

Undergraduate Medical Education Committee Meeting Minutes

SMHS

Wednesday, October 12, 2022 - 4:30 PM, via Zoom

In attendance: Marc Basson, Kurt Borg, Pat Carr, Chris DeCock, Megan Denis, Jane Dunlevy, Kara Eickman, Bryon Grove, Erik Heitkamp, Daniel Henry, Jeremy Holloway, Erika Johnson, Erik Johnson, Minnie Kalyanasundaram, Brianna Lupo, Andy McLean, Steve Tinguely, Ken Ruit, Susan Roe, David Schmitz, Chernet Tessema, Rick Van Eck, Sara Westall, Susan Zelewski.

Minutes Submitted by: Alissa Hancock

Minutes Reviewed by: Pat Carr

Minutes Approved by: Susan Roe and Jane Dunlevy

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	Chair Dr. Patrick Carr called the meeting to order at 4:31 pm via Zoom. If no objections proposing time of adjournment at 6:00pm.	Informational
2. Approval of Minutes	September 28, 2022	MSC to approve the 9.28.22 minutes. Susan Roe / Erik Heitkamp // carried.
4. Student Check-in	Brianna Lupo has the survey ready to go out to students about preferred learning modalities for our future consideration. She is looking for any additional input on questions to add or edits needed. Please send any edits to Brianna so she can send out the survey in a couple of weeks via Qualtrics.	Information
5. Committee Reports and consent agenda items (Annual and Unit reports and policies not eligible for the consent agenda)	<p>1. Committee Reports</p> <p> i. Committees</p> <p> a. P2P3C</p> <p> <u>Verbal Report:</u> The clerkships have requested more frequent feedback from students so they can make more real time changes. They are asking for feedback on a trimester bases, so three times a year. We think the feedback would be less identifiable with this timing vs preceptor feedback will remain unchanged at this time.</p> <p> <u>Consent Agenda:</u></p>	MSC to approve the proposal to provide clerkships feedback on a trimester basis. Erik Heitkamp / Chris DeCock // carried.

b. CEMC

Verbal Report: In the future we will be bring an update on the mapping the curriculum process and timeline. The idea is that we will ask faculty if there was a significant change from year to year. Then every three-years we will send all faculty the keywords that are linked to their sessions for an in-depth review.

WE have also been discussing the Phase 3 evaluation process and what is the feasibility of linking all the electives in Leo even if students have not taken the elective yet.

Consent Agenda:

c. P1C

Verbal Report: No report.

Consent Agenda:

d. MPPRC

Verbal Report: No report.

Consent Agenda:

e. DEIC

Verbal Report:

Consent Agenda: 8.2.22 & 9.6.22 minutes

f. DQIP - Office of Medical Accreditation: EASRC/SASRC/FASRC

Verbal Report: The committees have started to review the GQ questions that were assigned to them by UMEC. The LCME is also meeting this week to discuss our accreditation visit last spring. WE should hear the outcome very soon.

g. Ad hoc Committees: none

MSC to approve the CEMC 8.22.22 minutes and the DEIC .2.22 & 9.6.22 minutes. Bryon Grove / Susan Zelewski // carried.

<p>6. Special Orders</p>	<p>a. Curriculum Reports for Curriculum Retreat a. AY 21-22 Phase 1 Report</p>	<p>Tabled</p>
	<p>b. CONTINUE: CBSE threshold for an independent study version of the step 1 prep course Continuing the discussion about CBSE, which is a mini version of the STEP 1 exam, and we have no control of the content. Students have to pass the CBSE exam before they can progress to Phase 2 of the curriculum with a 62%, which is the current passing rate for STEP 1. However, for a more self-directed course we want the students to have a higher the minimum passing score. The last thing we want is for students to fail STEP 1, now that it is pass/fail.</p> <p>Discussed what a reasonable passing threshold would be for and based on the very little information we found on the NBME website estimating the STEP 1 score could be +/- 3 of a practice score, depending on testing environments. We also considered when students would take STEP 1, either shortly after unit 8, as some students have expressed their intent to do so, or during their STEP Prep course. Students are aware they will have to take the STEP Prep course even if they take STEP 1 before the course.</p> <p>Another topic of discussion for the class of 2026 and beyond should students be allowed to take the STEP 1 exam before they take the STEP Prep course? This was discussed at length about what would be best for the overall well-being of the entire class. The biggest concern about this is students failing the STEP 1 exam and the huge impact that would have on their careers.</p>	<p>MSC to approve the current threshold of 78% on the CBSE exam, to allow students to enroll in the more self-directed learning STEP Prep course, but they can also select the full STEP Prep course if they want. Susan Zelewski / Erik Heitkamp // carried with 1 abstention.</p> <p>MSC to for the class of 2026, that students must take a version of the STEP Prep course before they take the STEP 1 exam, which could be in week-4 of the course or after. This is for the integrity of the course and the betterment of the class overall. Chris DeCock / Jane Dunlevy // carried. with 2 abstentions</p>
	<p>c. GQ review questions (#7 and #14)</p>	<p>Tabled</p>

	d. What is considered “Mandatory Curriculum” and what behavior does “mandatory” entail?	Tabled
	e. Student absence for research presentations (allow conflict with Assessment?)	Tabled
	f. Committee membership to include western campus representation (UMEC, MSAC, MSAPC)	Tabled
	g. Continued discussion of curricular LCME draft findings (informational) – Resume at element 7.1	Tabled
	h. Anonymous Feedback from Students	Tabled
7. Unfinished Business	a. Review of action item table	Tabled
8. Other Business		Information
9. Adjournment	Meeting was adjourned at 6:07pm Next Meeting – October 26, 2022 – 4:30 PM, Zoom	Information