



## Drug and Alcohol Testing and Education Policy

**Section: 3**

**Policy: 3.6**

**Issued: 2017**

**Latest Review: 02.28.25 by Bylaws Committee**

**Faculty Council approved: 07.2023**

### **POLICY STATEMENT:**

UND SMHS prohibits the unlawful or unauthorized manufacture, distribution, dispensation, possession, use, or sale of alcoholic beverages, controlled substances, and illegal drugs, including medical marijuana. The impairment by alcohol or drugs of any student while participating in an academic function, or as an employee when reporting for work or engaging in work – during normal work hours or other times when required to be at work – is also prohibited. UND students are required to abide by all federal and state laws, local ordinances, State Board of Higher Education policies, and other related requirements regarding the consumption or possession of alcoholic beverages, controlled substances, and illegal drugs. UND SMHS employs testing procedures for the detection of and deterrence from the use and abuse of illegal, inappropriate or otherwise prohibited substances. In cooperation with the University, UND SMHS educates students about potentially life-threatening consequences of drug or alcohol use/abuse, and calls on student leaders, administration, faculty, and staff to serve as role models and promote good decision making regarding the risks and consequences surrounding drug or alcohol use/abuse.

### **REASON FOR THE POLICY:**

The School of Medicine & Health Sciences complies with and supports the North Dakota State Board of Higher Education policy governing alcohol use on campus, the [Drug Free Workplace Act of 1988](#), Public law 100-690 and the [Drug-Free Schools and Communities Act Amendments of 1989](#), Public Law 101-226, and [2 CFR § 182.215](#). This policy is to inform students within the SMHS regarding the dangers and the consequences of substance abuse. This policy also has a substance abuse deterrence and detection function by testing covered students for the use of prohibited drugs and alcohol. Drugs prohibited by the SMHS include those banned by federal, state, and local governments, as well as institution policy.

### **SCOPE of POLICY**

This policy applies to:

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Deans, Directors, and Department Heads | <input checked="" type="checkbox"/> Faculty |
| <input checked="" type="checkbox"/> Managers and supervisors               | <input checked="" type="checkbox"/> Staff   |
| <input checked="" type="checkbox"/> Students                               |   |
| Others:  |   |

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### **WEB SITE REFERENCES**

Responsible Office: <https://med.und.edu/student-affairs-admissions/index.html>

Websites: UND Alcohol and Drug Policy <https://und.policystat.com/policy/8103847/latest/>

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## DEFINITIONS

Alcohol	A colorless volatile flammable liquid that is produced by the natural fermentation of sugars and is the intoxicating constituent of wine, beer, spirits, and other drinks.
Controlled Substance	A drug which has been declared by federal or state law to be illegal for sale or use but may be dispensed under a physician's prescription.
Drug	A substance recognized in NDCC Chapter 19-03.1 as amended or 20 USC sec. 321 et seq., as amended, as a substance in the official United States Pharmacopeia, National Formulary, or Homeopathic Pharmacopeia of the United States, or any supplement to any of them; a substance intended for use in the diagnosis, cure, mitigation, treatment, or prevention of disease in individuals or animals; a substance intended to affect the structure or any function of the body of individuals or animals; and a substance intended for use as a component of any article noted above. See also Controlled Substance.
Illegal Use of Drugs and Other Substances	The use of drugs, the possession or distribution of which is unlawful under the Controlled Substances Act [21 U.S.C. § 801 et seq. as amended] and/or NDCC. Such term does not include the use of a drug taken under supervision by a licensed health care professional, or other uses authorized by the Controlled Substances Act or other provisions of federal or state law.

