

Undergraduate Medical Education Committee Meeting Minutes

SMHS

Wednesday, March 13, 2024 - 4:30 PM, via Zoom

In attendance: Pat Carr, Jane Dunlevy, Kara Eickman, Jeremy Holloway, Susan Roe, Rick Van Eck, Roxanne Vaughan, Susan Zelewski, King, James Wagner, Megan Denis, Kurt Borg, Eric Johnson, Andy McLean, Jim Porter, Ken Ruit, Minnie Kalyanasundaram, David Schmitz, Chris Tiongson, Sara Westall, Lisa Schock; Kristi Hofer, Erika Johnson, Chernet Tessema

Minutes Submitted by: Dawne Barwin

Minutes Reviewed by: Pat Carr

Minutes Approved by: Susan Roe and Jane Dunlevy

MSC: Motion, Second, Carried

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	UMEC Chair, Pat Carr, called the meeting to order at 4:30 pm via Zoom. If there are no objections, he proposed the time of adjournment to be 6:00pm.	Informational
2. Approval of Minutes	Approve the UMEC minutes from February 28, 2024	MSC to approve the February 28, 2024 minutes by Jane Dunlevy / Susan Roe // carried.
3. Student Check-in	King, Jon Roberts, Jon Roberts, James Wagner: <ul style="list-style-type: none">• King asked about the student Gym memberships for the Fargo campus, have they been figured out yet?<ol style="list-style-type: none">a. Andy McLean said they are a work in progress along with the help of Judy Solberg to keep the cost in line.• King said regarding the use of Board Vitals verses UWorld by students through the SMHS Library, her class has 2 students who would like to speak about their use of UWorld. There is a Medical School resident that has offered his views on his use of Board Vitals.• James Wagner said that he does not know of anyone in his class that has used UWorld, they do use Board Vitals.• Kara Eickman uses Board Vitals for questions she uses for her classes an will give pointers to students who ask.	Information
4. Committee Reports and consent agenda	Committee Reports Committees:	

<p>items (Annual and Unit reports and policies not eligible for the consent agenda)</p>	<p>P2P3C—SZ</p> <p>i. Verbal Report:</p> <ul style="list-style-type: none"> • MSPE update suggested: Propose that we do a pilot implementation of reporting grades for rotations, one through 3 of Phase 3 on the MSPE by an August 15 deadline (as Phase 3 now starts 2 months earlier). <ul style="list-style-type: none"> ○ Going to pilot for Ph 3 this year to get the first 3 months of courses into the MSPE. Start Pilot to be for the Class of 2025 • Recommendation to change the procedure for adding a new site or identical section of a course by bringing from P2P3C Elective Committee and then directly to UMEC for approval. <p>ii. Consent agenda:</p> <ul style="list-style-type: none"> • P2P3C Minutes 1.9.24* • EMRG-9501 added site* • 6.2: Required Clinical Encounters 2024-2025 Review* • Family Medicine – Going Rural Across ND (GRAND) Elective*, new site • Phase 2 and Phase 3 benchmarks recommended without edits* <p>CEMC – RVE</p> <p>i. Verbal Report:</p> <ul style="list-style-type: none"> ○ Curriculum processes we are fine tuning ○ Change in what have been used in Horizontal Integration • Recommend for slight modifications passing rates for competencies <p>ii. Consent Agenda:</p> <ul style="list-style-type: none"> • CEMC Minutes 1.22.24 <p>P1C – JD:</p> <p>i. Verbal Report:</p> <ul style="list-style-type: none"> • Proposal to Expand Unit 2 P1C approved* • Jane Dunlevy: lengthen Unit 2 and take from Unit 3 to split the elective. • Pharmacology review of 2023 GQ by student rep identified 2 areas of student concerns: drugs related to oncology and drugs related to anesthesiology not being covered in Phase 1. We are currently surveying faculty on their lecture coverage and Dr. Eickman is reviewing PCL cases to determine the level at which these drugs are being covered outside the formal lecture setting. 	<p>MSC to approve the recommendation from P2P3C to implement the Pilot for Ph 3 this year to get the first 3 months into the MSPE for Class of 2025. Susan Roe / Jane Dunlevy // carried.</p> <p>MSC to approve the recommendation from P2P3C to change the procedure for adding a new site or identical section of a course by bringing from P2P3C Elective Committee and then directly to UMEC for approval. Jane Dunlevy / Susan Roe // carried.</p> <p>MSC to approve all the Committee Verbal Reports given and the Consent Agenda items; Susan Zelewski / Susan Roe // carried.</p>
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	<ul style="list-style-type: none"> ii. Consent Agenda: <ul style="list-style-type: none"> • P1C Minutes 2.6.24 <p>MPPRC - JP</p> <ul style="list-style-type: none"> i. Verbal Report: ii. Consent Agenda: <ul style="list-style-type: none"> • MPPRC 1.8.24 Minutes iii. Policy 4.18 Excused Absences Ph 2 and 3 edits* <ul style="list-style-type: none"> • Recommended from P2P3C – recommend to UMEC with no changes. <p>DEIC- RVE</p> <ul style="list-style-type: none"> i. Verbal Report: MM not present <ul style="list-style-type: none"> • RVE: MM, AS, Dr Haynes, AG are together a working group that is mapping and linking DEI in the curriculum. Working with her to strengthen the DEI curriculum- a working group- progress being made. ii. Consent agenda: <p>DQIP / Office of Medical Accreditation: EASRc/SASRc/FASRc: KR</p> <ul style="list-style-type: none"> i. Verbal Report: <ul style="list-style-type: none"> • DQIP: KR: currently working annual student survey data- to present to DQIP at end of month- tables by Sheila Bosh. Critical data and highest priority. Looking at all data to make sure looking at to give to the various comm <ul style="list-style-type: none"> ○ ASES Data – will be available later. • Yesterday- 21.2% of graduation med students completed the 2024 AAMC GQ <ul style="list-style-type: none"> ○ About 6 surveys in progress / 46 not yet started / 14 completed. It is open until 6.9.24 and reminder emails will be sent out to take the GQ. <p><i>Ad hoc</i> committees: none</p>	
<p>5. Special Orders</p>	<p>Special Orders: something of importance for this meeting alone.</p> <ul style="list-style-type: none"> i. Erika Johnson spoke about the Alive Library virtual event. we have 4 living books - people who have some different health care needs- students might want to participate in that- registration page. 6:30pm on TH 3.14.24. ii. Student anonymous feedback update 	<p>Information</p>

	<ul style="list-style-type: none"> • 4 submissions: <ul style="list-style-type: none"> ○ 1 error ○ 1 from a member of general public who got hold of the link and asked questions. ○ 1 complaint regarding peer student behavior in Ph 1 case wrap up – JD has managed this issue 	
6. Unfinished Business		
7. New Business		
8. Other Business		
9. Adjournment	<p>Meeting was adjourned at 5:10 pm</p> <p><i>Next Meeting March 27, 2024 at 4:30 pm via Zoom</i></p>	Information