

Biomedical Sciences Curriculum Subcommittee Meeting Minutes

SMHS

Tuesday, November 19, 2019 – 2pm in room E493

In attendance: Jon Allen, Kurt Borg, Pat Carr, Xuesong Chen, Joy Dorscher, Jane Dunlevy, Jesse Ewaldt, Mark Koponen, Bibhuti Mishra, Ken Ruit, John Shabb, Min Wu, Rick Van Eck.

Members not in attendance: Marc Basson, Megan Denis, Walter Kemp, Dev Pant, Nancy Vogeltanz-Holm, Susan Zelewski.

Minutes Submitted by: Alissa Hancock

Minutes Reviewed by: John Shabb

Minutes Approved by: Jon Allen and Kurt Borg

MSC = motion made, seconded, carried

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	Dr. Shabb called the meeting to order at 2:08pm in room E493	Informational
2. Approval of Minutes 10.29.19	Minutes were approved as written by consent.	MSC to approve the 10.29.19 minutes by committee consent.
3. Standing Items	a. Curriculum redesign update	Tabled
4. Old Business	a. ACHIEVE course objectives and assessment (Dorscher)	Tabled
	b. SIMPLE course objectives and assessment (Dunlevy)	Tabled
5. New Business	<p>a. Curriculum redesign transition year planning (Carr/Zelewski) The development of transition year schedule must be rethought in order to comply with federal regulations for financial aid, which limits the number of hours for a given semester. The proposed AY 2020-2021 first-year schedule is compliant, but the proposed second-year schedule is not. Further study is needed to create a workable solution. There is an urgency to finalize the 2020-2021 schedule as soon as possible in order to confirm instructor availability. Of particular concern is the scheduling of clinical faculty who plan their patient care schedules a year in advance.</p> <p>The Committee discussed assessment practices for the transition year. The plan is to increase the frequency of summative block assessments to every four weeks from the current eight-week frequency. The actual form the assessments will take is not yet finalized. It may include cumulative testing of knowledge, the mixed use of in-house question banks and NBME CAS assessments. Case exams will likely need to be shorter and more focused on clinical reasoning and less so on foundational medical knowledge. Since there will no longer be transition time between the end of one unit and the beginning of the next, special consideration is needed to determine final grades more quickly. Reexamination/remediation needs to be rethought in light of the</p>	<p>ACTION ITEM: Dr. Joy Dorscher and Pat Carr will report back at the next meeting with a transition year schedule that is compliant with federal regulations.</p> <p>ACTION ITEM: Report from Assessment Design team on solutions for grading turnaround time and reexamination, remediation.</p>

	compressed schedule. These will be priorities of the Assessment Design Team, which will meet for the first time on Nov 20.	
	b. 2018-19 Block 3 & 4 reports (Dunlevy)	Tabled
	c. 2019-20 Block 5 Report (Borg)	Tabled
	d. 2019-20 Block 1 Report (Dunlevy)	Tabled
6. Other Business		
	Meeting adjourned at 3:38pm	Next meeting December 3, 2019.