

Curriculum Evaluation and Management Committee (CEMC) Meeting Minutes
Monday, November 8, 2021 @ 2:00 pm via Zoom

In attendance: Jon Allen, Sandi Bates, Kurt Borg, Pat Carr, Megan Denis, Jane Dunlevy, Kara Eickman, Erika Johnson Rick Van Eck, Shannon Yarbrough.

Not in attendance: Clint Hosford, , Becca Maher, Dev Pant Adrienne Salentiny, Susan Zelewski.

Minutes submitted by: Alissa Hancock

Reviewed by: Adrienne Salentiny

Approved by: Kurt Borg and Pat Carr

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 2:03p.m. by Dr. Rick Van Eck.	Information
2. Business	<p>a.) Minutes from October 25, 2021</p>	<p>MSC to approve October 25, 2021 minutes. Sandi Bates / Kara Eickman // carried.</p>
	<p>b.) Phase Reporting Current Year</p> <p>i. How to report for 2020-2021? Phase reports for AY 2020-2021 will be the reports that we had for the curriculum retreat will work. The PowerPoints can be turned into a written report; the newly approved templates will be used going forward (but not this year).</p>	Informational
	<p>c.) Content Area Keywords</p> <p>i. How to best tag events in Curriculum 2.0? Becca has exported all the events for Unit 1 and Alissa Hancock has sent out emails to faculty to submit their topics covered in each session that they teach. Alissa is tracking who has responded and is inputting the topics next to each session as they come in. We will be sending a reminder out around Thanksgiving. Once we have received them we will go through them and tag the sessions based on the topics submitted.</p>	Follow-up next meeting: Alissa Hancock share responses with committee.
	<p>d.) Competency mapping for new Unit 1 objectives The new objectives that were created for unit 1 were not linked to the domains & competencies and we need to do that now. Discussion about who would be best to do the linking. It was agreed that this will be a group effort this year and if one person would take a</p>	ACTION ITEM: Jane Dunlevy send Rick Van Eck rough objectives for Unit 2 to be cleaned up into the

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	<p>unit or two that will help with the work load of everyone. For Unit 2, Jane Dunlevy has the new objectives in a rough format and will send them to Rick Van Eck to clean up and in the new format for objectives. Then have Dr. Dunlevy and the committee review them before having them be used to link to the competencies.</p> <p><u>List of who will be linking the new objectives for each unit.</u> Unit 1 – Jane Dunlevy Unit 2 – Minnie Kalynansindaum Unit 3 – Unit 4 – Kara Eickman / Pat Carr Unit 5 – Kara Eickman / Pat Carr Unit 6 – Unit 7 – Unit 8 – Kurt Borg</p>	<p>new format. Then review by the committee before linking happens.</p>
<p>Future Agenda Items:</p>	<ol style="list-style-type: none"> 1. Phase 1 Objectives 2. Element 7.2 – mapping/tagging (UMEC 8.11.21) 	<p>Information</p>
<p>4. Adjournment</p>	<p>None of the agenda items could be discussed due to key members not able to attend today's meeting.</p> <p>Meeting was adjourned at 2:17 p.m.</p>	<p><i>The next meeting is scheduled November 22, 2021, at 2:00 pm via Zoom.</i></p>