

Biomedical Sciences Curriculum Subcommittee Meeting Minutes

SMHS

Tuesday, October 29, 2019 – 2pm in room E493

In attendance: Kurt Borg, Pat Carr, Xuesong Chen, Megan Denis, Jane Dunlevy, Jesse Ewaldt, Mark Koponen, John Shabb, Rick Van Eck, Susan Zelewski.

Members not in attendance: Jon Allen, Marc Basson, Joy Dorscher, Walter Kemp, Bibhuti Mishra, Dev Pant, Ken Ruit, Nancy Vogeltanz-Holm, Min Wu.

Minutes Submitted by: Alissa Hancock

Minutes Reviewed by: John Shabb

Minutes Approved by: By Consent.

MSC = motion made, seconded, carried

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	Dr. Shabb called the meeting to order at 2:02pm in room E493	Informational
2. Approval of Minutes 9.19.19	Minutes were approved as written by consent.	MSC to approve the 9.19.19 minutes by committee consent.
3. Standing Items	a. Curriculum redesign update Basic Ground Rules have been developed for the redesign process. Unit design teams have been asked to have their first meetings by December 12.	Informational
4. Old Business	a. ACHIEVE course objectives and assessment (Dorscher)	Tabled
	b. SIMPLE course objectives and assessment (Dunlevy)	Tabled
5. New Business	a. Curriculum redesign transition year planning (Carr/Zelewski) Drs. Carr and Dunlevy provided the BSCS with a number of working documents for the upcoming transition year. Year one students will begin instruction in July 6, 2020 with a reorganized one-pass unit structure. Year two students will begin in mid-August continuing the existing curriculum but with a compressed examination schedule. Scheduling of both years will therefore have to be completed well in advance of both start dates so that instructors can plan on their individual modified teaching responsibilities. The transition year provides extra challenges especially for current Y2 instructors since they are expected to teach in both Y1 and Y2 starting in August. Discussion raised questions about assessment in the compressed schedules. Issues that need to be resolved include timing and feasibility of clinical skills examinations and re-examinations in the compressed time-frame.	Dr. Borg will look into how examinations can be scheduled during the transition year.
	b. 2018-19 Block 3 & 4 reports (Dunlevy)	Tabled
	c. 2019-20 Block 5 Report (Borg)	Tabled

	d. 2019-20 Block 1 Report (Dunlevy)	Tabled
6. Other Business	<p>a. Policy 4.19 Policy 4.19 “Scheduling Pre-clerkship/Phase I Curriculum Activities for Medical Students” was revised in response to feedback received at the August FAC meeting. The individuals writing the policy asked BSCS for comments on the revised version before presenting to the MCC for approval.</p> <p>The BSCS provided the requested feedback. This stimulated extensive discussion. Upon further discussion it the policy writing committee was reluctant to deviate from the new revisions since some of the language changes were specifically requested by FAC.</p>	MSC to forward the policy to MCC for approval of revised Policy 4.19 with minor changes as deemed appropriate by the policy writing committee. Kurt Borg / Mark Koponen // carried.
	Meeting adjourned at 3:35pm	Next meeting November 19, 2019.