

Undergraduate Medical Education Committee Meeting Minutes

SMHS

Wednesday, April 27, 2022 - 4:30 PM, via Zoom

In attendance: Pat Carr, Marc Basson, Jim Beal, Kurt Borg, Chris DeCock, Megan Denis, Jane Dunlevy, Kara Eickman, Emily Evers, Bryon Grove, Eric Johnson, Erika Johnson, Minnie Kalyanasundaram, Mark Koponen, Saobo Lei, Andy McLean, Michelle Montgomery, Jim Porter, Susan Roe, Ken Ruit, Adrienne Salentiny, David Schmitz, Lisa Schock, Chernet Tessema, Chris Tiongson, Rick Van Eck, Sara Westall, Susan Zelewski.

Minutes Submitted by: Alissa Hancock

Minutes Reviewed by: Pat Carr

Minutes Approved by: Bryon Grove and Jim Beal

| AGENDA ITEM | SUMMARY | ACTION/FOLLOW-UP |
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| 1. Welcome/call to order | Chair Dr. Patrick Carr called the meeting to order at 4:34 pm via Zoom. If no objections proposing time of adjournment at 6:00pm. | Informational |
| 2. Approval of Minutes | April 20, 2022 | MSC to approve the 4.20.22 minutes. Susan Roe / Chris DeCock // carried. |
| 4. Student Check-in | No Report | Information |
| 5. Committee Reports and consent agenda items (Annual and Unit reports and policies not eligible for the consent agenda) | <p>1. Committee Reports</p> <p>i. Committees</p> <p>a. P2P3C</p> <p><u>Verbal Report:</u> Surgery annual report we discussed the new objectives to increase quality of care and to add focus on ethical principles, which were previously approved. The number of required encounters were discussed because the department has students log all encounters some students report up to 25% more than the minimum requirement. It was noted that all students meet the minimum required encounters.</p> <p>The Match report had a couple of students request that their location not be listed.</p> <p><u>Consent Agenda:</u></p> <p>1. Minutes 4.27.22, Surgery Annual Report, Match Report</p> <p>b. CEMC</p> <p><u>Verbal Report:</u></p> | MSC to approve the P2P3C verbal report and consent agenda. Chris DeCock / Bryon Grove // carried. |

IPE Badge Proposal

CEMC is recommending approval of the IPE Badging system that Dr. Eric Johnson will present on. UMEC has previously approved badging as an assessment method.

The IPE course is an up and coming addition to healthcare curriculum and we are proposing a badging system for students with a requirement to reach a mastery level by earning 10 points. In phase 1 IPE course, students will earn 8 points with the activities already built into the curriculum. We are asking that students earn at least one point in both phase 2 & 3, regardless of the number of points they earn in phase 1. This is to encourage and support their interprofessional interactions moving forward and with residencies showing more interest in their interprofessional experiences, the badging system will be a good way to track the experiences.

If students are not meeting or making progress Michelle Montgomery and Dr. Eric Johnson will be meeting with the students to help them meet the minimum requirement. However, if they do not it could affect their promotion or graduation approval by MSAPC.

Consent Agenda: Minutes 3.14.22 & 3.28.22

c. P1C

Verbal Report:

MED 9601 elective changes are purposefully stated to be more encompassing.

Consent Agenda: Minutes 3.15.11 & 3.29.22, MED 9601 elective

d. MPPRC

Verbal Report:

Procedure 5.9 was update for clarity only and no changes were made to the purpose or procedures.

Consent Agenda: Minutes 3.14.22 & Policy 5.9

e. DQIP - Office of Medical Accreditation: EASRC/SASRC/FASRC

Verbal Report: No Report

MSC to approve the IPE Badge system to begin with the class of 2026 (starting July 2022), and the CEMC consent agenda. Chris DeCock / Kara Eickman // carried.

MSC to approve the MED 9601 electives and consent agenda. Jim Beal / Bryon Grove // carried.

MSC to approve the 5.9 Procedure and minutes. Bryon Grove / Jim Beal // carried.

