

**Undergraduate Medical Education Committee Meeting Minutes**

SMHS

**Wednesday, May 25, 2022 - 4:30 PM, via Zoom**

**In attendance:** Pat Carr, Dinesh Bande, Jim Beal, Kurt Borg, Jane Dunlevy, Kara Eickman, Bryon Grove, Minnie Kalyanasundaram, Mark Koponen, Brianna Lupo, Jon Robert, Susan Roe, David Schmitz, Chernet Tessema, Steve Tinguely, Chris Tiongsong, Rick Van Eck, Sara Westall, Susan Zelewski.

**Minutes Submitted by:** Alissa Hancock

**Minutes Reviewed by:** Pat Carr

**Minutes Approved by:** Susan Roe and Bryon Grove

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
<b>1. Welcome/call to order</b>	Chair Dr. Patrick Carr called the meeting to order at 4:31 pm via Zoom. If no objections proposing time of adjournment at 6:00pm.	Informational
<b>2. Approval of Minutes</b>	May 11, 2022 With the correction of adding Chris DeCock as the 2 <sup>nd</sup> motioned for sections d under new business.	<b>MSC to approve the 5.11.22 minutes. Susan Roe / Susan Zelewski // carried.</b>
<b>4. Student Check-in</b>	<b>Peer Education Exit Survey</b> Welcome to Brienne Lupo the class of 2025 student representative for the next year.	
<b>5. Committee Reports and consent agenda items</b> (Annual and Unit reports and policies not eligible for the consent agenda)	<p><b>1. Committee Reports</b></p> <p><b>i. Committees</b></p> <p><b>a. P2P3C</b></p> <p><u>Verbal Report:</u> Reviewed Policies 4.3, 4.7, 4.13, 4.18, 4.21, 5.9, 5.11, 5.13, 5.18 The committee completed their annual review of the policies and there were a few edits, and MPPRC will be reviewing them before they come for approval.</p> <p><u>Consent Agenda:</u></p> <p>i. Minutes 4.11.22</p> <p>ii. <u>Residents as Teachers Annual Report</u> We continue to monitor the residency program through Dr. Kim Becker’s office and track the distribution and attesting to our policies and objectives for residents to work with the medical students.</p> <p>iii. <u>CSPR Annual Report</u> The program is being piloted this year and students are preparing to take the exam in June. No major updates yet.</p>	<b>MSC to approve the P2P3C minutes, Resident as Teacher Report, CSPR Report and the MED 9555-01 and the information that the policies were reviewed and MPPRC is now reviewing. Bryon Grove / Jim Beal // carried.</b>

iv. MED 9555-01 – Global Health Elective (Haiti Virtual)

The objectives were updated to fit better for the virtual format of the elective.

**b. CEMC**

Verbal Report: This is the first year that new Phase Report format will be completed. The committee has been reviewing the data sources for each phase and what is attainable and what changes will need to come to UMEC for review. We have completed the phase 1 & 2 review so far.

Consent Agenda: Minutes 4.11.22

**c. P1C**

Verbal Report:

i. AY21-22 Unit 1 report

We reviewed the report and the student did well with the assessment and only one remediation compared to previous classes. The pacing of the curricular content for the unit was a little slower than we did the previous year and went much smoother. We also only use 88% of the maximum scheduled hours per our policy and the students were satisfied with the amount of self-directed learning time.

The changes or challenges were making basic sciences integrated or connected to clinical situations. We do continue to work with faculty to have more faculty members include the clinical references for students. Dr. Bryon Grove was able to integrate immunology into his Cell Signaling Pathways lecture to start that introduction for students. The pacing of content was more focused on Biochemistry and Molecular Biology, which seemed to go smoother than last year.

Goals for next year are to provide more general guidance for histology and to include a chart for differentiation of tissues. Also continue to work on the amount of clinical integration within the biomedical science lectures. Overall, we are working with faculty about the requirements that are really helpful for them and the students for their lectures.

ii. Element 9.7

**MSC to approve the P1C 4.19.22 minutes, Units 4 & 5 objectives and AY 21-22 Unit 1 report and the MPPRC 4.11.22 minutes. Jane Dunlevy / Bryon Grove // carried.**

This is the satisfaction of the formative assessment and feedback that students receive. The committee did discuss and were not sure what students were unsatisfied with based on the ISA and ISA 2 results. Steffen Stroh is surveying the class to gather more information. Brianna Lupo was able to provide that they receive too much feedback and lack the constructive feedback they can feel overwhelmed and don't have anything to focus on to improve.

iii. Unit 4 & 5 Objectives

These course objectives were already approved but the format has been updated and some new objectives were added to fill in gaps we identified.

Consent Agenda: Minutes 4.19.22

d. **MPPRC**

Verbal Report:

Consent Agenda: Minutes 4.11.22

e. **DQIP - Office of Medical Accreditation: EASRC/SASRC/FASRC**

Verbal Report: The student group is going to get restarted again with Anja Selland from class of 2023 leading them. We will also be trying to figure out the best location to store all the information from the student surveys and who needs to have access to them.

f. **Ad hoc Committees:** none

a. **Updates:**

Class Ranking: We are still working gathering information from the class about our proposal of using phase 2 scores for this.

Recently the AAMC has said that we cannot coerced students to complete surveys, which includes holding grades until completion of surveys are done. This is something that we currently do and need to consider if we want to stop this practice and if we stop how do get students to complete the surveys. The data we gather from them is very important for many reasons. We will discuss at a later date.

<p><b>6. Special Orders</b></p>	<p><b>b. STEP Prep Considerations</b></p> <p><b>c. CBSE exemption criteria?</b></p> <p><b>d. Should opting out be an option? If it is an option what would the alternative activity or course be?</b></p> <p>The first two rotations of the course went well and students had positive feedback, however with this third and last rotation the students have started to game or not put effort into the weekly exams. When asked about it they feel that since they do not get specific feedback on the questions on areas to work on they do not feel that is useful to them. There for they come in and complete a few questions then end the exam, and we end up wasting money.</p> <p>Since we have ramped up out CBSE, CAS and Step Prep course we have only had one student fail the STEP 1 exam. With STEP 1 now being pass/fail the thought is that this is very important to provide all the practice exams we can. However, we have also changed the curriculum to a one pass curriculum and those students are just starting to get to the Step Prep course.</p> <p>The questions that need to be decided are:</p> <ul style="list-style-type: none"> <li>• Should the Step Prep course be required?</li> <li>• Should there be an exemption from course or just parts of the course?</li> <li>• Length of course? 4 or 8 weeks <ul style="list-style-type: none"> <li>1. If 4-weeks we need to find what would fill the other 4-weeks.</li> </ul> </li> <li>• What is the timing of the course in phase 2?</li> </ul> <p>There was discussion about having the course required and an exemption to not have to do all the activities in the course. However, students did report they would prefer the STEP 1 prep course be 4-weeks but a STEP 2 Prep course be 8-weeks. With the anticipating the emphasis on the STEP 2 exam being of more importance. There was also concern of making changes with the class of 2025 being the first class to have a single pass curriculum.</p> <p>The discussion was tabled until next meeting.</p>	<p>Discussion was tabled</p>
	<p><b>e. Anonymous Feedback from Students</b></p>	<p>Tabled</p>

<b>7. Unfinished Business</b>	<b>a. Review of action item table</b>	
<b>8. Other Business</b>		Information
<b>9. Adjournment</b>	Meeting was adjourned at 6:25 pm  Next Meeting – June 8, 2022 – 4:30 PM, Zoom	Information