

Biomedical Sciences Curriculum Subcommittee Meeting Minutes

SMHS

Tuesday, March 3, 2020 – 2pm in room E493

In attendance: Marc Basson,, Kurt Borg, Pat Carr, Xuesong Chen, Megan Denis, Jane Dunlevy, Minnie Faith, Bibhuti Mishra, Jim Porter, Ken Ruit, John Shabb, Nancy Vogeltanz-Holm, Susan Zelewski.

Members not in attendance: Jon Allen Jesse Ewaldt, Walter Kemp, Mark Koponen, Dev Pant, Min Wu, Rick Van Eck,.

Minutes Submitted by: Alissa Hancock

Minutes Reviewed by: John Shabb

MSC = motion made, seconded, carried

Minutes Approved by: By consent

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	Dr. Shabb called the meeting to order at 2:03pm in room E493	Informational
2. Approval of Minutes 2.18.2020		Approved by consent.
3. Standing Items		
4. Old Business	<p>a. Curriculum redesign transition year planning (2020/2021)</p> <p>i. Trimester scheduling – SBHE update A concern was raised about who was responsible for tracking the progress of the SMHS request to the SBHE to switch to a trimester schedule in advance of the July 6 start of the transition year schedule. At the time of the this meeting the SBHE agenda had not yet been published. It is likely that it first needs to go through the SBHE’s Academic and Student Affairs committee. The SBHE is scheduled to meet next on March 26.</p> <p>ii. Two-strike dismissal rule Early draft revisions of policies 4.1 and 4.20 were shared with the committee. Some feedback was given during the meeting, but further discussion will be moved to email to expedite finalizing drafts to submit to the MCC’s for its March 25 meeting. The MCC will need to approve a final revised policy by its April 8 meeting so that it can be forwarded to FAC’s by April 14 to give it sufficient time to review before acting on it at its May 4th meeting.</p>	<p>ACTION ITEM: Ruit/Basson will assign SBHE tracking duties to an appropriate individual.</p> <p>ACTION ITEM: Solicit further comments about policy 4.1 and 4.20 revisions by Friday 13 to allow finalization of drafts to forward to MCC by March 18 in advance of its March 25 meeting.</p>
5. New Business	a. 2019 Midyear Survey Results	Tabled
	b. Element 7.2 (Salentiny)	Tabled

	<p>c. Block Reports</p> <ul style="list-style-type: none"> i. 2019 Block 4 report (Dunlevy) The performance on the MCQ and clinical skills improved and there were no block failures. Grading was changed to include S/U for those students who successfully reexamined a failed block assessment. The 2019-2020 block 4 starts March 23, 2020. ii. 2019 Blocks 5, 6 report (Borg) Tabled iii. 2019 Blocks 1, 2 (Dunlevy) Tabled 	<p>MSC to accept the 2019 block 4 report with no actions. Kurt Borg / Bibhuti Mishra // carried.</p>
	<p>d. Y2Q</p>	<p>Tabled</p>
	<p>e. STEP 1 Results</p> <p>UND's passing percentage was 94% with three UND students not passing this past year. This is rate is an improvement over the previous two years. Mean score was 234 with a passing score of 194. About 40% of the class scored above the national average.</p>	<p>MSC to accept the STEP 1 results with no actions recommended. Dunlevy/Mishra// carried.</p>
	<p>f. Conflict of Interest Policy Update</p> <p>A revised policy 2.3 and 3.2 is almost ready for MCC review and approval. The final draft needs to be reviewed by CSCS because changes apply to academic counseling of medical students in the clerkships. The key challenge is that formal academic counselors cannot also be preceptors or deans who assign grades to students. Concern was raised that because this policy is SMHS-wide that it also needs to be reviewed by Health Sciences curriculum committee before proceeding to FAC. Changes specific for medical students include Page 3 – definition of academic, career and personal counselor; Page 4 - principles specific to medical students; responsibilities.</p> <p>Further discussion included a suggestion to adjust language to be inclusive (him/her/themselves) as policies are updated, and to fix the link for the learner mistreatment also needs to be updated. The policy at this time does not have a designated tracker. A request to MCC to help define a process in which policies are tracked would be helpful for all medical curriculum committees.</p>	<p>ACTION ITEM: There will be an electronic vote on this policy along with the two strikes policies, so they can make it to the MCC's March 25th meeting.</p>
6. Other Business	<p>a.</p>	
	<p>Meeting adjourned at 3:35pm</p>	<p>Next meeting March 24, 2020.</p>