## Undergraduate Medical Education Committee Meeting Minutes SMHS Wednesday, September 13, 2023 - 4:30 PM, via Zoom

In attendance: Pat Carr, Chris DeCock, Jane Dunlevy, Daniel Henry, Jeremy Holloway, Susan Roe, Chernet Tessema, Roxanne Vaughan, Susan Zelewski, King, Jon Roberts. Kurt Borg, Megan Denis, Michelle Montgomery, Jim Porter, Ken Ruit, Minnie Kalyanasundaram, David Schmitz, Sara Westall, Sheila Bosh, Janet Anderson.

Minutes Submitted by: Dawne Barwin Minutes Reviewed by: Pat Carr Minutes Approved by: Susan Roe and Jane Dunlevy

## MSC: <u>Motion, Second, Carried</u>

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	UMEC Chair, Pat Carr, called the meeting to order at 4:30 pm via Zoom. If no objections, he proposed the time of adjournment to be 6:00pm.	Informational
2. Approval of Minutes 3. Student Check-in	We will approve the UMEC minutes from 8.23.23. King, and Jon Roberts were present with nothing to report.	MSC to approve the 8.9.23 minutes by Susan Roe / Roxanne Vaughan // carried. Information
J. Student check in	King, and som toberts were present with nothing to report.	internation
4. Committee Reports and consent agenda items (Annual and Unit reports and policies not eligible for the consent agenda)	Committee Reports Committees P2P3C—SZ i. Verbal Report: none ii. Consent agenda: • P2P3C 8.8.23 Minutes CEMC – AS (absent)—report tabled to next meeting i. Verbal Report: ii. Consent agenda:	
	P1C – JD: i. Verbal Report: ii. Consent agenda: • P1C 7.18.23 Minutes	

	<ul> <li>Grading Proposal: A change to "automatic failure" for auscultation through clothing, presented to P1C by Jon Allen and Kara Eickman.</li> <li>To be an automatic failure an additional task that is auscultation over clothing. Important to do directly on skin. Increase student awareness of importance in practice- should not follow preceptors that may be over clothing. This will be in place for the Class of 2027.</li> </ul>	MSC to approve Procedure Grading Proposal: A change to "automatic failure" for auscultation through clothing. King / Michelle Montgomery // Carried.
	<ul> <li>MPPRC – KR</li> <li>i. Verbal Report:</li> <li>ii. Consent agenda:</li> <li>MPPRC 8.14.23 and 8.21.23 Minutes</li> </ul>	
	<ul> <li>DEIC-MM         <ol> <li>Verbal Report: We are moving on with the series of next steps including a survey to our faculty and then face to face conversations about how DEI fits through the lectures and in their part of the curriculum.</li> <li>Consent agenda:</li> </ol> </li> </ul>	
	<ul> <li>DQIP / Office of Medical Accreditation: EASRc/SASRc/FASRc-KR</li> <li>All 3 of the committees have met in the new AY. We are continuing to look at the Elements that are going to be the focus of our status report that will be submitted in less than a year to the LCME. Each committee has reviewed the current data from the student surveys, both our Annual Student Engagement Survey and the 2023 GQ to look for evidence of improvement since the 2022 LCME.</li> <li>Pat Carr: Motion to approve the Committee Reports on the verbal and consent agendas of each</li> </ul>	MSC to approve the Committee Reports on the Consent Agendas of P2P3C, P1C, and MPPRC on this UMEC Agenda. Jane Dunlevy / Susan Roe // Carried.
	committee on UMEC agenda. <i>Ad hoc</i> committees: none	
5. Special Orders	<ul> <li>a. Education Resources Curriculum Retreat Update (10.26.23): PC</li> <li>Dr. David Acosta will be our guest speaker. He is the AAMC Chief Diversity and Inclusion Officer. He will be giving a broad overview of how the AAMC views the</li> </ul>	Information

	<ul> <li>topics of diversity and inclusion and also their approaches to it.</li> <li>I encourage everyone to put the Annual Curriculum Retreat date on your calendars and plan to attend the day of virtual tropics and information.</li> </ul>	
	<ul> <li>b. GQ questions for discussion to Curriculum Committees and SSA/Campus Deans.</li> <li>The questions have gone out to the various Departments and I have starting to hear back from them. I encourage everyone to look at the GQ UMEC committee documents and we will be going through a number of questions once other committee reports come back.</li> </ul>	Information
	<ul> <li>c. Student Anonymous Feedback Update since 8.8.23.</li> <li>We had 12 feedback submissions since 8.8.23, 7 of them were an error where students clicked the button not realizing they clicked YES and then did not fill in anything.</li> <li>We had 5 submissions with comments. <ol> <li>A repeat from earlier submission prior to 8.23.23, a repeat submission. This was addressed. We have a student with accommodations that requires all material to be submitted on time because the student needs all that time to review the material prior to the instructional session.</li> </ol> </li> <li>A student directed feedback at fellow students. They felt other students were not taking medical education seriously. We cannot do much with that, it was with the class of 2027 in a large group and small group session where a discussion of cases within their table happened and students may be commenting or joking around.</li> <li>This student thought we should be contacting them directly when there is something going on in Grand Forks that they would want to attend. This may have been the Altru event over the past weekend and we did post it in various placed for students to know about.</li> <li>And 5. Two students provided feedback on a faculty member using some language that was not appropriate in a recent activity lecture session. PAC working on it right now.</li> </ul>	Information
6. Unfinished Business		

7. New Business		
8. Other Business		
9. Adjournment	Meeting was adjourned at 5:06 pm	Information
	Next Meeting September 27, 2023 at 4:30 pm via Zoom	