

Undergraduate Medical Education Committee Meeting Minutes

SMHS

Wednesday, December 28, 2022 - 4:30 PM, via Zoom

In attendance: Marc Basson, Kurt Borg, Pat Carr, Chris DeCock, Megan Denis, Jane Dunlevy, Kara Eickman, Bryon Grove, Erik Heitkamp, Erika Johnson, Minnie Kalyanasundaram, Brianna Lupo, Susan Roe, David Schmitz, Lisa Schock, Chernet Tessema, Rick Van Eck, Sara Westall, Susan Zelewski, Michelle Montgomery

Minutes Submitted by: Pat Carr

Minutes Reviewed by: Richard Van Eck

Minutes Approved by: Brianna Lupo and Michelle Montgomery

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	Chair Dr. Patrick Carr called the meeting to order at 4:30 pm via Zoom. If no objections proposing time of adjournment at 6:00pm.	Informational
2. Approval of Minutes	November 09, 2022	MSC to approve the 10.12.22 minutes. Erick Heitkamp / Susan Roe // carried.
4. Student Check-in	<p>1) Brianna Lupo reviews learning modality survey results from Classes of 2025 and 2026; she has included the PowerPoint for our review; excerpts: like non-mandatory in-person; students love all recordings; do not like “old recordings” if they were originally delivered out of current order because the lecturer assumes students know info they may not know; students could agree with about 30% mandatory activities; students love TBL and want more and Board Review in groups is great</p> <p>2) questions regarding CBSE: A) if you fail 4th CBSE (unit 8) it does not go on your official UND transcript; B) some students requesting 4th CBSE to be later, after Bootcamp---this is not possible because bootcamp will be too busy to study, we need to have the CBSE results before Phase 2 starts to allow proper scheduling and Launch into Clerkships is right after Phase 1—students request to have info on this somewhere on LEO</p>	MSC to accept student report with recommendations regarding CBSE messaging, delivery and posting info. Erick Heitkamp / Kara Eickman // carried with one opposed and one abstain
5. Committee Reports and consent agenda items (Annual and Unit reports and policies not eligible for the consent agenda)	<p>1. Committee Reports</p> <p>i. Committees</p> <p>P2P3C—SZ</p> <p>Verbal Report (x7): <i>Family Medicine Clerkship Report 2021-2022 Final edit1182022.docx, Attachment A Table 1.1 - Family Medicine Clerkship Report (1).pdf, ROME Report 2021-2022.pdf, IM Clerkship Annual Report 2021-2022.pdf, Annual OBGYN Clerkship Report 2021-</i></p>	<p>-SHAPE annual report tabled -Unit 4 schedule recommended by P1C -mandatory gross labs recommended by P1C</p> <p>MSC to approve the committee reports. Erick Heitkamp / Kara Eickman // carried.</p>

	<p><i>2022 (rev 12-15-22).pdf, Residents as Teachers policy 2022.docx; SHaPE P2P3C Annual Report (final 9.9.2022)(1).docx</i></p> <p>Consent Agenda (x3): <i>P2P3C 11.8.2022 Meeting Minutes APPROVED.pdf, P2P3C 10.10.2022 Meeting Minutes APPROVED.pdf, TTR course description-2022Oct.docx</i></p> <p>CEMC – AS</p> <p>Verbal Report (x1): <i>Standard for Keywords and Writing Objectives Amended 2022(1).docx</i></p> <p>Consent agenda (x1): <i>CEMC 10.10.22 Minutes APPROVED.pdf</i></p> <p>P1C—JD</p> <p>Verbal Report (x0): none</p> <p>Consent agenda (x3): <i>P1C 11 29 2022 Minutes APPROVED.pdf, P1C 11 1 2022 Minutes APPROVED(1).pdf, P1C 10 18 2022 Minutes APPROVED(3).pdf</i></p> <p>MPPRC – KR (excused absence)</p> <p>Verbal Report (x0): none</p> <p>Consent agenda (x1): <i>MPPRC Minutes 10.10.22 APPROVED.pdf</i></p> <p>DEIC-MM</p> <p>Verbal Report (x0): none</p> <p>Consent agenda (x0):</p> <p>DQIP / Office of Medical Accreditation: EASR/SASRc/FASRc – ST</p> <p>Verbal Report: none</p> <p>Consent agenda:</p> <p><i>Ad hoc</i> committees: none</p>	
6. Special Orders	<p>UMEC Governance Document Recommendation from FASRC <i>umec.governance.document6.7.22.docx</i></p> <p>Reviewed the change with no discussion.</p>	MSC to approve edits. Erick Heitkamp / Susan Zelewski // carried.
	Residents as Teachers policy 2022	Tabled
	Revision of Function of MSAPC policy 4.8---Porter	Tabled for Porter attendance
	Mandatory gross anatomy attendance starting for Class of 2026	Informational; part of P1C report; will vote after P1C minutes arrive in committee reports

	UWORLD update from Erick H	Tabled
	LCME visit outcome	Tabled
	Anonymous Feedback from Students	Tabled
7. Unfinished Business		
8. Other Business	none	none
9. Adjournment	Meeting was adjourned at 6:00pm Next Meeting – January 11, 2023 – 4:30 PM, Zoom	Information