

Curriculum Evaluation and Management Committee (CEMC) Meeting Minutes
Monday, January 10, 2022 @ 2:00 pm via Zoom

In attendance: Sandi Bates, Kurt Borg, Pat Carr, Megan Denis, Jane Dunlevy, Kara Eickman, Clint Hosford, Erika Johnson, Adrienne Salentiny, Rick Van Eck, Shannon Yarbrough, Susan Zelewski.

Not in attendance: Jon Allen, Becca Maher, Dev Pant.

Minutes submitted by: Alissa Hancock

Reviewed by: Adrienne Salentiny

Approved by: Kurt Borg and Pat Carr

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 2:07p.m. by chair Dr. Adrienne Salentiny.	Information
2. Business	<p>a.) Minutes from December 20, 2021</p>	<p>MSC to approve December 20, 2021 minutes. Kurt Borg / Rick Van Eck // carried.</p>
	<p>b.) FYI: Phase 1 (unit 3) Objectives formatted</p>	Information
	<p>c.) Content Area Keywords – Update and next steps We have 36 of 48 faculty members have responded so far. Our goal is to get 100% response rate. The next step is to have Jane Dunlevy send another reminder email with Pat Carr on stand-by for an additional reminder if needed.</p>	Information
	<p>d.) Reporting Timeline: Upcoming Phase Reports, 2022 CaW report</p> <ol style="list-style-type: none"> 1. When does each phase end? When are each of the reports due? 2. Data sources for each report (do we have them? What work is needed to get them?) <p>Discussed when each phase ends and when grades are ready for each phase. Rick Van Eck and Adrienne Salentiny will work to see when the deadlines should be for the phase reports so they can be ready for the curriculum retreat in September. Jane Dunlevy will send them the phase timelines.</p>	Information
Future Agenda Items:	<ol style="list-style-type: none"> 1. Revised Phase 1 Objectives 	Information

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	<p>Ken Ruit has just about completed his review of the objectives that Adrienne Salentiny and Rick Van Eck re-wrote. We will need to reconcile that list with the newly approved list that Jane Dunlevy has worked for units 1, 2 & 3 this year. In the future we will also need to update the numbering for the objectives.</p> <ol style="list-style-type: none">2. Assessment/Gradebook consistency Phase2/Phase33. Element 7.5 – mapping/tagging (UMEC 8.11.21)	
4. Adjournment	Meeting was adjourned at 2:39 p.m.	<i>The next meeting is scheduled January 24, 2022, at 2:00 pm via Zoom.</i>