

**Number: 5.25**

<b>DESCRIPTION:</b>	<b>Clinical Observership Procedure</b>		
<b>RESPONSIBLE:</b>	<b>Office of Student Affairs and Admissions</b>		
<b>PURPOSE:</b>	To outline the availability of and process for clinical observerships at UND SMHS.		
<b>FREQUENCY OF REVIEW:</b>	Annually		
<b>CREATED:</b>	August 2023	<b>REVISED:</b>	September 2024

- A. Clinical observerships through UND SMHS are available only through departmentally-based clinical sites not affiliated with an outside health system.
  - a. These include:
    - i. UND Center for Family Medicine - Bismarck
    - ii. UND Center for Family Medicine - Minot
    - iii. UND Forensic Pathology Practice Center
  - b. Observerships at clinical sites affiliated with a health system must be coordinated directly with the health system.
  - c. Observerships are not considered to be visiting student rotations. Visiting student courses are governed by the UND SMHS Policy 4.15-Visiting Medical Student Policy.
- B. Clinical observerships at the UND SMHS sites stated above must be coordinated through the Office of Student Affairs and Admissions.
  - a. Persons interested in completing an observership should contact the Office of Student Affairs and Admissions with their name, current CV, requested site for the observership, goals for the experience and desired dates and length of experience.
  - b. The Office of Student Affairs and Admissions will work with the campus office and the department to ensure there is site availability and the resources for an observership without negatively impacting the educational experience of UND resident/fellows or UND SMHS MD students. The Office of Student Affairs and Admissions will notify the participating individual if the observership can be accommodated.
  - c. Before starting the experience, individuals approved for observerships must:
    - i. Be current with their immunizations according to the UND SMHS Policy 4.11 - Student Immunizations and Medical Examination Policy
    - ii. Have completed the UND SMHS online bloodborne pathogen and environmental exposure training modules.
    - iii. Have reviewed and attested to having reviewed all UND SMHS Student Policies.
    - iv. Provide documentation of current healthcare insurance
    - v. Successfully pass a criminal history background check for the last seven years (must include national and sex offender searches) within 12 months of beginning the observership.

- d. The Office of Student Affairs and Admissions must be notified of any changes in the participant's site location or dates of participation.
- C. Participants in clinical observerships may not have any role in the care of patients or, in the case of the Forensic Pathology Practice Center, the evaluation of patients presented for autopsy. An observership experience involves observation *only*.
- D. Clinical observership participants are not enrolled in the UND curriculum and will receive no course credit for the experience, nor be covered by UND SMHS liability insurance.