

SMHS Bylaws Committee
June 7, 2021, 1:00pm
ZOOM Conference

In Attendance: Drs. Thad Rosenberger, Stephen Tinguely, Abe Sahmoun, Bibhuti Mishra, Shahram Solaymani-Mohammadi and Emily Henneman
 Absent: Dr. Gary Schindler, Jay MacGregor, and Julie Solberg
 Others in Attendance: Dr. Ken Ruit, Judy Solberg, and Mary Johnson

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
Call to Order: Dr. Thad Rosenberger	Meeting was called to order by Dr. Thad Rosenberger. Introduction of all members completed.	
Review and approval of September 21, 2020 meeting minutes	Minutes were reviewed and approved	Motion made by Dr. Stephen Tinguely to accept and approve the annual report as completed. Motion was seconded by Dr. Abe Sahmoun. Unanimously approved.
Bylaws Purpose Statement	Discussion of Bylaws Purpose Statement held.	Motion made by Dr. Stephen Tinguely was seconded by Dr. Bibhuti Mishra. Unanimously approved.
Review of Bylaws committee charge, as per request from FC to add annual review of school-wide policies,	<p>Discussion held on committee charge to add review of school-wide policies. A motion was made to add the following:</p> <p>D. School-wide Committees of the Faculty Council:</p> <ol style="list-style-type: none"> 1. Bylaws <ol style="list-style-type: none"> a. Charge: The Bylaws Committee shall: <ol style="list-style-type: none"> i. Review the SMHS Bylaws formally on a biennial basis to ensure it reflects the needs and functions of the School. ii. Review School-wide policies on an annual basis to ensure they reflect the needs and functions of the School. 	<p>Motion made by Dr. Stephen Tinguely to accept the annual charge of reviewing all school-wide policies and incorporate the following into the Bylaws Document.</p> <p><i>ii. Review School-wide policies on an annual basis to ensure they reflect the needs and functions of the School.</i></p> <p>Motion was seconded by Dr. Bibhuti Mishra. Unanimously approved.</p>

	<ul style="list-style-type: none"> iii. Address any issues or concerns at any time at the request of the FC, any committee of the FC or based on a submitted written petition proposing an amendment to the Bylaws. iv. Incorporate into the Bylaws all amendments approved by the faculty. v. Incorporate into the Bylaws any purely editorial change in wording not requiring approval by the faculty. vi. Include amendments to the Bylaws, approved by the FC and by the voting faculty, into the existing Bylaws. vii. Advise the FC on resolving conflicts or omissions in the current Bylaws. viii. Make sure posted bylaws remain up-to-date. 	
<p>Research Committee: Request to add the Director of Learner Research as a non-voting member of the Research Committee.</p>	<p>Discussion held on committee charge to add the Director of Learner Research as a non-voting member of the Research Committee. A motion was made to add the following:</p> <p>c. Membership:</p> <ul style="list-style-type: none"> i. Voting membership: The voting membership of the Research Committee shall consist of twelve voting members, who have research activity, peer-reviewed publications, and/or peer-reviewed research funding: <ul style="list-style-type: none"> 1. Seven members nominated and elected at 	<p>Motion made by Dr. Solaymani-Mohammadi to accept the annual charge of reviewing all school-wide policies and incorporate the following into the Bylaws Document.</p> <p><i>ii. Nonvoting membership: The Senior Associate Dean for Medicine and Research, the Director of Learner Research, and the Associate Dean for Education and Faculty Affairs.</i> Motion was seconded by Dr. Stephen Tinguely. Unanimously approved.</p>

	<p>large.</p> <p>2. Five members appointed by the Dean.</p> <p>ii. Nonvoting membership: The Senior Associate Dean for Medicine and Research, the Director of Learner Research, and the Associate Dean for Education and Faculty Affairs.</p>	
<p>CPT and clinician scholar issue: The FC chair (David Relling) has contacted the CPT chair regarding the recommendation to decrease the number of clinician scholars required. The FC chair have also asked the CPT to review the "broader topic of their work process, efficiencies, and outcomes that may help to address the problem.</p>	<p>Discussion was held.</p>	<p>Decision was made to table for later discussion.</p>
<p>Adjournment: 2:00 PM</p>		
<p>Next Meeting:</p>	<p>TBD</p>	

Thad Rosenberger
Thad Rosenberger, Ph.D., Chair

11/15/2021
Date