

Undergraduate Medical Education Committee Meeting Minutes

SMHS

Wednesday, October 25, 2023 - 4:30 PM, via Zoom

In attendance: Pat Carr, Chris DeCock, Jane Dunlevy, Kara Eickman, Daniel Henry, Susan Roe, Rick Van Eck, Roxanne Vaughan, Susan Zelewski, King, Jon Roberts, Hunter Olstad, Kurt Borg, Megan Denis, Eric Johnson, Andy McLean, Jim Porter, Ken Ruit, Adriene Salentiny, Dinesh Bande, Minnie Kalyanasundaram, David Schmitz, Sara Westall, Lisa Shock; Sabha Ganai

Minutes Submitted by: Dawne Barwin

Minutes Reviewed by: Pat Carr

Minutes Approved by: Roxanne Vaughan and Jane Dunlevy

MSC: Motion, Second, Carried

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	UMEC Chair, Pat Carr, called the meeting to order at 4:30 pm via Zoom. If no objections, he proposed the time of adjournment to be 6:00pm.	Informational
2. Approval of Minutes	We will approve the UMEC minutes from 10.11.23.	MSC to approve the 10.11.23 minutes by Susan Roe / Jane Dunlevy // carried.
3. Student Check-in	<p>Hunter Olstad, a 2nd Year Medical Student: Presentation on Community Free Ear Cleaning Clinic for public in Grand Forks at SMHS.</p> <ol style="list-style-type: none"> 1. University of MN Medical School students performed a Free Ear Cleaning Clinic at the MN State Fair this past August. 2. Since UND SMHS is a community based medical school, we can foster a connection to serve and raise awareness for the importance of ear cleaning and wearing of ear protection. 3. We can access funding for supplies through the AMA. 4. HO talking with Dr. Alan and the schedule of the SIM Center to use their exam rooms. 5. Propose it to be a summer clinic. 6. Discussion of parameters and requirements for this to take place; is this part of our medical curriculum, will need a supervising physician that have UND appointment. 7. If this occurs through a student interest group then Student Affairs, Jim Porter, would be the advisor. 8. Only Phase 2 students could perform procedures, Phase 1 students could assist with clerical aspects. Students can only be performing activities in a way expected from their progression in the curriculum. (Dave Schmitz has language that may be useful). 9. Record keeping process is important and full details given to the Dean’s Office. 	MSC supporting the Community Free Ear Cleaning Clinic from SMHS with the groundwork completed for this initiative. Jim Porter / Susan Roe / carried.

	<p><u>Action Items</u></p> <ol style="list-style-type: none"> 1. JP/KR: working with Namil Choi/UND Risk Management on determining insurance coverage status for this initiative 2. SZ: requests that ear cleaning be added to our “supervised procedures list” 3. We need to ensure that supervising physicians have a clinical faculty appointment at UND (names can be sent to SZ) 4. Develop an age limit for potential patients? 	
<p>4. Committee Reports and consent agenda items (Annual and Unit reports and policies not eligible for the consent agenda)</p>	<p>Committee Reports</p> <p>Committees</p> <p>P2P3C—SZ</p> <ol style="list-style-type: none"> i. Verbal Report: nothing to report ii. Consent agenda: <p>CEMC – RVE</p> <ol style="list-style-type: none"> i. Verbal Report: nothing to report ii. Consent agenda: <p>P1C – JD:</p> <p>Could not find the written procedure for Doctoring Skills Failure. Have written a new procedure with the help of Dr.’s Allen and Borg. Document shared on Blackboard.</p> <p>Exact language below:</p> <ol style="list-style-type: none"> 1. Students must pass their doctoring skills exam to pass the Unit. 2. If a student receives a failing grade on their doctoring skills exam due to: <ol style="list-style-type: none"> a. Handwashing failure b. Auscultation over clothing failure and has otherwise performed satisfactorily on the remainder of the exam, the student will be required to remediate their exam at a time set by the Director of Clinical Skills Education based on the resource* availability and can concurrently continue with their selected elective course. 3. If a student performs unsatisfactorily on their doctoring skills exam and hence receives a failing grade on this exam, the remediation process will precede at a time set by the Director 	<p>MSC to approve the procedure for Doctoring Skills examination failure. Chris DeCock / Roxanne Vaughan // carried.</p>

of Clinical Skills Education based on the resource* availability. The student will not continue onto their selected elective course and will need to make up elective hours in Phase 3.

