

Undergraduate Medical Education Committee Meeting Minutes

SMHS

Wednesday, February 22, 2023 - 4:30 PM, via Zoom

In attendance: Marc Basson, Kurt Borg, Pat Carr, Megan Denis, Jane Dunlevy, Kara Eickman, Bryon Grove, Andrea Guthridge, Erik Heitkamp, Jeremy Holloway, Eric Johnson, Minnie Kalyanasundaram, King, Kristi Hofer, Brianna Lupo, Michelle Montgomery, Carla Mosser, Jim Porter, Ken Ruit, Adrienne Salentiny, David Schmitz, Lisa Schock, Tracey Steffes, Nadia Toumeh, Sara Westall, Rick Van Eck, Susan Zelewski.

Minutes Submitted by: Pat Carr

Minutes Reviewed by: Alissa Hancock

Minutes Approved by: Susan Roe and Bryon Grove

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	Chair Dr. Patrick Carr called the meeting to order at 4:30 pm via Zoom. If no objections proposing time of adjournment at 6:00pm.	Informational
2. Approval of Minutes	February 8, 2023	MSC to approve the 2.8.23 minutes. Lisa Schock / Bryon Grove // carried.
4. Student Check-in	a. NT: Communications cmt created template for UMEC student reps to use to ease communication with the classes; SZ recommends including a WHY section; JP-recommends using the class email listerv for distribution.	Informational
5. Committee Reports and consent agenda items (Annual and Unit reports and policies not eligible for the consent agenda)	<p>1. Committee Reports</p> <p>i. Committees</p> <p>P2P3C—SZ Verbal Report: none Consent agenda: Minutes 1.10.23, Timely Grading Report, 6.2 Review</p> <p>CEMC – AS Verbal Report: Consent agenda:</p> <p>P1C—JD Verbal Report: Recommendation for CBSE Preparatory Proposal; proposed bootcamp schedule (Classes of 2026 and 2027) and revision to military training elective</p>	<p>MSC to approve committee reports. Erick Heitkamp / Bryon Grove // carried.</p> <p>Discussion on who, when and how to speak with Class of 2026 and how to</p>

	<p>Consent agenda: Minutes 1.17.23</p> <p>MPPRC – KR Verbal Report: multiple policies in revision; coming to UMEC in future Consent agenda: Minutes 12.12.22</p> <p>DEIC-MM Verbal Report: none Consent agenda:</p> <p>DQIP / Office of Medical Accreditation: EASR/SASRc/FASRc – ST Verbal Report: Consent agenda:</p> <p><i>Ad hoc</i> committees: none</p>	determine the score to trigger assistance on the first two low-stakes CBSSA exams for Class of 2026
6. Special Orders	<p>a. UWORLD update and discussion -BL/EH-surveyed classes regarding Uworld -abundant discussion regarding Uworld, BoardVitals and other Step prep Q banks and tools -discussed cost to school, cost for students, Q feedback, Q style, faculty useage, popularity, use by other programs -we will ask Erika Johnson to join us next meeting to discuss BoardVitals</p>	Information
	b. Jeremy Holloway will discuss Geriatrics Curriculum next meeting	Tabled
	c. Anonymous Feedback from Students	Tabled
7. Unfinished Business		
8. Other Business		
9. Adjournment	<p>Meeting was adjourned at 6:04pm</p> <p>Next Meeting – March 08, 2023 – 4:30 PM, Zoom</p>	Information