

**SMHS Bylaws Committee**  
**June 13, 2018 2:00 pm**  
**SMHS Room E493**

In Attendance: Drs. McGregor, Tinguely, Rosenberger, Janssen, McHugo, Wu, and Ruit; Ms. Lamborn.

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
Call to Order:	Meeting was called to order by Dr. Min Wu	
Approval of Minutes	Review of May 9 minutes occurred.	There was a Motion made by Dr. Janssen and seconded by Ms. Lamborn to approve the May 9 minutes; Motion passed unanimously.
Bylaw approvals	There was discussion regarding the approval of the latest Bylaws changes that were distributed to the Faculty Assembly for review, and later approved.	Judy will work to highlight changes such as this as well as other faculty governance issues, including minutes, through venues such as E-News to ensure that information is properly distributed.
Bylaws edits	The Bylaws and Standing Committees documents were reviewed, and edits were incorporated.	
Adjournment	Meeting was adjourned.	

Submitted by Judy Solberg

*Linda Janssen* 10-4-18