

**Biomedical Sciences Curriculum Subcommittee Meeting Minutes**

SMHS

**Tuesday, March 24, 2020 – 2pm via Zoom**

**In attendance:** Jon Allen, Marc Basson, Kurt Borg, Pat Carr, Xuesong Chen, Megan Denis, Jane Dunlevy, Jesse Ewaldt Minnie Faith, Mark Koponen, Jim Porter, Ken Ruit, John Shabb, Nancy Vogeltanz-Holm, Susan Zelewski.

**Members not in attendance:**, Walter Kemp, Bibhuti Mishra, Dev Pant, Min Wu, Rick Van Eck,

**Minutes Submitted by:** Alissa Hancock

**Minutes Reviewed by:** John Shabb

**Minutes Approved by:** By consent

MSC = motion made, seconded, carried

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
<b>1. Welcome/call to order</b>	Dr. Shabb called the meeting to order at 2:04pm via Zoom	Informational
<b>2. Approval of Minutes 3.3.2020</b>		Tabled
<b>3. Standing Items</b>		
<b>4. Old Business</b>	<p><b>a. Curriculum redesign transition year planning (2020/2021)</b></p> <p><b>i. Transition year scheduling – SBHE update</b> The State Board of Higher Education will be informed of the impending medical school change from semester to trimester academic schedule at its March 26<sup>th</sup> meeting. The change is expected to be noted in that meeting’s minutes.</p> <p><b>ii. Policy revisions</b></p> <ol style="list-style-type: none"> <li>1. <b>Policy 3.9 Grievance:</b> A revised schoolwide policy is being shepherded through approval process including final approval by FAC and the Dean.</li> <li>2. <b>Policy 4.1 Automatic dismissal:</b> The BSCS will recommend to the MCC at its March 25 meeting that Policy 4.1 be rescinded.</li> <li>3. <b>Policy 4.8 MSAPC:</b> The BSCS will recommend to the MCC at is March 25 meeting that revised policy 4.8 be approved.as forwarded a revised policy 4.8 to the MCC that includes giving the MSAPC Chair discretion to suspend a student with two or more units with the grade of Unsatisfactory without resorting to a full MSAPC hearing. Other changes include updating language, and referring appeals process to Policy 3.9.</li> <li>4. <b>Policy 4.20 Academic Expectations:</b> Next draft will update language to align with redesigned curriculum, remove references to Policy 4.1 and appeals processes and</li> </ol>	Informational

	align reexamination and remediation procedures with Policies 3.9 and 4.8. Discussion also included options for remediating failed gateway exam and consequences for a second failed attempt. Kurt Borg will update the document based on the discussion and send to John Shabb for distribution to the committee and to MCC by the beginning of April.	
	<b>b. Conflict of Interest Policy Update (Policies 2.3, 3.2)</b> Susan Zelwski is consolidating revised versions for eventual review by CSCS and MCC.	Informational
<b>5. New Business</b>	<p><b>a. COVID-19 Response</b> Pat Carr summarized changes in the preclinical phase in response to move to remote instruction in response to COVID-19.</p> <ul style="list-style-type: none"> <li>• PCL and TBL instruction is through Zoom meetings.</li> <li>• Face-to-face lectures have been replaced with pre-recorded lectures</li> <li>• Labs are proving to be more challenging. Some content may be delivered through Zoom meetings.</li> <li>• Case wrap-ups are being done by video.</li> <li>• Assessments will be through ExamSoft. Proctoring software is being purchased to ensure integrity of online assessment.</li> <li>• Clinical Skills Boot Camp presents special challenges. Instructional strategies are still in development but may include obtaining web-based modules or creating in-house videos.</li> </ul> <p>Every faculty member is working to deliver their content the best way they can virtually. Students are having some difficulty adjusting to virtual classes. Instructional strategies and formative assessments are being developed to improve student engagement.</p>	Informational
	<b>b. 2019 Midyear survey results (Zelewski)</b>	Tabled
	<b>c. Element 7.2 (Salentiny)</b>	Tabled
	<p><b>d. Block reports</b></p> <ul style="list-style-type: none"> <li>i. 2019 Blocks 5 &amp; 6 (Borg)</li> <li>ii. 2019 Block 1 &amp; 2 (Dunlevy)</li> </ul>	Tabled
	<b>e. Y2Q</b>	Tabled

	<p><b>f. Element 7.1</b></p> <p>EASRS noted that the Graduate Questionnaire survey results showed that UND graduating medical students’ perception of their biochemistry preparation for clerkships and electives was in the bottom 10<sup>th</sup> percentile nationally for two years in a row.</p> <p>The committee questioned how graduating medical students interpret this GQ question. The committee noted that biochemistry is taught in the first course of the preclinical phase. The student representative observed that anecdotally, biochemistry was long forgotten by the end of the second year. Finally, it was noted that the curriculum is being redesigned that may raise the relevance of biochemistry in the clinical curriculum. These include 1) assessment using NBME CAS, 2) integration of basic sciences into Phase 2 and Phase 3, and, 3) academic support for Step 1 preparation.</p> <p>Specific strategies to address biochemistry preparation include</p> <ul style="list-style-type: none"> <li>• Biochemistry-specific CAS exam.</li> <li>• Address biochemistry preparation in a 4<sup>th</sup> year focus group setting.</li> <li>• Establish biochemistry reviews in at the end of Block 4.</li> <li>• Monitor how biochemistry is being integrated into various courses by design teams.</li> </ul>	
	<p><b>g. Conflict of Interest Policy Update</b></p>	
<p><b>6. Other Business</b></p>		
	<p>Meeting adjourned at 4:07pm</p>	<p>Next meeting April 21, 2020.</p>