

SMHS Bylaws Committee
February 13, 2019, 12:00pm
SMHS Room E493, Video to Fargo & Wyoming

In Attendance: Drs. Cindy Janssen, Patrick Carr, Thad Rosenberger, Gary Schindler, Jay MacGregor, Stephen Tinguely; and Breann Lamborn

Absent: Drs. Kim Becker and Jyotika Sharma

Others in Attendance: Dr. Ken Ruit, Judy Solberg, and Mary Johnson

| AGENDA ITEM | SUMMARY | ACTION/FOLLOW-UP |
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| Call to Order: Dr. Cindy Janssen | Meeting was called to order by Dr. Cindy Janssen | |
| Approval of Meeting Minutes | Approval of meeting minutes from January 9, 2019. | Motion made by Dr. Gary Schindler to approve minutes. Motion was seconded by Dr. Thad Rosenberger. Unanimously approved. |
| Possible changes to Bylaws related to MCC and Allied Health CC | Dr. Cindy Janssen indicated that Dr. McLean shared that there may be changes to MCC based on recent discussions, a consultants' report and discussions that LCME may want more clarity relating to the governing structure. Dr. Ruit indicated that the current governance system reflects a more historical perspective of where the School was. As the Bylaws are written, FAC's primary focus is on the Medical program with less emphasis on approving program changes to Health Sciences' Programs. | Committee is to think about how this change could be implemented into Bylaws if this is presented to Bylaws Committee. Bylaws Committee will wait until administrative decisions are made. After that, Bylaws may be charged with helping to redesign the Bylaws document. |
| Timelines for Bylaws | Discussion was held as to whether or not Bylaws should institute a deadline date for changes to be presented to the Bylaws Committee in response to cost of mailing out ballots multiple times per year. It would be more cost effective to be able to use Qualtrics for faculty voting; however, not all faculty members share their emails. | Linda Anderson will work on acquiring email addresses for all faculty. |

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| Adjournment: 2:50 PM | | |
| Next Meeting: | Next meeting is Monday, March 11, 2019 at 11:00 AM in Room E493. | |

Scinda Janssen
Scinda Janssen, Ph.D., Chair

3-11-19
Date