

Number: 5.11

DESCRIPTION:	CLERKSHIP GRADING PROCEDURE		
RESPONSIBLE:	STUDENT AFFAIRS AND ADMISSIONS		
PURPOSE:	To describe the grading procedure for clerkships in the MD program		
FREQUENCY OF REVIEW:	Annually		
CREATED:	2020	REVISED:	N/A

CLERKSHIP GRADING PROCEDURE

1. The passing grade on NBME Clinical Science Subject Examinations will be determined by the NBME “Hofstee Compromise.”
2. The clerkship grade will be weighted 30% NBME subject exam, 50% preceptor evaluation and 20% “other” assessment methods (as specified by the respective clerkship department). If there are no “other” assessment methods designated for a clerkship, the clerkship grade will be weighted 40% NBME subject exam and 60% preceptor evaluation. The method of compiling preceptor scores is left to the discretion of the department offering the clerkship.
3. Clerkships wishing to use a different passing criterion for the NBME subject exam or alternative weighting criteria than described in #2 above must receive approval to do so from the Undergraduate Medical Education Committee (UMEC).
4. Clinical departments offering a Phase 2 clerkship will establish a required minimum “honors score” for the NBME subject exam, preceptor evaluation and overall clerkship grade. If each of the minimum “honors scores” are met, the student will receive honors. The required scores will be adjusted annually to maintain the proportion of students who receive honors in each clerkship to approximately 20%. The minimum requirements to receive an honors designation will be communicated to medical students at the beginning of each clerkship and/or upon request. Criteria for honors designation are set for each medical student cohort prior to the start of each curriculum phase.

5. Grades, including honors, must be recorded in the learning management system for reporting to medical students within 6 weeks of the last day of the clerkship.