Illegal Drug	A controlled substance as identified in the Controlled Substances Act [21 U.S.C. §801 et seq. as amended] but does not include a substance that is legally possessed or used under the supervision of a licensed healthcare professional, except medical marijuana, or that is legally possessed or used under any other authority under that Act or under any other provision of federal law. Medical marijuana permitted by NDCC 19-24 is still considered a controlled substance and is a violation of federal law.
Impairment	The state of being under the influence of alcohol and/or legal (including prescription medication) or illegal drugs, if such influence adversely affects the individual's work or academic performance, the safety of the individual or others, or creates an unnecessary risk for the University.
Medical Review Officer	A person who is a licensed physician and who is responsible for receiving and reviewing laboratory results generated by an employer's drug testing program and evaluating medical explanations for certain drug test results.
Over-the-Counter Drug	A drug that can be purchased without a prescription from a medical provider.
Prescription Drug	A drug as defined in the Federal Food, Drug, and Cosmetic Act and under which definition its label is required to bear the statement, "Caution: Federal law prohibits dispensing without prescription" or "Rx Only."
Recreational Drug	A drug (such as cocaine, marijuana, or methamphetamine) used without medical justification for its psychoactive effects often in the belief that occasional use of such a substance is not habit-forming or addictive.
SMHS	School of Medicine and Health Sciences
Student	Any student enrolled in Medicine, Health Sciences, Indigenous Health, Clinical and Translational Science, or Biomedical Sciences programs within the SMHS.
Substance Abuse	The illegal use or abuse of drugs, including substances listed in schedules I through V of the Controlled Substances Act [21 U.S.C. § 801 et seq. as amended]; the abuse of inhalants; or the use of alcohol, tobacco, or other related product as such use is prohibited by federal, state, or local law.
UCC	University Counseling Center

## RELATED INFORMATION

UND Code of Student Life	<a href="https://und.edu/student-life/code-of-student-life.html">https://und.edu/student-life/code-of-student-life.html</a>
North Dakota State Board of Higher Education Drug and Alcohol Policy	<a href="https://www.govinfo.gov/content/pkg/USCODE-2009-title41/pdf/USCODE-2009-title41-chap10.pdf">https://www.govinfo.gov/content/pkg/USCODE-2009-title41/pdf/USCODE-2009-title41-chap10.pdf</a>

	<a href="https://www.govinfo.gov/content/pkg/STATUTE-103/pdf/STATUTE-103-Pg1928.pdf">https://www.govinfo.gov/content/pkg/STATUTE-103/pdf/STATUTE-103-Pg1928.pdf</a>
North Dakota University System Drug Policy (NDUS)	<a href="https://ndus.edu/student-services-overview/student-safety/">https://ndus.edu/student-services-overview/student-safety/</a>
Alcohol eCHECKUP TO GO at University of North Dakota	<a href="https://echeckup.sdsu.edu/usa/alc/coll/und/#!/">https://echeckup.sdsu.edu/usa/alc/coll/und/#!/</a>

<b>CONTACTS</b>			
General questions about this policy can be answered by your department's administrative office. Specific questions should be directed to the following:			
Subject	Contact	Telephone/FAX	Email contact
Policy clarification	Student Affairs	777.4221/777.4942	<a href="mailto:saa@UND.edu">saa@UND.edu</a>
Policy format	Dean's Office	777.2514/777.3527	<a href="mailto:SMHSdean@und.edu">SMHSdean@und.edu</a>

## EDUCATIONAL RESOURCES

The University of North Dakota is committed to educating and assisting students with illegal and inappropriate drug and alcohol issues. The UND [Wellness Center](#) programs and the [University Counseling Center \(UCC\)](#) Substance Use Services are intended to increase awareness of issues related to substance abuse and other issues impacting the health, well-being, and academic success of students. The UCC functions to assist students by anticipating and intervening in situations where substance use/abuse may negatively influence student performance in the University and surrounding community. Individual and group counseling, alcohol use assessment, referral for further evaluation and treatment, and educational programming are important components of this service. Students who are concerned about their own alcohol or drug use and/or about that of others are encouraged to contact the UCC. When appropriate, students may be referred to off-campus medical providers. More information regarding these services may be obtained by calling the UCC at (701) 777-2127 or visiting the [UCC website](#).

