara Eickman, Clint Hosford, Adrienne Salentiny, Rick Van Eck, Shannon Yarbrough.

**Not in attendance:** Jane Dunlevy, Erika Johnson, Becca Maher, Dev Pant, Susan Zelewski.

**Minutes submitted by:** Alissa Hancock

**Reviewed by:** Adrienne Salentiny

**Approved by:** Kurt Borg and Rick Van Eck

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 2:05p.m. by chair Dr. Adrienne Salentiny.	Information
2. Business	<p><b>a.) Minutes from January 24, 2022</b></p>	<p><b>MSC to approve January 24, 2022 minutes. Kurt Borg / Kara Eickman // carried.</b></p>
	<p><b>b.) Medical Curriculum Interprofessional Education Point System (badging)</b></p> <p>Dr. Eric Johnson presented the proposal for badging for Interprofessional Education (IPE) course. The medical program domain 7 focuses on interprofessional collaboration and we have five competencies. In 2019, it was identified that there were no official course objectives, so we created 24 course objectives and they were approved by UMEC for official use. We are proposing a badging system that would allow students to earn point through different events or activities for different level badges. The first is Mastery, Expert and Competency. The points will be tracked by the Office of Interprofessional Education and report the badge earnings to Drs. Adrienne Salentiny and Rick Van Eck to manual handout the badges. The point system will be clearly outlined for students, so they can earn badges throughout their entire education at UND. Mastery level would be required and within the course students would earn 8 points. Students can earn additional points by interacting with another profession within an activity, 2 points for interacting with 2 professions and 3 points for on-going interaction with at least profession. They have to write a reflection of their experience and submitted for the points. In Phase 2 &amp; 3 of the curriculum there are some elective opportunities through Geriatrics, Global Health and ISCLE. Phase 1 has some elective opportunities in addition to the IPHC course.</p>	<p>ACTION ITEMS: Discuss the following questions:</p> <ul style="list-style-type: none"> <li>• Can extra points be earned in phase 1 to count towards higher level of competency?</li> <li>• How would this badge be included in the Dean’s letter?</li> <li>• Discuss possible promotion issues in Phase 2/3.</li> <li>• Reprocussion of not meeting the</li> </ul>

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	<p>Discussion how points are earned if there are extra simulations with other departments. The Office of Interprofessional Education don't want to run all activities, but just be the central tracking system. However, we need think through how many points students can earn in phase 1 to leave some room for them to earn points in Phase 2 &amp; 3 also with their PharmD match colleague or other students from other programs at their clinical site. Students can earn additional points in phase 1 if there are extra simulations with other departments but would count towards a higher level. We also need to work out how this will be included in the Dean's Letter and what would happen if a student does not meet the required level. This is separate from clerkships but students need to earn one point in phase 2 and phase 3 and if they do not MSAPC would have to look at that before they promote students to the next phase. We do plan to send reminders and tips to helps students be successful with meeting the minimum requirements.</p>	<p>minimum requirement?</p>
	<p><b>c.) Curriculum Whitepaper Training</b> The training for this committee should be after we approve the timeline for reporting.</p>	<p>Information</p>
	<p><b>d.) Reporting Procedure and Timeline Draft</b> Reviewed and updated dates for phase 1 &amp; 2 for class of 2024 and we will confirm dates with Susan Zelewski for when phase 2 official starts curriculum 2.0.</p> <p>The Curriculum as a Whole Report for AY21-22 will be units 1-5 for curriculum 2.0, since that is what we will continuing with going forward. Then for AY 22-23 the report will include units 1-8 for the class of 2025, to show an entire year for a single cohort.</p> <p>The building of a report takes about a month from when the curriculum ends. And we are planning to have the Curriculum as a Whole Report to UMEC in mid-August for the curriculum retreat on September 8, 2022.</p> <p>Phase Report should also be for the same cohort as the curriculum as a whole report uses and those deadlines will be reviewed and discussed with Drs. Jane Dunlevy and Susan Zelewski.</p>	<p><b>ACTION ITEM:</b> Adrienne Salentiny and Rick Van Eck will clean up the report timeline and have Jane Dunlevy and Susan Zelewski review as well.</p>

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Future Agenda Items:	<ol style="list-style-type: none"><li>1. Revised Phase 1 Objectives</li><li>2. Assessment/Gradebook consistency Phase2/Phase3</li><li>3. Element 7.5 – mapping/tagging (UMEC 8.11.21)</li></ol>	Information
4. Adjournment	Meeting was adjourned at 3:31p.m.	<i>The next meeting is scheduled March 14, 2022, at 2:00 pm via Zoom.</i>