

Biomedical Sciences Curriculum Subcommittee Meeting Minutes

SMHS

Tuesday, May 7, 2019 – 2pm in room E493

In attendance: Jon Allen, Kurt Borg, Megan Denis, Joy Dorscher, Jane Dunlevy, Walter Kemp, Bibhuti Mishra, Ken Ruit, John Shabb, Rick Van Eck, Nancy Vogeltanz-Holm, Susan Zelewski.

Members not in attendance: Marc Basson, Pat Carr, Mark Koponen, Annie Nickum, Dev Pant, Jim Porter, Michael Storandt, Min Wu.

Minutes Submitted by: Alissa Hancock

Minutes Reviewed by: John Shabb

Minutes Approved by: Kurt Borg and Jon Allen

MSC = motion made, seconded, carried

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	Dr. Shabb called the meeting to order at 2:04pm in room E493	Informational
2. Approval of Minutes 4.23.19		MSC to approve the 4.23.19 minutes. Jon Allen / Jane Dunlevy // carried.
3. Old Business		
4. New Business	a. Block 1 (Dunlevy)	Tabled
	b. Block 2 (Dunlevy)	Tabled
	c. Block 3 & 7 reports (Borg/Dunlevy)	Tabled
	d. Y2Q correction and free responses (Wu) AAMC released Y2Q survey results which included addition correction of question 23 to include OB/GYN, and a spreadsheet of survey respondents free responses to questions about strengths and areas of improvement of the medical curriculum. This is the first time that free responses have been part of the BSCS Y2Q review. The committee spent considerable time reflecting on the free responses - especially on negative comments that were perceived by some to be displays of unprofessionalism. Other comments had substantive constructive comments and there were many testimonials that supported the successes of the current curriculum. All recognized that most of the issues are ones the committee has wrestled with and it is expected that the curriculum redesign process represents an opportunity to make a good curriculum better. and that it would be good to do qualitative analysis of the survey results in order to extract the main themes expressed by the students. Awareness of these themes can help inform the redesign process as it moves forward.	Informational

	<p>e. AY2020-21 DCI update: Standard 8.8 Monitoring Student Time</p> <p>A recently released AY2020-21 DCI update includes an expanded Standard 8.8 which now requires monitoring of student time during the preclinical phase of the curriculum. The current SMHS policy 4.19 addresses required scheduled time. A revised policy is needed to account for required unscheduled time and to devise procedures to account for time associated with the increasingly diverse array of instructional modalities expected with curriculum redesign.</p>	<p>Informational</p> <p>Action Item: Recommend to MCC that it charge BSCS with revising and expanding policy 4.19 to include definitions and limits of required scheduled and unscheduled time during the preclinical phase of the curriculum.</p>
	<p>f. Mandatory Curriculum Time, Asynchronous, Self-Study, and Wellness Time (Van Eck)</p> <p>Rick Van Eck described how other schools are approaching time management. He pointed out the importance of factoring in time needed not only for study, but also for sleep, wellness and other factors of healthy, productive learning environments. He proposed that policies and procedures must be constrained by the total number of hours in a given week. Such a policy should be put in place soon in order to guide curriculum redesign.</p>	
	<p>g. ACHIEVE (Dorscher)</p> <p>This is an initial plan and there are additional consults needed. We will discuss at the next meeting.</p>	<p>Tabled</p>
5. Other Business	<p>We will also discuss the IPHC changes for the 2019-2020 academic year at the next meeting.</p>	<p>Informational</p>
	<p>Meeting adjourned at 3:45pm</p>	<p>Next meeting May 28, 2019.</p>