## SCHOOL OF MEDICINE & HEALTH SCIENCES POLICY

The SMHS and UND prohibit the unlawful or unauthorized manufacture, distribution, dispensation, possession, use, or sale of alcoholic beverages, controlled substances, and illegal drugs on campus. The impairment of any student by alcohol or drugs while participating in an academic function, or as an employee when reporting for work or engaging in work during normal work hours or other times when required to be at work – is also prohibited. UND students are required to abide by all federal and state laws, local ordinances, State Board of Higher Education policies, the UND Code of Student Life, and other related requirements regarding the consumption or possession of alcoholic beverages, controlled substances, and illegal drugs.

The goal of the SMHS is to provide a safe environment for students, employees, and patients. To achieve this goal, this policy's primary objective is to promote safe operations and healthy lifestyles through education and deterrence, benefiting those directly involved with UND SMHS, as well as the general public. This policy is to also serve as a resource for faculty to follow if suspected illegal or inappropriate drug use were to happen during any portion of the education of SMHS students. All students actively involved in an educational program within the SMHS are required to comply with the provisions of this drug testing policy.

The students of the SMHS are subject to the rules of this policy as well as conditions of their admission or matriculation in any educational program. Students also are subject to the UND alcohol and drug policy.

The SMHS reserves the right to contact proper law enforcement officials and/or state licensing/certifying boards regarding any matter subject to this policy. Violation of this policy may result in disciplinary action, up to and including dismissal from the academic program.

## **PROCEDURES**

### **Drug and Alcohol Testing Guidance for SMHS Students in Clinical Learning Environments**

Faculty providing clinical education to the students of the SMHS may encounter a situation in which illegal substance use or substance use in violation of policy is suspected, a student tests positive on a test, or the facility's own facility drug and alcohol testing and education policy. The clinical education facility shall:

- Inform the students that they may be required to undergo a test prior to placement at the facility. The student may be responsible for the cost of any pre-placement test.
- Inform the student that they may be required to undergo a test pursuant to the school/facility's policies and practices during the course of the clinical experience/fieldwork. The cost of any test during the clinical experience/fieldwork will be paid by the academic program if it is not paid by the facility.
- If students participating in clinical education are required by the facility to undergo a test, the facility shall provide the SMHS with notice and explanation of any positive test results. If students are required by the facility to undergo a test, the academic program shall obtain advance authorization from students permitting the facility to notify and explain to SMHS any positive or unacceptable test result.

### **Drug and Alcohol Testing Guidance for SMHS Students in Non-Clinical Learning Environments**

UND faculty or staff providing classroom, teaching laboratory and/or research education to students enrolled or participating in SMHS programs may encounter a situation in which illegal substance use or substance use in violation of SMHS policy is suspected or a student has tested positive on a test. In either circumstance, the SMHS Drug and Alcohol Testing Procedures described below shall be followed.

## **Categories of Testing**

The SMHS has identified the following situations where testing could occur. Although this list is not inclusive, students of the SMHS may be subject to the following categories of testing:

- Random – SMHS reserves the right to randomly test for drugs and alcohol. Randomization may include all students within the SMHS or within a single educational program. The randomization process will be completed by a collection agency after being given the names of all the students in the SMHS or within a single educational program. The student must produce a specimen within two (2) hours from the time they are notified of a randomized test request.
- Reasonable suspicion – students may be required to undergo testing when reasonable suspicion is present. Reasonable suspicion includes, but is not limited to, the following:
  - a) displaying violent or unusual confrontational, argumentative, or other unusual behavior customarily associated with alcohol or drug use (e.g., glassy eyes, slurred speech, delayed verbal or motor responses, shakes, or tremors);
  - b) showing major personality changes;
  - c) academic performance has substantially deteriorated;
  - d) excessive or patterned absenteeism or tardiness;
  - e) frequent performance errors;
- Post-accident or incident, including clinic, academic or research settings, that resulted in injury to themselves, another student, or a patient
- Pre-clinical placement
- During clinical rotations
- Returning to clinical rotation or educational program after a leave of absence
- Component of a required Professional Health Program (PHP).

