


SMHS Bylaws Committee
January 9, 2019, 2:00pm
SMHS Room E493, Video to Fargo

In Attendance: Drs. Cindy Janssen, Patrick Carr, Thad Rosenberger, Gary Schindler, Jyotika Sharma; and Breann Lamborn
 Absent: Drs. Kim Becker, Jay MacGregor, and Stephen Tinglely
 Others in Attendance: Dr. Ken Ruit, Judy Solberg, and Mary Johnson

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
Call to Order: Dr. Cindy Janssen	Meeting was called to order by Dr. Cindy Janssen	
Approval of Meeting Minutes	Approval of meeting minutes from October 4, 2018. Minutes were edited by Dr. Tingley and then motion made to accept the minutes with the edit.	Motion made by Dr. Pat Carr to approve minutes. Motion was seconded by Dr. Thad Rosenberger. Unanimously approved.
MCC and Review Task List	MCC will notify Bylaws Committee when they are ready to discuss possible changes. Task list was reviewed.	
Update from Research Committee	<p>Students are welcome to attend at any time. Dr. Xuesong Chen is leading Franke Low Research Day. He is acting in a liaison position with the Research Committee and Dr. Basson's office.</p> <p>Discussion held as to mechanism to notify students of meetings. Biomedical Science Student Association could be made aware of Research Committee meetings.</p>	Dr. Cindy Janssen will coordinate with Dr. Jonathan Geiger to invite students.
New Business	<ol style="list-style-type: none"> 1) Discussion held as to what needs to be done in order to comply with Open Meeting Laws 2) Discussion held as to whether or not Bylaws should establish a timeline to take recommendations from standing Committees to FAC. 	<ol style="list-style-type: none"> 1) Dr. Ruit will discuss at Executive Committee Meeting. Judy and Dr. Ruit will meet to continue discussion. 2) Discussion held and committee feel that there is no need to define any further at this time.

	3) Strategic Plan update	3) Dr. Tinguely reported that the Strategic Plan is with FAC and we are awaiting their input.
Adjournment: 3:00 pm	Next meeting is Wednesday, February 13, 2019 at 12:00 PM in E493.	


Selinda Janssen, Ph.D., Chair

2-13-19
Date