

Undergraduate Medical Education Committee Meeting Minutes

SMHS

Wednesday, September 13, 2023 - 4:30 PM, via Zoom

In attendance: Pat Carr, Chris DeCock, Jane Dunlevy, Daniel Henry, Jeremy Holloway, Susan Roe, Chernet Tessema, Roxanne Vaughan, Susan Zelewski, King, Jon Roberts, Kurt Borg, Megan Denis, Michelle Montgomery, Jim Porter, Ken Ruit, Minnie Kalyanasundaram, David Schmitz, Sara Westall, Sheila Bosh, Janet Anderson.

Minutes Submitted by: Dawne Barwin

Minutes Reviewed by: Pat Carr

Minutes Approved by: Susan Roe and Jane Dunlevy

MSC: Motion, Second, Carried

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	UMEC Chair, Pat Carr, called the meeting to order at 4:30 pm via Zoom. If no objections, he proposed the time of adjournment to be 6:00pm.	Informational
2. Approval of Minutes	We will approve the UMEC minutes from 8.23.23.	MSC to approve the 8.9.23 minutes by Susan Roe / Roxanne Vaughan // carried.
3. Student Check-in	King, and Jon Roberts were present with nothing to report.	Information
4. Committee Reports and consent agenda items (Annual and Unit reports and policies not eligible for the consent agenda)	Committee Reports Committees P2P3C—SZ i. Verbal Report: none ii. Consent agenda: • P2P3C 8.8.23 Minutes CEMC – AS (absent)—report tabled to next meeting i. Verbal Report: ii. Consent agenda: P1C – JD: i. Verbal Report: ii. Consent agenda: • P1C 7.18.23 Minutes	

7. New Business		
8. Other Business		
9. Adjournment	Meeting was adjourned at 5:06 pm Next Meeting September 27, 2023 at 4:30 pm via Zoom	Information