In addition, clinical affiliates of the SMHS may have their own institutional testing or testing policies to which SMHS students are subject.

## **Testing protocol**

Notification to the student for testing will be the responsibility of the SMHS administration, faculty (clinical or full-time), or academic staff. Notification will be done in writing using the SMHS testing notification form. The basic test to be used for testing is urinalysis. Alcohol testing will be done by Breathalyzer. Other types of tests may be utilized to determine the presence of banned substances. Collection of the samples will be done under the direction of the vendor chosen by the SMHS. Direct observation of sample donation will be used for the collection process. A person of the same gender as reported by the student will perform the observation. A split specimen (samples A & B) will be collected in two separate vials. If any sample is deemed not acceptable to the collection agency, additional samples with direct observation will be collected. Specimen vial A will be used for testing while the second specimen vial B will be retained for analysis if there are problems with sample A or if sample A is positive. Samples will be maintained and stored according to the vendor's chain of custody protocols, which shall also govern transportation to and from a Substance Abuse and Mental Health Services Administration (SAMHSA) certified laboratory selected by the vendor. The appropriate drug test(s) panels will be determined by the certified vendors.

**Positive results**

All drug and alcohol testing will be verified by a Medical Review Officer (MRO) per the procedures of the vendor. The MRO will communicate with the student when receiving a positive test. The MRO will then seek clarification of the resulting positive test. It is the responsibility of the student to supply the MRO with requested documentation or other information. Positive testing results are confidential, except that results will be reported to the SMHS administration and program director of the student's academic program.

A positive test will result in disciplinary action that could include, but is not limited to:

- Immediate suspension from patient care or access to patients;?
- Immediate suspension from research laboratory activities;
- Development of a written remediation plan to address academic, professional, and personal issues of a positive test;
- Mandatory substance abuse evaluation and proper follow-up with a substance abuse counselor or qualified healthcare provider agreed upon by the education program and the student involved. The substance abuse counselor and/or qualified healthcare provider shall determine the length and manner of counseling. This evaluation will be the financial responsibility of the student. The student will be allowed to return to the academic program or clinical activities only after documentation of the student's ability to return by the substance abuse counselor;
- Follow-up testing after a positive result as determined by the program director or faculty of SMHS;
- Dismissal from the educational program.

If the initial testing result is positive, a secondary laboratory test from sample B may be requested by the student to confirm the results of the first test and can be included as part of the appeal process. This secondary test will be done at a different laboratory than the first and testing of the second sample will be at the expense of the student.

In the event a test is positive, the faculty member may make arrangements to provide a student transportation from the facility.

**Failure to report for a random test**

If a student fails to report for a test within 2 hours of written notification, this will be considered a positive test and the student will be subject to discipline up to and including dismissal from the academic program.

**Appeal of a positive drug and alcohol test**

Students have the right to appeal a positive test. Students who test positive on a test will have ten (10) calendar days following the day on which the student is notified of the positive confirmatory test result to submit information in writing to explain the test results. The appeal will then be reviewed by the program director/faculty of the academic program and the student will be notified within 10 calendar days of the decision in writing. If the student does not agree with the decision of the program director/faculty<sup>1</sup> of the academic program, the appeals process would then proceed to the SMHS Grievance and Appeals Policy. Appeals to a positive test should be addressed to:

Associate Dean  
Office of Student Affairs and Admissions  
UND School of Medicine and Health Sciences  
1301 N. Columbia Road, Stop 9037  
Grand Forks, ND 58202-9037  
Tel. (701) 777-4221

### **Alcohol and Drug Use/Abuse Education**

In cooperation with the University, the school educates students about potentially life-threatening consequences of drug or alcohol use/abuse, and calls on student leaders, administration, faculty, and staff to serve as role models and promote good decision-making regarding the risks and consequences surrounding drug or alcohol use/abuse.

