

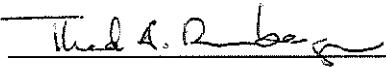
SMHS Bylaws Committee
January 31, 2022 – 12:00pm
Zoom Conference

In Attendance: Thad Rosenberger, Abe Sahnoun, Julie Solberg, Bibhuti Mishra, Gary Schindler, Emily Henneman, Shahram Solaymani-Mohammadi, Stephen Tinguely

Absent: none

Others in Attendance: Ken Ruit & Judy Solberg and Jeanette Gratton

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
Call to Order	Meeting was called to order by Dr. Thad Rosenberger.	
Review and approval of January 3, 2022 minutes.	Minutes were distributed for review before the meeting.	Motion made Gary Schindler seconded by Emily Henneman to approve the minutes of January 3, 2022. Motion passed unanimously.
Review of Bylaws Task List	Reviewed and updated the running task list.	
Bylaws document update	Addition of the website address to Subsection One-The Dean Position descriptions of the dean and administrative officers have been added to the website.	Steve Tinguely made a motion to approve the addition of the website address to this section, seconded by Abe Sahnoun. Motion passed unanimously.
Policy 3.2 – Conflict of Interest Policy – Assessment	Final review of Policy 3.2. Discussed if the course director had a conflict of interest, like a faculty member, the responsibility would fall elsewhere.	Steve Tinguely made a motion to approve Policy 3.2, seconded by Julie Solberg. Motion passed unanimously.
Policy 3.9 – Student Academic Grievance and Appeal Policy	Reviewed and edited definitions. Principles will be moved to definitions. Reiterated the emphasis for this procedure needs to fall to the student.	
Next Meeting:	February 14, 2022 at noon.	
Adjournment	Adjourned at 1:05pm	


 Thad Rosenberger, Ph.D., Chair

2/14/2022
 Date