

Biomedical Sciences Curriculum Subcommittee Meeting Minutes

SMHS

Tuesday, August 8, 2018 – 2pm in room E493

In attendance: Marc Basson, Kurt Borg, Joy Dorscher, Jane Dunlevy, Dawn Hackman, Mark Koponen, Bibhuti Mishra, Ken Ruit, John Shabb and Michael Storandt.

Members not in attendance: Jon Allen, Pat Carr, Walter Kemp, Annie Nickum, Dev Pant, Jim Porter, Adrienne Salentiny, Rick Van Eck and Susan Zelewski.

Minutes Submitted by: Alissa Hancock

Minutes Reviewed by: John Shabb

Minutes Approved by: Jim Porter/Kurt Borg

MSC = motion made, seconded, carried

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	Dr. Shabb called the meeting to order at 2:02 pm in room E493	Informational
2. Approval of Minutes 7.17.18	Approved as amended.	MSC approve the 7.17.18 minutes as amended. Carried.
3. Old Business	a. Dept of Biomedical Sciences faculty teaching percent effort (Shabb, Dunlevy)	Tabled
	b. Biomedical Informatics: LCME hot topics	Tabled
	c. EpiPen module scheduling update (Shabb) At its 6/5/18 meeting the BSCS suggested that the EpiPen be taught in an earlier block. However, this cannot not be done due to the scheduling difficulties in the Simulation Center.	Informational
4. New Business	a. Follow-up of Block 2 Immunology end-of block student feedback As requested at the 3/20/18 BSCS meeting, the Year 1 Director provided a formal report of student feedback for Block 2 immunology instruction. The overarching theme is that students are struggling with this topic even though instructors continue to make concerted efforts to improve instruction. Students find the big picture session was the most helpful, though there is some concern that we might be trying to cover too much information in too little time.	Informational Action Item: Dr. Jane Dunlevy advised to continue to work directly with immunology instructors to improve student learning.
	b. Draft policy revision: Consequences of Unsatisfactory and At-Risk Performance for Medical Students The Committee reviewed and discussed a draft revision of an existing policy on unsatisfactory performance to include policies and procedures for at-risk students as described in Dr. Pat Carr’s Medical Student Academic Assistance Proposal White Paper as directed the MCC at its 3/28/18 meeting. The committee recommended that the document be amended to indicate a student would be considered to be ‘at risk’ if they have two re-examinations.	Informational

	There was some discussion of having an automatic trigger for probation if a student continues to reexamine beyond the initial two times, but recommend that this added requirement should be revisited if needed after the at-risk policy is implemented as written.	
	<p>c. Draft new policy: Guidelines for Medical Students Performance and Due Process</p> <p>This new guideline is integral to the “Consequences of Unsatisfactory and At-Risk Performance for Medical Students” policy. It is similar to the University’s ‘Code of Conduct’ handbook for the undergraduate students. Dr. Joy Dorscher asked for suggestions and comments emailed to her before the next BSCS meeting on August 28th.</p>	Informational
5. Other Business	The next scheduled meeting is August 28, 2018.	Next meeting is August 28, 2018.