UND programs such as the Wellness & Health Promotion Team Program and the University Counseling Center (UCC) Prime for Life and BASICS are intended to increase awareness of issues related to substance abuse and other issues impacting the health, well-being and academic success of students.

The UCC functions to assist students by anticipating and intervening in situations where substance use/abuse may negatively influence student performance in the University, community and environment. Individual and group counseling, drug use assessment, referral for further evaluation and treatment, and educational programming are important components of this service.

Students who are concerned about their own drug or alcohol use and/or about that of others are encouraged to contact UCC. When appropriate, students may be referred to private counselors.

### **Disciplinary Actions**

The University and UND SMHS respond to reports of the illegal use of substances through respective discipline systems.

Students in violation of UND's alcohol and drug policy will face disciplinary actions as noted in the UND *Code of Student Life* and in UND SMHS programmatic policies. The *Code of Student Life* applies to conduct that occurs on University premises and University-sponsored activities, and to off-campus conduct that adversely affects the University Community and/or the pursuit of its objectives. Additionally, University and/or UND SMHS disciplinary proceedings may be instituted against a student charged with conduct that potentially violates criminal law, the *Code of Student Life* and UND SMHS programmatic policy (that is, if both possible violations result from the same factual situation).

### **Parental Notification**

In accordance with a 1998 amendment to FERPA, UND school officials have the discretion to notify parents or guardians of students who, at the time of disclosure, are under the age of 21, and have violated any federal, state, or local laws, or violated any rule or policy of the institution governing the use or possession of alcohol or controlled substance. Attempt at parental notification may be made:

1. After the finding of a second alcohol offense and any subsequent alcohol offense; or after the finding of a first alcohol offense if the violation is more serious, such as but not limited to, driving under the influence of alcohol or in conjunction with another violation, especially one involving violence or property damage;
2. For any drug offense; or
3. During a medical emergency involving a student.



Exceptions to parental notification may be made based on circumstances as determined by school officials with legitimate educational interest.

## RESPONSIBILITIES

Office of Student Affairs and Admissions	Review appeal and act accordingly
Chief of Staff in consultation with the Senior Associate Dean for Education, Medical Accreditation, and Faculty Affairs	Constitute the SMHS Committee on Student Appeals, appoint chair, rule on positive test, and retain records
SMHS Grievance Committee	Conduct the hearing and create the final report
Student	Students will have 10 calendar days following the day on which the student is notified of the positive confirmatory test result to submit information in writing to explain the test results. If the student does not agree with the decision of the program director/faculty of the academic program, the appeals process would then proceed to the SMHS Grievance and Appeals Policy.

## FORMS

Student Notification Form

## **SMHS Drug and Alcohol Testing Procedures**

### **Reasonable suspicion**

One category of testing is commonly referred to as “reasonable suspicion testing.” Reasonable suspicion testing should be considered when a faculty member has a reasonable belief that, subsequent to a specific incident or a series of incidents, a student is or might be using an illegal or otherwise prohibited drug based on specific physical, behavioral, or performance indicators of probable drug use. If a faculty member is considering utilizing a test based on reasonable suspicion, they should contact the program director/chair or SMHS representative responsible for the academic or clinical education of the suspected student. The contact information for those individuals is listed at the end of this policy.

### **Factors to Consider**

In making a determination of reasonable suspicion, factors that faculty or administrators should consider include:

- Are there physical signs and symptoms of illegal or inappropriate substance use and/or abuse? Examples of observable signs and symptoms may include but are not limited to: displaying violent or unusual confrontational, argumentative, or other unusual behavior customarily associated with alcohol or drug use (e.g., glassy eyes, slurred speech, delayed verbal or motor responses, shakes, or tremors); showing major personality change; substantial deterioration in academic performance; excessive or patterned absenteeism or tardiness; frequent performance errors or disconnected speech.
- Is there evidence of banned and/or illegal substance use, possession, sale, or delivery?
- What is the nature and degree of the evidence of wrongdoing?
- When a serious or potentially serious accident or injury has occurred, what was the likely cause of the accident/injury? Is it possible that illegal or inappropriate drug use was a factor in the accident/injury?
- Might there be reasons or alternative explanations for uncharacteristic behavior, for a sudden behavioral change, or for a downward trend in a student’s level of academic or professional performance?

