

SMHS Bylaws Committee – Discussion topics

March 14, 2:00 pm

SMHS Room E493

In Attendance: Dr. Min Wu, Dr. Thad Rosenberger, Dr. Patrick Carr (arrived late due to a scheduling conflict), Dr. Kim Becker, Dr. Jeanie McHugo, Dr. Stephen Tinguely (video), Dr. Jay MacGregor (video), Dr. Cindy Janssen, Dr. Ken Ruit, Mary Johnson, Judy Solberg

Absent: Breann Lamborn

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
Call to Order: Dr. Min Wu	Meeting was called to order by Dr. Wu	
Approval of Minutes	Review/Approve January minutes	Motion by Dr. Rosenberger to approve January minutes. Seconded by Dr. Janssen. Motion passed unanimously.
Discuss and/or Revise Bylaws' Charge	<p>Discussion was continued as to what the actual charge of the Bylaws Committee is. Additional discussion on possible ways to update/change Bylaws Charges.</p> <ol style="list-style-type: none"> 1. Review the Bylaws, on a biennial basis, to ensure that it reflects the needs and functions of the SMHS. 2. Address any concerns related to SMHS Bylaws at the request of the Faculty Academic Council, Standing Committee, or an individual faculty member who goes through the Amendment Process. 3. Modify, as needed, the Bylaws document pursuant to the Charges outlined in 1 and 2 above. 	Motion made by Dr. Janssen to revise the Bylaws Charges as indicated in the Summary. The motion was seconded by Dr. Rosenberger. Favor – 7, Oppose – 0, Abstain – 1. Motion passed.
Discuss contents of the Bylaws that may need to be revised	Discussion held as to whether Bylaws meet the needs of LCME. Dr. Janssen and Mary Johnson will help fix some grammatical or tautological issues and the committee	Dr. Ruit will review LCME requests for possible incorporation into Bylaws.

	will approve them and discuss the policy related points at the next meeting.	
Next Meeting	April 11, 2018 – 2:00 PM	
Adjournment	Meeting was adjourned.	

Thed A. Rosenberger 4/11/2018
Date

Thed Rosenberger, Ph.D.