



## Request for Applications DaCCoTA Community Engagement Pilot Grant

### Overview

The Dakota Cancer Collaborative on Translational Activity (DaCCoTA) Pilot Projects Program is requesting applications for **Community Engagement Pilot Grant Awards**. The goal of the DaCCoTA program is to stimulate growth of expertise and engagement in cancer-related clinical and translational research (CTR) in the Dakota region encompassed by the states of North and South Dakota. The mission of the Pilot Projects Program is to provide seed funding to highly innovative projects in clinical and translational cancer research. For general information about the DaCCoTA program, see <https://med.und.edu/daccota/>.

The **Community Engagement Pilot Grant Awards** are intended for those projects addressing priority areas as determined by key stakeholder groups, including the American Cancer Society, Community Health Association of the Dakotas, ND Department of Health, and the Great Plains Tribal Chairmen's Health Board. Proposals should address cancer disparities in either:

- Colorectal cancer screening, stage and diagnosis, treatment, and mortality,
- Tobacco-related cancers (Lung, CRC, etc.), or
- Breast cancer screening, stage at diagnosis, and mortality.

Pilot awards should focus on compiling existing data and published manuscripts or propose an original study regarding these areas of cancer disparities in the Dakotas. Applications can consider the multilevel manifestations of cancer (e.g. neurological, psychiatric), demographic risks and social impact. Applications will focus on **T2-T4** translational research, although T1 studies will be considered if there is a clear plan to progress to T2-T4. Successful completion of these proposals should lead to an extramural grant submission and peer-reviewed manuscript submission.

### Eligibility Criteria

Faculty and clinicians at participating DaCCoTA institutions who have applied and been accepted into the DaCCoTA Pathfinder network (<https://pathfinder.med.und.edu/>) are eligible to apply. Investigators with a Principle Investigator (PI) role from other NIH IDeA funding mechanisms are not eligible for a PI role on DaCCoTA awards.

All proposals must include a discussion of the relevance of the proposal to the DaCCoTA mission and consideration of the specific priorities described above. *Prior consultation with the CTR 1) Pilot Grant, 2) Biostatistics, Epidemiology and Research Design, 3) Community Engagement and Outreach, and 4) Clinical Research Resources and Facilities Cores is required.* Demonstration of available research percentage effort for the PI/co-I and associated personnel on the proposal must be provided. Evidence of available research effort and salary support must be provided in the form of a letter from the departmental chair or clinical service unit chief for each PI/co-I. All proposals must have completed internal approval at their respective institution.

### Team Requirements

Applications must be from a collaborative clinician/non-clinician team. The teams may or may not require mentoring and collaborative support to initiate and carry out a research project with the express goal of maintaining a research effort. All pilot awards must have a PI or co-I who is a clinician and a PI or co-I who is a non-clinician. If a potential PI needs but has not been able to identify a relevant teammate, the DaCCoTA program will assist in identifying one from among

the collaborating academic institutions and hospital networks participating in the program. The primary PI must also meet eligibility requirements for NIH funding. Preparation of all pilot awards should involve extensive interaction pre-submission as well as post-award with the Pilot Projects Program, which will coordinate interactions with other cores to provide insight regarding research design, grant/publication preparation, and federal/non-federal funding mechanisms.

Awardees are required to provide an oral presentation at the annual DaCCoTA symposium and provide quarterly milestone reports.

### **Funding**

Funds up to \$50,000 (total cost, no additional indirect will be provided) per award are anticipated to begin November, 2019. Funds may not be used to support PI/co-I salaries, consultant/collaborator salaries, or to purchase capital equipment. PIs must have an eRA Commons username.

Projects will be evaluated primarily on the basis of potential for immediate implementation, potential for extramural grant submission and peer-reviewed publication, readiness of the technology or process to advance to the next stage of translation, impact on clinical practice, strength of the investigative team and any collaborators, and responsiveness to the RFA. All funded projects must have clearly established milestones. Milestone progression will be monitored by the Pilot Projects Program.

### **Application process and deadlines**

Applications must be submitted as a PDF attachment and must use PHS 398 forms <https://grants.nih.gov/grants/funding/phs398/phs398.html>

Letters of intent (1 page maximum) are due August 12, 2019.

Full applications will be invited from selected applicants and will be due September 16, 2019.

Awards will be announced by November 2019. Expected award period will be November 2019-August 2020.

Applications must use PHS398 forms, be Arial 11 point font with 0.5 inch margins and include a:

- Form Page 1: Face Page (signed by institutional signing official)
- Form Page 1-continued: Additional form for co-PI or co-I.
- Form Page 2: Summary, Relevance, Project/Performance Sites, Senior/Key Personnel, Other Significant Contributors, and Human Embryonic Stem Cells
- Form Page 4: Detailed Budget for Initial Budget Period
- Research Plan (use Continuation Format Page)
  - Response to review if resubmission (0.5 page)
  - Specific Aims (1 page)
  - Significance section (0.5 page)
  - Innovation section (0.5 page)
  - Research strategy (maximum of 5 pages)
- References Cited (use Continuation Format Page)
- Letters of support from the Department Head or Clinical Unit Chief
- Checklist Form Page
- Statement Verifying IRB Application Submission (Use Continuation Format Page)

The letter of intent and subsequent full application should be submitted as a pdf to:  
[colin.combs@und.edu](mailto:colin.combs@und.edu).

**All applicants proposing studies involving human subjects or vertebrate animals must initiate the process of obtaining IRB or IACUC approval prior to submitting their applications.**

All proposals recommended by the review panel will require prior approval by NIH prior to initiation. If the proposed study involves human subjects, the following documents must be submitted to NIH:

- Written protocol addressing the risks and protections for human subjects, in accordance with NIH's Instructions for [NIH's Instructions for Preparing the Human Subjects Section of the Research Plan](#).
- Institutional Review Board (IRB) approval.
- Human Subjects education certification.
- Create Inclusion Data Record (IDR) and enter inclusion data in Inclusion Management System (IMS).

If the proposed project involves clinical trials, in addition to above documents, the following documents must also be submitted to NIH:

- Specific plans for data and safety monitoring.
- Good Clinical Practice (GCP) certification

If the proposal involves Vertebrate Animals, IACUC approval and the Vertebrate Animal Section must be submitted.

### **More information**

Questions related to the **Community Engagement Pilot Grant Awards** should be directed to Colin Combs ([colin.combs@und.edu](mailto:colin.combs@und.edu)) or Sathish Venkatachalem ([s.venkatachalem@ndsu.edu](mailto:s.venkatachalem@ndsu.edu)).