### **Seek a second opinion**

A decision maker should consider consulting with a second faculty member, staff, or employee of the University or clinical education site and ask them to review the facts of a situation in order to concur with, or to further question a decision to test a student for the presence of illegal or inappropriate drug use.

### **Notification and Opportunity to Acknowledge, Deny, or Explain the Behavior**

If a student appears to be impaired from drugs or alcohol, a faculty member should not touch the student, unless contact is necessary to protect the faculty member or the student. If safety concerns are present, the faculty member should contact University Police at (701) 777-3491 (or local police department for off-campus incidents) for assistance. If possible, the student should not be left alone unless the faculty member feels threatened. The faculty member shall not permit the student to continue to attend any educational activity for the remainder of the day or to drive him or herself home. The faculty member shall ask the student if they have been drinking alcohol or taking any drugs and document the student’s answer. When a student is suspected of illegal or inappropriate drug use, the individual should be informed that the SMHS has reasonable cause to believe that a prohibited substance is being used and is likely affecting the student’s academic and/or professional performance. The concerns regarding the reasonable suspicion should be

documented and presented to the student at the time of the request to be tested

Upon notification, the suspected student might respond by denying the alleged behavior, by acknowledging the wrongful behavior, or by providing a persuasive explanation for the behavior.

### **Proceed to Test**

Following a meeting with the suspected student, if a faculty member continues to have a reasonable belief that illegal or inappropriate drug use is likely a factor in the student's behavior, then the faculty member should proceed to request that the student undergo a test immediately if possible but in any event within the next two hours. If the student is participating in clinical rotations, the clinical faculty member should refer to their facility's policies and procedures regarding reasonable suspicion and notify the appropriate SMHS administrator (e.g., Program Director, Associate Dean for Student Affairs and Admissions, etc.) of the results. Faculty members on the campus of SMHS should carry out the policies and procedures of the SMHS Drug testing policy. Appointments for the drug or alcohol test should be made with Altru Health System or whatever vendor UND is using at the time of the incident and a notification form should be immediately filled out and given to the student.

The faculty should explain that the request to provide a sample for testing is not a final determination of wrongdoing by the student; rather it is done for the purpose of obtaining additional, objective data that will receive further consideration pursuant to SMHS testing policy. Upon request of a reasonable suspicion test, the student should not be allowed to drive themselves to the testing site.

### **Training**

SMHS faculty and administration should be trained to identify drug-affected students who may pose a danger to themselves and/or others. In addition, administrators and faculty should be trained on factors that should guide them in making a determination of reasonable suspicion. Training is available online through the Vector Solutions "Drug Free Workplace" module.

### **Random drug and alcohol testing**

Randomized testing can be done within the SMHS educational programs. Prior to the randomization process, the academic program should communicate with the collection agency to verify location, time, number of selected students, and other pertinent information about the collection process.

The randomization process begins with the academic program giving the collection agency a roster of individuals to be included in the random selection. Each name included in the roster should be accompanied by a unique identification number (Ex. 1022, MLS55, MED227). This number may be made up by the academic home or the collection agency. The randomized drawing of selected students will then be completed by the collection agency. Students selected to be tested will be notified by the Program Director/Faculty member within the academic program. Proper notification paperwork should be filled out at this time.