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| | f. Ad hoc Committees: none | |
| 6. Special Orders | <p>a. ACHIEVE New Activity (Evers/Montgomery) Emily Ever and Michelle Montgomery are becoming Clifton Strength coaches and are planning to include the assessment as part of the ACHIEVE program for students. The ACHIEVE is not an official course of the curriculum but is beneficial to all students. By taking the assessment students gain a better understanding of themselves and of their classmate. They will be able to understand and work with others more effectively. We wanted to make sure that this is not going to be duplicating anything else taught in the curriculum. They are also going to be available to work with other departments or committees that might want to work better as a team.</p> | MSC to accept the ACHIEVE addition of Clifton Strengths to the course. Chris DeCock / Jane Dunlevy // carried. |
| | <p>b. Would the Phase 2 electives be in Dean's Letter? Currently, the Dean's letter includes the grades from Phase 1 and the clerkship grades from phase 2, but now that there are electives available in phase 2. We need to decide if they should also be included. Students have also requested that the first trimester of phase 3 also, be included. Please think about before the next meeting.</p> | Tabled (Dr. Porter required for discussion) |
| | <p>c. MSPE and Ranking Question review (Porter)</p> | Tabled (Dr. Porter required for discussion) |
| | <p>d. Step Prep Program and Pre-matriculation program update <u>Step Prep Program</u> Rotation 2 evaluations are coming in and rotation 3 just started. The data here is from rotation 1. The program was completed via zoom and students were broken into breakout rooms for their peer lead review session, which students reported to be the most helpful. They appreciate all the practice exams but would like the opportunity to view the correct answers. Dr. Kalyanasundaram is looking into see what we can do for this. Overall, students thought the program was helpful, but suggested a 4-week STEP 1 program would be better, and to have a STEP 2 program that is 8-weeks in length.</p> <p><u>Pre-matriculation</u> Last year we had 11 students participate in the 6-week program, as it was optional but highly recommended. We have students that are re-starting medical school and they are planning to participate. The program focuses on Biochemistry and Immunology with recommended textbooks, weekly quizzes and reflections. A proposal to track all pre-matriculation students to</p> | MSC to accept the STEP Prep and Pre-matriculation program updates. Jane Dunlevy / Kara Eickman // carried. |

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| | <p>observe assessment outcomes. Consider mandating course for re-starting students.</p> <p>For the coming academic year the program will be very similar and will be from May 16 – June 24, 2022. Dr. Mark Koponen as offered to be a resources, so pathology can also be included in the program.</p> <p>Now that we have the initial evaluations from students. There are some additional items to consider. Do we have an exemption criteria (for Step 1 prep program) if students score really well on the CBSE? Should opting out be an option? If it is an option what would the alternative activity or course be? What is the minimal content for a credit-based Step (1 or 2) prep course? We need a decision on this for Class of 2025.</p> | |
| | <p>e. Anonymous Feedback from Students</p> <p>We only have 7 submissions.</p> <ol style="list-style-type: none"> 1. Frustrated about the Medical Ethics Abuse during Abuse week and felt more basic science we needed to be taught during that week. They felt that they didn't do well on an exam and was blaming Abuse week. 2. Request for the class ranking to be done differently and want to include those students that are no longer enrolled in their class. 3. A request for information at regarding the Fargo Family Medicine Residency, which is information they are not allowed to have. 4. Recommendation to change how TB testing is done with the entry of phase 2. This is being addressed. 5. Positive response about a lecturer. 6. There was a lecturer that did not show up for their session. The student felt that it should not be the class's responsibility to tell us that the lecturer did not show up. 7. Someone had said their submission from 7-weeks ago was not addressed and was update about it. Dr. Pat Carr did go back and review all submissions from that timeframe and longer to ensure that nothing was missed. We have no idea what the topic was even about. We discussed this and will mention to the class that if they submitted something to the anonymous link and haven't received a response to let us know or to re-submit the comment. | Information |
| 7. Unfinished Business | a. Review of action item table | |

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| 8. Other Business | | Information |
| 9. Adjournment | Meeting was adjourned at 6:08 pm Next Meeting – May 11, 2022 – 4:30 PM, Zoom | Information |