

**Biomedical Sciences Curriculum Committee Meeting Minutes**

SMHS

**Tuesday, September 1, 2020 – 2pm via Zoom**

**In attendance:** Marc Basson, Peter Bueide, Kurt Borg, Xuesong Chen, Megan Denis, Jane Dunlevy, Minnie Faith, Mark Koponen, Jim Porter, Susan Zelewski.

**Members not in attendance:** Jon Allen, Pat Carr, Walter Kemp, Bibhuti Mishra, Dev Pant, Ken Ruit, Rick Van Eck.

**Minutes Submitted by:** Alissa Hancock

**Minutes Reviewed by:** Jane Dunlevy

MSC = motion made, seconded, carried

**Minutes Approved by:** Xuesong Chen and Bibhuti Mishra

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
<b>1. Welcome/call to order</b>	Dr. Dunlevy, chair called the meeting to order at 2:03pm via Zoom.	Informational
<b>2. Approval of Minutes 8.18.20</b>		<b>MSC to approve the 8.18.20 minutes. Kurt Borg / Mark Koponen // carried.</b>
<b>3. Standing Items</b>		
<b>4. Old Business</b>	<p><b>a. Curriculum redesign transition year planning (2020/2021)</b> Curriculum 1.5 is going well and is busy with assisting students. Exams are happening frequently but the students are performing well.</p> <p>Curriculum 2.0 we are working on tagging the curriculum with the MedEd students. Also, all the objectives have been gathered and Drs. Pat Carr and Jane Dunlevy will review those and then bring the missing objectives to the design team to integrate into the curriculum. There was also a Phase 1 electives that was moved to be a Phase 3 electives due to the pre-requisite of the clerkship needed to be completed.</p>	Information
<b>5. New Business</b>	<p><b>a. Mini CEDAR in Phase 1</b> Currently block 6,7,8 do a CEDAR that is related to the PCL case. They do a peer critical review of a journal article and then answer specific questions as a group. This a good introduction to what they experience with Epidemiology in the clinical years. Would like to start a CEDAR 1 idea that would be more introductory to what is currently being done.</p>	<b>MSC to approve the concept of CEDAR 1 and have a working group look at the feasibility of integrating it into the curriculum.</b>

	<p>Currently, over the three blocks there are 18 CEDAR events and we could maybe spread those out throughout the entire Phase 1 of the curriculum and possibly cover topic multiple times if needed or cover additional topics that we are not able to now. This would possible help us address the GQ concern of students not relating the Bio Statistics to their clinical experiences. Drs. Minnie Faith, Pat Carr, Xuesong Chen, Abe Shamoun, Jim Beal, John Shabb and Dr. Abe Shamoun.</p>	<p><b>Kurt Borg / Xuesong Chen // carried.</b></p> <p><b>MSC to look at the feasibility of CEDAR spread throughout Phase 1 and relate to the longitudinal thread in Phases 2 &amp; 3. Mark Koponen / Kurt Borg // carried.</b></p> <p>Action Item: CEDAR working group: Drs. Minnie Faith, Pat Carr, Xuesong Chen, Abe Shamoun, Jim Beal, John Shabb and Dr. Dean Caun</p>
	<p><b>b. Item Writing Workshop with Minnie Faith</b></p> <p>Once the faculty are sent a letter from BSCC Dr. Minnie Faith will send the template for the faculty to start to work with. She is also working with Drs. Ken Ruit and Rick Van Eck on creating a faculty development workshop.</p>	<p><b>MSC to draft a letter for the next meeting for the committee to review before sending to faculty. Kurt Borg / Xuesong Chen // carried.</b></p>
	<p><b>c. Policy 4.14</b></p> <p>There were a few small changes to the policy based on committee discussion in early August, regarding masks options that must be able to wear.</p>	<p><b>MSC to approve the changes to policy 4.14. and to forward to UMEC for approval. Mark Koponen / Xuesong Chen // carried.</b></p>

	<p><b>d. GQ Questions 8, 9, 12, 20, 21, 39 to 50 &amp; 65</b></p> <p><b><u>Negative Behavior Report</u></b></p> <p>This is looking at the number of reports and we want to have zeros across the board, however, we do have a few reports but we are not any worse than other schools around the country. We do have an anonymous form to report mistreatment on the website for students to submit reports. This is currently mostly for years 3 &amp; 4 students, however, we will work to make this available for year 1 &amp; 2 students also with Pat Carr being the person that would receive those reports to address them. We will also add a question or two to the end of block and will education students early and frequently, work with campus offices and hospitals for possible signage for our students. Dr. Susan Zelewski will look into Leo to see if there is a way to add something in Leo for students to submit a report.</p>	<p><b>MSC to move forward with all early and frequent education of how to report mistreatment and possible signage. Mark Koponen / Kurt Borg // carried.</b></p>
<p><b>6. Other Business</b></p>		
	<p>Meeting adjourned at 3:37 pm</p>	<p>Next meeting September 22, 2020.</p>