

Undergraduate Medical Education Committee Meeting Minutes

SMHS

Wednesday, June 26, 2024 - 4:30 PM, via Zoom

In attendance: Chris DeCock, Jane Dunlevy, Kara Eickman, Erik Heitkamp, Daniel Henry, Susan Roe, Chernet Tessema, Rick Van Eck, Roxanne Vaughan, Kurt Borg, Megan Denis, Erin Johnson, Andy McLean, Michelle Montgomery, Jim Porter, Adrienne Salentiny, Sarah Sletten, Dinesh Bande, Minnie Kalyanasundaram, Sara Westall, Andrea Guthridge

Minutes Submitted by: Dawne Barwin

Minutes Reviewed by: Pat Carr

Minutes Approved by: Susan Roe and Jane Dunlevy

MSC: Motion, Second, Carried

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	UMEC Chair, Rick Van Eck, called the meeting to order at 4:30 pm via Zoom. If there are no objections, he proposed the time of adjournment to be 6:00pm.	Informational
2. Approval of Minutes	Approve the UMEC minutes from June 12, 2024	MSC to approve the 6.12.24 minutes by Susan Roe / Chris DeCock// carried.
3. Student Check-in	Student Representative: No student Representatives here this evening.	Information
4. Committee Reports and consent agenda items (Annual and Unit reports and policies not eligible for the consent agenda)	<p>Committee Reports</p> <p>Committees:</p> <p style="padding-left: 20px;">P2P3C—SZ: Not present</p> <p style="padding-left: 40px;">i. Verbal Report:</p> <ul style="list-style-type: none"> • Susan Zelewski was approved to be AY 2024-2025 Chair of P2P3C. Susan Zelewski was not present so there will be no verbal report. <p style="padding-left: 40px;">ii. Consent Agenda:</p> <ul style="list-style-type: none"> • P2P3C 5.14.24 Minutes* • AI (Acting Internship) Report* • EMRG 9502 Wilderness Medicine revisions* • EMRG POCUS 9501 revisions – Point of Care Ultrasound* 	MSC to accept and approve all committee verbal reports and consent agenda items including P2P3C 5.14.24 Minutes, AI (Acting Internship) Report, EMRG 9502 Wilderness Medicine revisions, EMRG POCUS 9501 revisions, CEMC 4.22.24

	<p>CEMC – AS</p> <p>i. Verbal Report:</p> <ul style="list-style-type: none"> • Kara Eickman to work on linking/creating new course objectives to Bootcamp/doctoring skills content and then bring it back to CEMC when it is actionable. • Recommends UMEC move forward for approval Research Badge by Sarah Sletten • Adrienne Salentiny approved to be AY 2024-2025 Chairperson of CEMC <p>ii. Consent Agenda:</p> <ul style="list-style-type: none"> • CEMC 4.22.24 Minutes* • CEMC 6.10.24 Minutes* • Phase 2 Template* Minor changes to these templates, making them more efficient and easier to complete. • Phase 3 Template* <p>P1C – JD:</p> <p>i. Verbal Report:</p> <ul style="list-style-type: none"> • Went through more ASES questions at committee • Jane Dunlevy approved to be the AY 2024-2025 Chair for P1C <p>ii. Consent Agenda:</p> <ul style="list-style-type: none"> • P1C Minutes 4.16.24* <p>MPPRC - KR</p> <p>i. Verbal Report:</p> <p>ii. Consent Agenda:</p> <ul style="list-style-type: none"> • MPPRC 3.11.24 Minutes* <p>DEIC- MM</p> <p>i. Verbal Report:</p> <p>ii. Consent agenda:</p> <p>MSAPC Report / Recommendations:</p> <p>DQIP / Office of Medical Accreditation: EASRc/SASRc/FASRc- KR</p>	<p>Minutes, CEMC 6.10.24 Minutes, Phase 2 Template, Phase 3 Template, P1C 4.16.24 Minutes, MPPRC 3.11.24 Minutes, Chris DeCock / Kara Eickman // carried.</p>
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	<i>Ad hoc committees:</i>	
5. Special Orders	<p>i. Research Badge Proposal: Dr. Sletten*</p> <ul style="list-style-type: none"> • Drs. Sletten and Combs have developed a proposal for a research badge and to have it implemented for the incoming class on 2028 (by 7.1.24). It has been recommended to UMEC for approval from CEMC (6.10.24), P1C (6.18.24) and P2P3C (6.11.24) before approved at UMEC on 6.28.24. • There are three levels for the Research Badge and it is optional for students. It can showcase students work on research projects even do not publish. <p>ii. Student Anonymous Feedback Ombudsperson Link:</p> <ul style="list-style-type: none"> • UMEC had determined to implement the “ombudsperson” feedback link for the class of 2028 beginning July 01, 2024. The proposal was for a “pilot” for one year with Michelle Montgomery for that year and revisit if needed at the end of the year, based on student feedback. This was approved at last UMEC meeting • For efficiency and consistency, it is proposed that this be implemented for the Class of 2027 as well, pending any feedback from the class regarding this. • There will be one student feedback link for both classes. Starting 7.1.24 with Michelle Montgomery as the Ombudsperson. • Since no student’s feedback from the Class of 2027 has been received on this proposal, we will move forward as a trial period for the AY 2024-25. If there are any possible changes at a later date, UMEC will work them. <p>iii. Distribution of document for UMEC review of the 2024 Annual Student Engagement Survey (ASES)*. In the next couple of meetings, we will discuss how best to improve on the findings and we will note how any previously implemented changes have improved the student satisfaction and/or student outcomes. At UMEC 6.12.24 went through ASES to page 105.</p> <ul style="list-style-type: none"> • Page 105 GQ 10: Susan Zelewski asked to break this data out by campus and this question’s data is still pending. UMEC will look at it again later. • Q 70: Accessibility of call rooms when overnight in-house call is required on a rotation: 20% overall. Sanford in Bismarck has this issue. An overnight option is not provided at many campuses. There will be follow up questions to get better input and what can be done at each campus. 	<p>MSC to approve the Research Badge proposal by Sarah Sletten to be implemented for the Class of 2028 AY 2024-2025. Chris DeCock / Michelle Montgomery // carried.</p> <p>MSC to approve to have Michelle Montgomery be the Student Feedback Ombudsperson where she will receive the feedback through one link from the Classes of 2028 and 2027. This will be a one-year trial period and changes can be made as needed in the future. Chris DeCock / Roxanne Vaughan // carried.</p> <p>MSC UMEC has reviewed the ASES fully and action is being taken on items appropriately. Chris DeCock / Michele Montgomery // carried.</p>

