

Undergraduate Medical Education Committee Meeting Minutes

SMHS

Wednesday, September 28, 2022 - 4:30 PM, via Zoom

In attendance: Marc Basson, Kurt Borg, Pat Carr, Megan Denis, Jane Dunlevy, Kara Eickman, Bryon Grove, Erik Heitkamp, Jeremy Holloway, Erika Johnson, Erik Johnson, Minnie Kalyanasundaram, Brianna Lupo, Michelle Montgomery, Jim Porter, Adrienne Salentiny, Steve Tinguely, Ken Ruit, Susan Roe, David Schmitz, Lisa Schock, Chernet Tessema, Rick Van Eck, Sara Westall, Susan Zelewski.

Guests: Bryan Delage and Kamille Sherman.

Minutes Submitted by: Alissa Hancock

Minutes Reviewed by: Pat Carr

Minutes Approved by: Susan Roe and Erik Heitkamp

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	Chair Dr. Patrick Carr called the meeting to order at 4:32 pm via Zoom. If no objections proposing time of adjournment at 6:00pm.	Informational
2. Approval of Minutes	September 7, 2022 <i>Email Vote:</i> MSC to approve the Fort Yates elective. Carried.	MSC to approve the 8.24.22 minutes. Susan Zelewski / Bryon Grove // carried.
4. Student Check-in	Brianna Lupo is continuing to develop the survey on preferred modalities and has received feedback from Dr. Pat Carr would like addition feedback from the committee before sending it out to the students. Brianna will send the survey out to the committee for feedback. This is a great opportunity for us to learn for the future classes.	Information
5. Committee Reports and consent agenda items (Annual and Unit reports and policies not eligible for the consent agenda)	1. Committee Reports i. Committees a. P2P3C <u>Verbal Report:</u> The USMLE STEP 2 CK report is in a new format this year and are anticipating the STEP 1 report to look similar. They are including three years of data, which is helpful in looking for trends. This current year of testing there was only one student that needed to retest and was successful. They did add two new topics to the exam this year and did performed ok with the Systems Based Practice and Patient Safety and Ethic & Professionalism. The required Patient and Safety course is typically taken after students that the STEP 2 exam. Discussed the option of allowing students	MSC to approve the STEP 2 CK results, AAMC Resident Readiness Survey and the P2P3C 8.9.22 minutes. Susan Roe / Jane Dunlevy // carried.

to take the course earlier if they wanted on their own or add it to the STEP Prep course. The Fort Yates elective now follows the clinical 5.13 scheduling procedure.

There were no action items or areas of concern from the P2P3C and we were advised not to make changes based on one year of data.

Consent Agenda: Minutes 7.12.22, Timely Grading Report, EMRG 9106 & Dermatology Elective

b. CEMC

Verbal Report: The committee is now debriefing the process that is used to collect the data for the annual reports this last year. Looking to improve how efficient and effectiveness of the work required to capture the data needed. We are hoping for a little less of a lift for next year.

Consent Agenda:

c. P1C

Verbal Report:

Consent Agenda: Minutes 8.30.22, AY 22-23 Unit 7 Schedule

d. MPPRC

Verbal Report:

Consent Agenda: Minutes 8.8.22

e. DEIC

Verbal Report:

Consent Agenda:

f. DQIP - Office of Medical Accreditation: EASRC/SASRC/FASRC

Verbal Report:

MSC to approve the CEMC verbal report, the P1C 8.30.22 minutes, Unit 7 Schedule and the MPPRC 8.8.22 minutes. Lisa Schock / Erik Heitkamp // carried.

	g. Ad hoc Committees: none	
6. Special Orders	<p>a. Update on Phase 2 IPE Elective In phase 2, the IPE elective is now a required course. Previously, it was optional and could be taken for two additional points beyond the required one-point IPE activity required of all students. Because the elective is now mandatory, the points total for “competency” in IPE badging across all three phases is now 12 points, instead of 10 points. Previously, students earned 8 points from mandatory IPE curriculum in Phase 1, and then were required to earn 1 point in Phase 2 and one point in Phase 3. All students will now therefore earn 12 points for competency; 8 points from required IPC curriculum in Phase 1, 2 points from the IPE elective in Phase 2, and one additional point earned in phase 2 and phase 3.</p>	MSC to approve the adjustment to the badging points for IPE. Erik Heitkamp / Bryon Grove // carried.
	<p>b. NBME CBSE changes: Maximum of 5 (4 repeat) experiences/students; path forward The NBME is now only allowing students to take the CBSE exam a maximum of five times. However, they do have the CBSSA exam, which students can purchase themselves and it does provide feedback to the students. This exam can be timed or not and is not monitored by NBME.</p> <p>P1C is recommending that we purchase the CBSSA exam for students for unit 5 & 6, which would be timed just like the CBSE and not use notes during the exam. We would provide the CBSE exam in 7 & 8 just like we have been, which would allow for students to be able to retake the exam if they do not pass one in units 7 or 8. This would take effect for the class of 2026.</p> <p>Students would be interested in tips and recommendations of how they should be studying for STEP or even the CBSSA/CBSE exams. Currently we do offer one session like this, but Drs Jane Dunlevy and Minnie Kalyanasundaram will add one more session to the schedule covering this topic.</p> <p>Dr. Erik Heitkamp is willing to talk to students during launch week to start stressing the importance of studying for STEP and CBSE exams outside and beyond the provided curriculum. It was noted that with all the changes we have done that we are successful in getting students to realize the importance of studying beyond the provided curriculum with how well our students are doing on the STEP 1 exam.</p>	MSC to approve to offer CBSSA exam for unit 5 & 6 and the CBSE offered in Unit 7 & 8 for the class of 2026. Jane Dunlevy / Erik Heitkamp // carried.

	c. Curriculum Reports for Curriculum Retreat a. AY 21-22 Phase 1 Report	Tabled
	d. What is considered “Mandatory Curriculum” and what behavior does “mandatory” entail?	Tabled
	e. Student absence for research presentations (allow conflict with Assessment?)	Tabled
	f. CBSE Threshold for an independent study version of the step 1 prep course The question is raised if students perform at a certain level with the gateway CBSE exam, fi they would be allowed to take a more independent learning (IL) STEP Prep course that would be different than the normal STEP Prep course that is required. The potential IL Step Prep course would include the required group discussion groups Monday thru Wednesday, but they would be allowed to skip the Friday NBME exams, which are the least liked from students. So, students would still have 4-weeks of dedicated study time; they just would not have the guidance or NBME exams weekly from Dr. Minnie Kalyanasundaram. This is keeping in mind that we have require a percentage of required activities for a course for the student’s financial aid. We need to order the exams 2-months in advance so once students will have to pick one course or the other. Possible scores that may demonstrate performance include 73% (= passing plus 20%, 73% = 220 old score) or 240 old score which is 78%.	ACTION ITEM: Make a final decision at the next meeting.
	g. Committee membership to include western campus representation (UMEC, MSAC, MSAPC)	Tabled
	h. Continued discussion of curricular LCME draft findings (informational) – Resume at element 7.1	Tabled
	i. Anonymous Feedback from Students	Tabled
7. Unfinished Business	a. Review of action item table	Tabled
8. Other Business	FYI: The 2022 GQ results are available, and Dr. Pat Carr will be assigning tasks to begin the review of the GQ.	Information

9. Adjournment	Meeting was adjourned at 5:48 pm Next Meeting – October 12, 2022 – 4:30 PM, Zoom	Information
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