


**SMHS Bylaws Committee**  
**November 27, 2019, 12:00pm**  
**SMHS Room E493, Video to Fargo 140**

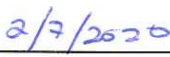
In Attendance: Drs. Cindy Janssen, Thad Rosenberger, Gary Schindler, Stephen Tinguely, Kim Becker  
 Absent: Dr. Jyotika Sharma, Emily Henneman, PT, Dr. Jay MacGregor, Dr. Bibhuti Mishra,  
 Others in Attendance: Dr. Ken Ruit, Judy Solberg, and Mary Johnson

<b>AGENDA ITEM</b>	<b>SUMMARY</b>	<b>ACTION/FOLLOW-UP</b>
Call to Order	Meeting was called to order by Dr. Thad Rosenberger	
Approval of Meeting Minutes	Approval of meeting minutes from October 23, 2019.	Motion made by Dr. Gary Schindler to approve minutes. Motion was seconded by Dr. Kim Becker. Motion passed unanimously.
Updates – Section Two – The Administration	<p><b>Subsection One – The Dean</b>            The dean is the chief academic officer of the School shall be responsible for the overall direction, development, evaluation, and support of all School activities. The dean ensures that the responsibilities of the Faculty (Article III Subsection Three) are carried out. The dean approves and authorizes all policies. The dean shall provide, at least annually, a State-of-the-School address.</p>	Motion made by Dr. Gary Schindler to change last sentence of Subsection One – The Dean to: “The dean shall provide, at least annually, a State-of-the-School address to an assembly of the faculty.” Motion was seconded by Dr. Kim Becker. Motion was passed unanimously.
Bylaws – Article II - Mission	<p>Discussion held as that the Mission Statement is not included in any other documents for the Medical School. Purpose statement is used.</p> <p><b>ARTICLE II - Mission</b>            The mission is to educate and prepare North Dakota residents as physicians, medical scientists and other health professionals for service to the people of North Dakota and the nation, and to advance medical and biomedical knowledge through research.</p>	<p>Motion made by Dr. Cindy Janssen to change Mission statement to Purpose Statement in the Bylaws. Seconded by Dr. Steve Tinguely. Motion was passed unanimously.</p> <p><b>ARTICLE II – PURPOSE STATEMENT</b>            The primary purpose of the University of North Dakota School of Medicine &amp; Health Sciences is to educate physicians and other health professionals and to enhance the quality of life in North Dakota. Other</p>

		purposes include the discovery of knowledge that benefits the people of this state and enhances the quality of their lives.
Subsection One – Voting Faculty	<p>Discussion held to edit description of voting faculty.</p> <p><b>Subsection One - Voting Faculty</b>  Voting membership of the Faculty shall be those persons holding the rank of Professor, Associate Professor, Assistant Professor, Instructor, Clinical Professor, Clinical Associate Professor, Clinical Assistant Professor, Clinical Instructor, Research Professor, Research Associate Professor, or Research Assistant Professor.</p>	<p>Motion made by Dr. Cindy Janssen to change Subsection One – Voting Faculty in the Bylaws. Seconded by Dr. Steve Tinguely. Motion was passed unanimously.</p> <p><b>Subsection One – Voting Faculty</b>  Voting membership of the faculty shall be those persons holding the rank of Professor, Associate Professor, Assistant Professor, Instructor, Clinical Professor, Clinical Associate Professor, Clinical Assistant Professor, Clinical Instructor, Research Professor, Research Associate Professor, or Research Assistant Professor, Teaching Instructor, Teaching Assistant Professor, Teaching Associate Professor, and Teaching Professor.</p>
Subsection Three – Responsibilities of the Faculty	<p>Discussion held to edit responsibilities of the Faculty</p> <p><b>Subsection Three - Responsibilities of the Faculty</b>  The faculty shall:</p> <ol style="list-style-type: none"> <li>a. Establish and maintain a medical education program designed to educate physicians for the practice of medicine.</li> <li>b. Establish and maintain undergraduate, graduate, and continuing education programs in the biomedical and health sciences.</li> <li>c. Maintain standards of teaching, service, and research that meet or exceed</li> </ol>	<p>Motion made by Dr. Cindy Janssen to change Subsection One – Voting Faculty in the Bylaws. Seconded by Dr. Steve Tinguely. Motion was passed unanimously.</p> <p><b>Subsection Three-Responsibilities of the Faculty</b>  The faculty shall:</p> <ol style="list-style-type: none"> <li>A. Establish and maintain a medical education program designed to educate physicians for the practice of medicine.</li> </ol>

	<p>accreditation standards.</p> <p>d. Assist in the development and support of programs of medical and health sciences education in association with community hospital programs, for the benefit of residents of the state of North Dakota in keeping with the community-based concept of a statewide school of medicine and health sciences.</p> <p>e. Fulfill all the responsibilities of the faculty to students, colleagues, and the University of North Dakota as specified in its Faculty Handbook.</p> <p>f. The voting faculty is the sole body empowered to approve the bylaws of the School and to ratify amendments to the bylaws.</p>	<p>B. Establish and maintain undergraduate, graduate, and continuing education programs in the biomedical and health sciences.</p> <p>C. Maintain standards of teaching, service, and research that meet or exceed accreditation standards.</p> <p>D. Fulfill all of the responsibilities of the faculty to students, colleagues, and the University of North Dakota as specified in its <u>Faculty Handbook</u>.</p> <p>E. Approve the Bylaws of the School and ratify amendments made to the Bylaws.</p>
Adjournment: 1:10 PM		
Next Meeting:	Mary will send out a Doodle Poll to identify a date/time and schedule meetings each month.	

  
 Thad Rosenberger, Ph.D., Chair

  
 Date