

**SMHS Bylaws Committee – Discussion topics**

**January 10, 2018, 2:00 pm**

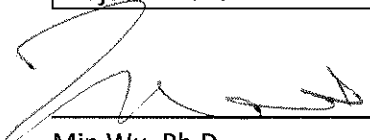
**SMHS Room E493**

In Attendance: Dr. Min Wu, Dr. Thad Rosenberger, Dr. Patrick Carr, Dr. Kim Becker, Dr. Jeanie McHugo, Dr. Stephen Tinguely (video), Dr. Jay MacGregor (video), Dr. Cindy Jansen, Dr. Ken Ruit, Mary Johnson

Absent: Breann Lamborn, Judy Solberg

<b>AGENDA ITEM</b>	<b>SUMMARY</b>	<b>ACTION/FOLLOW-UP</b>
Call to Order: Dr. Min Wu	Meeting was called to order by Dr. Wu	
Approval of Minutes	Review/Approve December minutes	Motion by Dr. MacGregor to approve December minutes. Seconded by Dr. Rosenberger. Motion passed unanimously.
Research Committee: Student Representation - Update	<p>A student brought forward a request from the Biomedical Graduate Student Association (BGSA) to include students on the Research Committee. The student indicated that other committees include similar student representation as noted below:</p> <p>Voting Student Membership: The voting student membership of the Committee shall be three members, who have research activity.</p> <ul style="list-style-type: none"> <li>a. One member nominated and elected from the Graduate Students</li> <li>b. One member nominated and elected from the Medical Students</li> <li>c. One member nominated and elected from the Health Sciences student</li> </ul>	<p>Motion made by Dr. Janssen to forward the proposal to include students on the Research Committee, to the Research Committee for discussion and return feedback to the Bylaws Committee. The motion was seconded by Dr. Rosenburger. Motion passed unanimously.</p> <p>Student did not attend Research Committee meeting. There is no update from committee.</p>

Discussion of Committee Charges	Discussion was held as to what the actual charge of the Bylaws Committee is. Additional discussion on possible ways to update/change Bylaws was held.	Dr. Wu will generate a document with suggestions and the committee will work on wording. This will be discussed at the February meeting.
Meeting dates	Discussion on best dates/times for meeting	Decision to meet on 2 <sup>nd</sup> Wednesday of each month at 2:00 PM through May, 2018.
Next Meeting	February 14, 2018 – 2:00 PM	
Adjournment	Meeting was adjourned.	

  
 \_\_\_\_\_  
 Min Wu, Ph.D.

3.14.18  
 \_\_\_\_\_  
 Date