

Biomedical Sciences Curriculum Subcommittee Meeting Minutes

SMHS

Tuesday, May 26, 2020 – 2pm via Zoom

In attendance: Jon Allen, Kurt Borg, Pat Carr, Xuesong Chen, Megan Denis, Jane Dunlevy, Jesse Ewaldt, Minnie Faith, Mark Koponen, Bibhuti Mishra, Jim Porter, Ken Ruit, John Shabb, Susan Zelewski.

Members not in attendance: Marc Basson, Walter Kemp, Dev Pant, Nancy Vogeltanz-Holm, Min Wu, Rick Van Eck,

Minutes Submitted by: Alissa Hancock

Minutes Reviewed by: John Shabb

MSC = motion made, seconded, carried

Minutes Approved by: Mark Koponen and Kurt Borg

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	Dr. Shabb called the meeting to order at 2:03pm via Zoom.	Informational
2. Approval of Minutes 5.5.20		Approved by consent.
3. Standing Items		
4. Old Business	<p>a. Curriculum redesign transition year planning (2020/2021)</p> <p>Three variations of schedules are being updated for the upcoming academic year: 1) Standard face-to-face; 2) Modified face-to-face accommodating Covid-19 restrictions on safe distancing.3) remote learning transitioning to face-to-face at the end of August.</p> <p>Special consideration is being made for Clinical training and anatomy and micro labs, the timing of which will be optimized to coincide with face-to-face instruction. Modified face-to-face instruction will require a minimum of 48 sq. ft per student/instructor. All lectures will also be recorded and available live through Zoom.</p> <p>Dr. Dunlevy asked for BSCS and UMEC support for several recommendations to standardize remote instruction. After discussion, the committee supported the following:</p> <ol style="list-style-type: none"> 1. All instructors should deliver their lectures over Zoom meetings regardless of whether they are remote or face-to-face. 2. Students will be expected to complete mandatory no-stakes weekly quizzes. Estimated completion time for each quiz is 30 minutes, which will be factored into the total required weekly study time for students. 3. Students will be expected to adhere to existing dress code even during remote instruction. 	<p>Informational</p> <p>MSC to recommend to UMEC that it approve the use of Zoom for all face-to-face and remote lectures during the transition year, and that time to complete weekly formative assessments be included in the calculation of required study time. Jon Allen / Mark Koponen // carried.</p> <p>ACTION ITEM: Pat Carr and Jim Porter will make existing dress code be made easily accessible on the web.</p>

5. New Business	a. Election of Chair for 2020/21 Jane Dunlevy self-nominated to be BSCS Chair for the coming year, seconded by Mark Koponen. Hearing no other nominations, Dr. Dunlevy was elected Chair by acclamation.	Jane Dunlevy selected Chair of BSCS by acclamation.
	b. Element 7.2 (Salentiny) Going to remove from the BSCS agenda and have CEMS address the concerns from UMEC.	Informational
	c. Block Reports i. 2019 Blocks 5, 6, 7 report (Borg) ii. 2019 Blocks 1, 2, 3 reports (Dunlevy)	Tabled
6. Other Business		
	Meeting adjourned at 3:31pm	Next meeting June 16, 2020.