

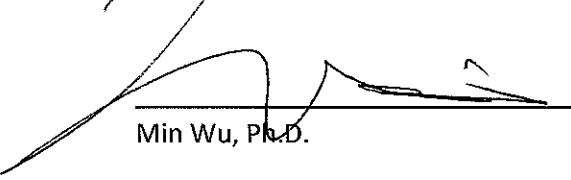
SMHS Bylaws Committee
May 9, 2018 2:00 pm
SMHS Room E493

In Attendance: Dr. Min Wu, Dr. Patrick Carr, Dr. Cindy Janssen, Dr. Jay MacGregor, Dr. Stephen Tinguely, Dr. Kim Becker, Breann Lamborn, Mary Johnson, Judy Solberg

Absent: Dr. Thad Rosenberger, Dr. Jeanie McHugo, Dr. Ken Ruit

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
Call to Order:	Meeting was called to order by Dr. Min Wu	
Approval of Minutes	Review April minutes	<p>Minutes will be sent out electronically as there were not enough members who had been at the April meeting to have a quorum.</p> <p>Update: Motion was made by Dr. Thad Rosenberger and was seconded by Dr. Pat Carr. Motion was passed with six members approving and three abstaining.</p>
Discussion of FAC request concerning Bylaws Charge	<p>Discussion held concerning FAC's input Bylaws Charge.</p> <p>Motion:</p> <p>"To accept the proposed revision of the charge of the Bylaws Committee to read:</p> <p>1. Review the UND SMHS Bylaws formally on a biennial basis to ensure they reflect the needs and functions of the School.</p>	<p>Motion was made by Dr. Carr and was seconded by Dr. Kim Becker. Motion passed unanimously.</p>

	<p>2. Address any issues or concerns about the bylaws at any time at the request of the Faculty Academic Council, any standing committee of the Faculty Academic Council or on the basis of a submitted written petition proposing an amendment to the bylaws.</p> <p>3. Incorporate into the bylaws all amendments approved by the SMHS faculty.</p> <p>4. Incorporate into the bylaws any purely editorial change in wording not requiring approval by the SMHS faculty."</p>	
Update on Editorial Changes to Bylaws	<p>Motion:</p> <p>Motion to approve typographical changes to Bylaws.</p>	Motion was made by Dr. Tinguely and was seconded by Dr. Kim Becker. Motion passed unanimously.
Discussion on the use of the descriptor "Department" in the Bylaws document.	<p>Discussion concerning putting a definitions section at the beginning of the Bylaws document.</p> <p>Discussion that every faculty has a 'home' department.</p> <p>Conclusion is that department is inclusive of all faculty thus thought is that no changes need to be made to the Bylaws document.</p>	
Next Meeting	June 13, 2018 – 2:00 PM, Room E493	
Adjournment	Meeting was adjourned.	


 Min Wu, Ph.D.

6/13/18
 Date