*Resource refers to availability of Clinical Exam Room space, Standardized Patients, graders, and Sim Center staff. All attempts will be made to schedule the remediation as conveniently as possible. Students will be expected to return to the SIM center in Grand Forks, ND to take the remediation exam.

i. Verbal Report:

- George Beddow Student Representative Report: P1C meeting 10.17.23:
 - Continued progress with PC, anatomy point of issue, group leader feedback on Pharmacology (dosing) from GQ.
- Announcement of upcoming proposals or updates for 11.21.23 P1C meeting:
 - Spirituality as a Social Determinant of Health placement will be in Unit 1 during interviewing. As the students are practicing interviewing, they will be made aware of this social determinant of health. Dr. Carson will teach this material with a 2-hour presentation. This will come back to P1C to review and then recommended to UMEC for approval.
 - Policy on P1 Laboratories. Mandatory verses not mandatory, we will want student input. We will be working to standardize this policy.
- Unit 6 Revision: We are looking to expand the Unit and will use student input. We plan to add 2 days to the cardiovascular section and 4 days to the respiratory section, this will give the students time to really absorb the information.
 - Chris DeCock asked if Jane Dunlevy would like help with an ethics training since their PhD because there is a wide range of variability with what is taught in ethics.
 - Jane Dunlevy accepted help to work together.

ii. Consent agenda:

- P1C Minutes from 10.3.23
- Review to P1C satisfaction: GQ, Q#8, #9, #20, and #21

MPPRC – JP

- i. Verbal Report: nothing to report
- ii. Consent agenda:

DEIC-MM

MSC to approve the P1C 10.3.23 Minutes. Chris DeCock / Roxanne Vaughan // carried.

	<ul style="list-style-type: none"> i. Verbal Report: tabled ii. Consent agenda: <p>DQIP / Office of Medical Accreditation: EASRc/SASRc/FASRc: KR</p> <p><i>Ad hoc</i> committees: none</p>	
<p>5. Special Orders</p>	<ul style="list-style-type: none"> a) Update regarding terminology utilized in Policy 4.20: Jim Porter <ul style="list-style-type: none"> • Professionalism Policy 4.20, the sub-committee has met and action items have been identified. We expect this will be ready for MPPRC to give a recommendation for 2024. The goal is to get Policy 4.20 in place for the 2024-2025 AY. • Probation terminology; the main campus wants to change the wording “academic probation” to “academic alert”. • The original concern was residency background checks, the question: Have you ever been on probation? Need to answer truthfully, but is the question asking if a student has had trouble with the law versus academic probation? This is the main concern. • Education Resources Curriculum Retreat (10.26.23) – Update: Pat Carr encourages everyone to attend. b) Student Anonymous Feedback Update: PC <ul style="list-style-type: none"> • #1: Two students listened to the UMEC meeting from 10.11.23 and were unhappy with the discussion at the UMEC meeting. <ul style="list-style-type: none"> ○ The feedback was centered around discussion of the confusion with the Histology Lab recording. ○ Dr.’s Porter and Carr are developing a new approach to student feedback • #2: Students questioning the Sanford/UND Dinner for Class of 2027 at the Alumni Center? The question was anonymous and without enough detail to enable a response to that student. • <p><u>ACTION ITEM</u>: Chris DeCock will look to see if this is a policy concern. He will report back to UMEC with his findings. Policy #1.2 Interactions with Vendors/Sales Representatives and Industry Support for all SMHS employees and students.</p> 	<p>Information</p>
<p>6. Unfinished Business</p>		
<p>7. New Business</p>		

8. Other Business		
9. Adjournment	Meeting was adjourned at 5:44 pm Next Meeting November 8, 2023 at 4:30 pm via Zoom	Information