

Curriculum Evaluation and Management Committee (CEMC) Meeting Minutes
Monday, December 14, 2020 @ 2:00 pm via Zoom

In attendance: Kurt Borg, Pat Carr, Megan Denis, Becca Maher, Ken Ruit, Adrienne Salentiny, Rick Van Eck, Susan Zelewski.

Not in attendance: Jon Allen, Jane Dunlevy, Clint Hosford, Dev Pant.

Minutes submitted by: Alissa Hancock

Reviewed by: Adrienne Salentiny

Approved by: Kurt Borg and Megan Denis

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 2:05 p.m. by Dr. Adrienne Salentiny, chair.	Information
2. Old Business	<p>a.) Minutes from November 30, 2020</p>	<p>MSC to approve November 30, 2020 minutes Megan Denis / Ken Ruit // all in favor; carried.</p>
	<p>a.) Pediatric Keywords</p> <p>When trying to map the clinical clerkships course objectives, it was found that there were no clinical keywords on the list. The proposal is to adopt these keywords now instead of waiting for our annual keyword list review in March.</p> <p>There are now concerns of what the MedEd students mapped for the clinical related events in Unified Session 1 & 2, especially since they said they were done without the clinical keywords that we just approved. Those events should be reviewed. Also, Dr. Susan Zelewski will continue to map the other clerkships.</p> <p>Looking closer at the Pediatric Clerkship course objectives #15 is written very broadly but sections a & b are very specific, per request of those wanting the basic science objectives to be included for each clerkship before we started the curriculum redesign. How to handle this in mapping was discussed.</p>	<p>MSC to adopt the clinical keywords to the approved Keyword list. Susan Zelewski / Ken Ruit // carried.</p>
	<p>b.) Recommended Keyword list additions</p> <p>a. Standard 7</p>	<p>MSC to add 'problem-solving' and 'Differential Diagnosis' along with examples to the keyword</p>

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	Recommend that the committee to adopt 'problem-solving' and 'differential diagnosis' to the keyword list. They are missing and help fill in the gap for when we teach critical thinking. Megan Denis will add examples for these additions also.	list. Susan Zelewski / Ken Ruit // carried.
	c.) USMLE Step 2 Content Outline	
3. New Business	<p>d.) Curriculum as a Whole Report updates: <i>This will remain a standing item until we feel it has been addressed.</i></p> <ul style="list-style-type: none"> a. Keyword tagging b. Assessment question mapping c. Objectives update: rewrite, unit design spreadsheet, and using objectives to tag events. <p>Continue working through reports table</p> <p>We will be able to pull all the data we will need for the reports that we have discussed for this year. Becca Maher and Kurt Borg still need to find time to meet to answer some question regarding the assessment report.</p>	Informational
	<p>Future agenda item:</p> <ul style="list-style-type: none"> • Where and when we are asking students for their perception of their learning. 	Informational
	<p>Future Tasks:</p> <ol style="list-style-type: none"> 1. Ongoing activities to course level objectives, gaps, redundancies, and the curricular change process 2. Review Element 7.2 	Information
4. Adjournment	Meeting was adjourned at 3:02 p.m.	<i>The next meeting is scheduled January 11, 2021, at 2:00 pm via Zoom.</i>