



### **EVENT NOTIFICATION POLICY (effective 7-1-23)**

Residency/Fellowship Programs will be required to notify the Graduate Medical Education Office in writing when any of the following events occur:

1. Resident/Fellow is placed on probation.
2. Resident/Fellow is NOT promoted.
3. Resident/Fellow is dismissed or suspended.
4. Resident/Fellow contract will NOT be renewed.
5. New Resident/Fellow starts (on and off-cycle).
6. Resident/Fellow resignation.

The notification should take place with as much notice as possible prior to occurring.

Additionally, residents/fellows are required to notify their program director of the following events with full details. In turn, the Program Director must notify the GME Office:

7. Resident/Fellow has failed a licensing examination (USMLE, Comlex, etc.) or any portion of a licensing examination for a medical license or for any other professional license, even if the resident/fellow later passed the exam.
8. Resident/Fellow has had an application for a professional license denied.
9. Resident/Fellow has been investigated and or disciplined by any licensing board, agency, professional association or medical facility.
10. Resident/Fellow has ever been dismissed from, resigned while under investigation, failed to complete an academic year, taken a leave of absence or been placed on probation or reprimanded at a medical school or postgraduate training program.
11. Resident/Fellow's participation in any internship or residency program has ever been interrupted.
12. Resident/Fellow has ever been subject to informal or formal proceedings by any licensing board, agency, or professional association to revoke, suspend, restrict, deny, or limit a professional license?
13. Resident/Fellow has ever been subject to informal or formal proceedings which might have resulted in the surrender of a state and/or federal narcotic registration certificate.
14. Resident/Fellow has ever had hospital and/or clinic privileges denied, removed or restricted, or limitations imposed on such privileges or resigned hospital and/or clinic privileges to avoid formal action.
15. Resident/Fellow has been notified that he or she will be named as a defendant or respondent in any malpractice proceeding.

16. Resident/Fellow has been notified that he or she will be investigated by any licensing board, agency or professional association in connection with medical competency, practice act violations, unprofessional conduct or unethical conduct.
17. Resident's/Fellow's participation in postgraduate training is interrupted for any reason.
18. Resident/Fellow has been cited, arrested, charged, or convicted of any violation of any law, other than minor than traffic violations, even if the matter was dismissed, expunged, subject to a diversion or deferred prosecution program, or otherwise set aside.
19. Resident/Fellow has any condition for which the resident/fellow is not being treated that impairs his/her ability to practice their profession in a competent, ethical, and professional manner. No notification required if there is a current contract with the North Dakota Professional Health Program (NDPHP).

Approved by GMEC 6/10/08 (policy effective 7/1/08)  
Approved by GMEC 1/11/22  
Approved by GMEC 11/8/22 (policy effective 7/1/23)