

**Biomedical Sciences Curriculum Subcommittee Meeting Minutes**

SMHS

**Tuesday, August 28, 2018 – 2pm in room E493**

**In attendance:** Kurt Borg, Joy Dorscher, Jane Dunlevy, Dawn Hackman, Mark Koponen, Annie Nickum, Jim Porter, Ken Ruit, John Shabb and Michael Storandt.

**Members not in attendance:** Jon Allen, Marc Basson, Pat Carr, Walter Kemp, Bibhuti Mishra, Dev Pant, Adrienne Salentiny, Rick Van Eck and Susan Zelewski.

**Minutes Submitted by:** Alissa Hancock

**Minutes Reviewed by:** John Shabb

**Minutes Approved by:** Kurt Borg / Jim Porter

MSC = motion made, seconded, carried

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
<b>1. Welcome/call to order</b>	Dr. Shabb called the meeting to order at 2:03 pm in room E493	Informational
<b>2. Approval of Minutes 8.8.18</b>		MSC approve the 8.8.18 minutes as written. Jim Porter/Kurt Borg // carried.
<b>3. Old Business</b>	<b>a. Dept of Biomedical Sciences faculty teaching percent effort (Shabb, Dunlevy)</b>	Tabled
	<b>b. Biomedical Informatics: LCME hot topics (Carr, Shabb)</b>	Tabled
	<p><b>c. Draft new policy: Guidelines for Medical Student Performance and Due Process (Dorscher)</b>                      Dr. Dorscher has been developing guidelines for medical student performance and Due Process. This is a new document that elaborates upon UND’s Student Code of Conduct as it applies to medical students. The document is a companion to separate policies that address student academic and behavioral difficulties. All of these documents will eventually be presented to the MCC for approval. The BSCS provided feedback to Dr. Dorscher as she continues to refine the document. Feedback also spilled over into the policy on students in academic difficulty.</p> <p>Discussion: “At-risk student” needs to be carefully defined. A different grading system may be needed to distinguish outright passing, passing after re-examination, and remediation. Process and consequences need to be clearly defined as re-examinations accumulate. Suggestions included 1) after two re-examinations a student is placed on a individual acadmic plan to help them succeed, with no consequences; 2) after a third re-examination, grading could change to S/I or redirecting the student to remediation resulting in S/U. This could be problematic since this could place students in danger of dismissal. The Committee indicated its openness to provide feedback for Dr. Joy Dorscher on future revisions as she sees continues to work on these policies and guidelines.</p>	Informational
<b>4. New Business</b>	<p><b>a. Block 7 Report (Borg)</b>                      Sixteen of 77 students re-examined. There were no block failures. A higher than average number of students also re-examined for the skills exams. Students expressed concern about clinical skills grading consistency because</p>	Informational

	<p>some were graded in person and others by video. Comparison showed a 3% variation between the two grading formats. This is below the national standard of 5% variation.</p> <p>Student enthusiasm for Wednesday discussion sessions declined compared to Blocks 5 and 6, possibly because of perceived misalignment with Step 1 preparation. Concern was also raised that students are not preparing enough to have productive discussions. Possible solutions were discussed.</p> <p>Goals from last year were addressed: PCL room scheduling was made more consistent. Getting rooms for assessment week is getting better but still a work in progress; Dr. Carr has been working really hard to ensure that we can continue to have enough facilitators to maintain one per group.</p> <p>Goals for for this year: Have mandatory sessions planned out in advance. Have all the facilitators attend the pre-block meeting to ensure that all the students get similar PCL experiences. Find a lecturer for cancer therapy and move it earlier in the year 2 curriculum.</p> <p>A continuing issue: paid staff physicians have been retiring and are not being replaced, making it necessary to find volunteer physicians as replacements.</p>	
	<p><b>b. Path 575 update (Koponen)</b>  When this was proposed last year, there was some concern about interfering with the medical students learning. This is the first year that some graduate students were able to attend the pathology lecture/lab with medical students. There are no concerns being raised by the students and Dr. Koponen thinks things are going very well. We will revisit again next year.</p>	Informational
	<p><b>c. GQ #8, 9 &amp; 12</b>  Dr. Joy Dorscher will report on #9 &amp; 12 and Dr. Kurt Borg will report on #8 at the next meeting.</p>	Informational
<b>5. Other Business</b>	The next scheduled meeting is September 18, 2018.	Next meeting September 18, 2018.