### **Department Contact Information**

- Medicine  
Jim Porter, PhD Associate Dean; Student Affairs and Admissions  
701.777.4221

[james.porter@und.edu](mailto:james.porter@und.edu)

- Occupational Therapy  
Rhonda Roed, OTD. (Fieldwork)  
Instructor  
777-2209  
[Rhonda.roed@UND.ed](mailto:Rhonda.roed@UND.ed)  
Sarah Nielsen, PhD  
Professor and Chair  
701.777.2017  
[sarah.nielsen@und.edu](mailto:sarah.nielsen@und.edu)
- Physical Therapy  
Cindy Flom-Meland, PT, PhD  
Professor and Chair  
701.777.4130  
[cynthia.flom.meland@und.edu](mailto:cynthia.flom.meland@und.edu)
- Physical Therapy  
Steve Halcrow, PT (Clinical)  
Professor & Directors Clinical Education  
701.777.3857  
[steven.halcrow@und.edu](mailto:steven.halcrow@und.edu)
- Medical Laboratory Science  
Karen Peterson, MS  
Asst Professor & Clinical Educ Coordinator  
[karen.peterson@und.edu](mailto:karen.peterson@und.edu)  
701.777.2245  
Brooke Solberg, PhD, MS(ASCP)  
Assoc Professor and Chair  
701.777.2656  
[brooke.solberg@und.edu](mailto:brooke.solberg@und.edu)
- Master of Public Health  
Gary Schwartz, PhD, MPH, PhD.  
Professor and Chair  
701.777.6598  
[gary.schwartz@und.edu](mailto:gary.schwartz@und.edu)
- Physician Assistant  
Jeanie McHugo, PhD, PA-C Assoc  
Professor and Chair  
701.777.2344  
[jeanie.mchugo@und.edu](mailto:jeanie.mchugo@und.edu)
- Athletic Training  
Steven Westereng, PhD

ATC Asst Professor and Chair

701.777.3886

[steven.westereng@und.edu](mailto:steven.westereng@und.edu)

- Biomedical Sciences  
Barry Millavetz, Ph.D.  
Interim Chair and Professor  
701.777.4708  
[barry.milavetz@und.edu](mailto:barry.milavetz@und.edu)
- Clinical and Translational Research/Department of Pathology  
Selly Strauch, M.D.  
Interim Chair and Professor  
701.777.2561  
[selly.strauch@und.edu](mailto:selly.strauch@und.edu)
- Indigenous Health  
Dave R. Wilson, Ph.D.  
701.777.2472  
[dr.wilson@UND.edu](mailto:dr.wilson@UND.edu)

## UND SMHS Drug & Alcohol Testing Policy Student Notification Form

Student: \_\_\_\_\_ Program: \_\_\_\_\_

Notification Date: \_\_\_\_\_ Time of Notification: \_\_\_\_\_ am/pm

Student notified: \_\_\_\_\_ in person \_\_\_\_\_ direct phone contact

### **Institutional Representative:**

I certify the above student has been notified of their selection for SMHS alcohol and/or drug testing and informed that failure to sign the notification form or failure to appear for testing within two hours will be treated as if there was a positive result as defined in UND School of Medicine and Health Sciences drug & alcohol testing policy.

Institutional Representative Signature: \_\_\_\_\_

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### **I, The Undersigned:**

- Acknowledge being notified (either in person or by direct telephone contact) to appear for SMHS drug and/or alcohol testing and have been notified to report to the testing station with **picture identification** at:

\_\_\_\_\_, on \_\_\_\_\_ at \_\_\_\_\_ am/pm  
(location) (date) (time)

- I will be prepared to provide an adequate specimen that is acceptable to the testing agency. This may include but not limited to: temperature, pH, quantity, specific gravity, etc. I understand that providing numerous diluted specimens will be cause for follow-up testing.
- I understand failure to appear at the site on or before the designated time may constitute a positive result on the testing and disciplinary actions will follow the SMHS drug & alcohol testing and education policy.

By signing, I have been notified of my selection for SMHS drug and/or alcohol testing, and I am aware of the expectations of me in preparation for this testing event.

**Student's Signature:** \_\_\_\_\_

I can be reached at the following telephone number on test day: \_\_\_\_\_ Comments: \_\_\_\_\_

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