- Q 71: Security of call rooms when overnight in-house call required on rotation. The question being if call rooms are not available, is it secure?
- Q 72: CSPP Patient Note Documentation Activity be improved? At the end of Phase 2, Susan Zelewski and the SIM Center are looking at this currently and it has been acted on.
- GQ 7: Overall satisfied with quality of my medical education? Most agreed.
- Ph 1 Design Qs: Agreement with following: The committee discussed new processes that have been worked on during past years.
 - Ph 1 Design team has been working on this continually and will see it always get better.
- Comm 2: Communication from UND SMHS to medical students regarding responses to student feedback includes sufficient explanation and reasoning. The committee discussed the satisfaction and dissatisfaction comments.
- Pg 123-4: Res Participation: Have you participated in a research project with a faculty member at UND SMHS? This information will be shared with Sara Sletten to assist to find info valuable / comments as well – page 123-124
- Pg 127 and going forward, there was discussion within the committee.
- Pg 127: Counseling Q5: Achieve sessions contribute to my learning regarding... Jim Porter said they have been making continuous efforts to strengthen this number.
- Pg 130- SG: The student counseling questions were found adequate? When we see a 25% not adequate it shows it is hard for a student who is struggling. A large amount of our students have not received counseling. The small denominator is showing as a bigger problem than it may be.
- Mentor 1: Including the student led mentorship process, access to alumni contact information for specialties is adequate. We have good numbers here.
- Pg 139: Mentor 3: Including the Shadowing program, opportunity for exposure to specialties is adequate. Good numbers and shows we have improved.
- Pg 140: Mentor 4: Information and support regarding making a speciality choice is adequate. We have very good numbers.
- Mentor 5: There is appropriate information and guidance regarding residency applications. At 17% we are border line dissatisfaction, coming from the Classes of 2025 and 2026.

ACTION ITEM: Regarding Q70: Ask Susan Zelewski for additional input and comment? What call rooms are available at which campuses, what is TRACS? Which rotations need a night room? OB would need a night room? Surgery? All questions that can help to evaluate this question.

ACTION ITEM: Share with Sarah Sletten Pg. 124-5 Research Participation question and data, may be valuable information for her.

	<ul style="list-style-type: none"> • Pg 145-6: DCI 9.8d: Assessment in Phase 1 matched the course learning objectives. The student evaluations are difficult for them to answer since it is early in their med career. • Pg 147: GQ 9: Biochem Prep: This number has gone down. Attention is being paid to this and DQIP is working on this, including the comments. • Pg 148: GQ9 Immunology Prep: This is also being looked at QUIP. 	
6. Unfinished Business	<p>UWorld vs. Board Vitals comparison: UMEC Subgroup work/update</p> <ul style="list-style-type: none"> • 7.15.24 is our next Planning Subgroup meeting 	Information
7. New Business		
8. Other Business	<p>SAVE THE DATE: October 24, 2024: Education Resources Curriculum Retreat, NO, it is now called Curriculum Advance!</p>	Information
9. Adjournment	<p>Meeting was adjourned at 6:05 pm</p> <p><i>Next Meeting July 10, 2024 at 4:30 pm via Zoom</i></p>	Information