

**NEUROLOGY RESIDENCY PROGRAM**  
**EDUCATIONAL STIPENDS POLICY FOR RESIDENTS**  
**University of North Dakota School of Medicine & Health Sciences (UNDSMHS)**  
**Academic Year: 2022-2023**  
*Revised December 29th, 2022*

**Definition:**

Educational Stipends are monies available for residents to participate in academic endeavors that transcend the capabilities that are available at the Fargo Campus to augment their own academic efforts. The purpose of this policy is to define educational stipends as well as to define how these monies are to be distributed for each resident.

**Guidelines:**

1. PGY-1 residents can receive up to \$150 and PGY-2, PGY-3, and PGY-4 residents can receive up to \$2,000 per academic year. Expenses related to an academic conference (such as the registration fee, preparation of research materials, or travel expenses such as hotel and airfare) will be reimbursed up to \$1,000 per academic year for PGY-2, PGY-3, and PGY-4 residents if prior approval is given by the Program Director. An additional \$1,000 can be reimbursed if a resident presents their research abstract and approval is given by the Program Director. Funds will not carry over to the following year – they must be used within the academic/budget year.
2. Educational stipends must be used for academic expenses, including books and study materials, professional dues, tablets, and registration fees for academic conferences.
4. If the funds are used to purchase technology such as tablets or laptop computers, we will reimburse up to 50% of the cost (based on funds available to the resident). We will only reimburse for one tablet or one laptop during the time of their residency.
5. Expenses related to fellowship or job interviews will not be covered by an Educational Stipend.
6. None of the monies can be used for payment of USMLE Step 3 or the Board Examination or for activity following completion of the Program.
7. All distribution of these monies must be approved by Sanford Medical Education Program Administrator and the Program Director. The utilization must be in the academic area that is consistent with the program's goals.
8. Residents must supply Sanford Medical Education with an itemized receipt showing the details of the educational purchase and proof of payment.
9. Reimbursement will be processed electronically (Direct Deposit) within One Source (Workday).
10. Monies that are not utilized by the resident will be retained by Sanford.