

Undergraduate Medical Education Committee Meeting Minutes

SMHS

Wednesday, January 24, 2024 - 4:30 PM, via Zoom

In attendance: Pat Carr, Jane Dunlevy, Kara Eickman, Erik Heitkamp, Jeremy Holloway, Daniel Henry, Susan Roe, Susan Zelewski, King, Kurt Borg, Andy McLean, Michelle Montgomery, Adrienne Salentiny, Ken Ruit, Dinesh Bande, Minnie Kalyanasundaram, Erika Johnson, Lisa Schock, Sara Westall, Janet Anderson, Jon Solberg

Minutes Submitted by: Dawne Barwin

Minutes Reviewed by: Pat Carr

Minutes Approved by: Susan Roe and Kara Eickman

MSC: Motion, Second, Carried

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	UMEC Chair, Pat Carr, called the meeting to order at 4:30 pm via Zoom. If no objections, he proposed the time of adjournment to be 6:00pm.	Informational
2. Approval of Minutes	Approve the UMEC minutes from January 10, 2024	MSC to approve the January 10, 2024 minutes by Susan Roe / Roxanne Vaughan // carried.
3. Student Check-in	<p>King, Jon Roberts, James Wagner:</p> <ol style="list-style-type: none"> 1. King posed a question regarding establishing a UND relationship with UWorld? <ul style="list-style-type: none"> • The next phase is to have a group work with the librarians, investigation and review Board Vitals and work with people that use UWorld. We have not made a decision as of yet. • King was contacted by a student who talked with UWorld and they will offer a discount for a student group that want to use UWorld. 2. King asked if Gym Memberships could be available for all campuses for Phase 2 and 3. This had been asked in the past. <ul style="list-style-type: none"> • Susan Zelewski said that Minot has use of a gym, Bismarck does not since the city owns the gym. We are actively working on this issue. 	Information
4. Committee Reports and consent agenda items (Annual and Unit reports and policies not	<p>Committee Reports</p> <p>Committees:</p> <p>P2P3C—SZ</p> <ol style="list-style-type: none"> i. Verbal Report: 	MSC to approve the Committees Consent Agenda items: P2P3C 11.14.23 and 12.12.23 Minutes, ROME Report,

<p>eligible for the consent agenda)</p>	<ul style="list-style-type: none"> • Electronic Vote after Jan 10/23 UMEC meeting to approve the following P2P3C courses. 1.Public Health update 2023, 2. Revised Clinical Elective Sheet PSYB 9103 edits 3. Med-9503 Proposed 8 week 4. Med-9601-15 Military Leadership Phase 3, 5. OB AI Trinity Health Minot New 12.13.23 modifies objectives. Chris DeCock / Michelle Montgomery // carried on 1.11.24 <p>ii. Consent agenda:</p> <ul style="list-style-type: none"> • P2P3C 11.14.23 and 12.12.23 Minutes • ROME Report (From P2P3C Minutes 11.14.23) • Family Medicine Clerkship Report 2022-2023, with the attachment A Table 1.1 – Family Medicine Clerkship Report (From P2P3C Minutes 11.14.23) • Surg-9311.xx Interventional Pain Management (routing) EGF Riverview (From P2P3C Minutes 11.14.23) • Internal Medicine Clerkship Annual Report 2022-2023 (From P2P3C Minutes 12.12.23) • Clinical Skills Proficiency Review Report (CSPR) for 2022-2023 (From P2P3C Minutes 12.12.23) • New Section: Family Medicine AI for Benson (From P2P3C Minutes 12.12.23) <p>CEMC – AS/RVE</p> <p>i. Verbal Report:</p> <ul style="list-style-type: none"> • ACTION ITEM: The System White Paper and any other documents talking about Mapping will be updated to reflect this 2 year reassess the CVL process by Rick Van Eck. <p>ii. Consent agenda:</p> <ul style="list-style-type: none"> • CEMC 12.18.23 Minutes <p>P1C – JD:</p> <p>i. Verbal Report:</p> <p>ii. Consent Agenda:</p> <ul style="list-style-type: none"> • P1C 11.21.23, 12.5.23 and 12.19.23 Minutes • Revised P1 Non-Clinical Elective: REMS II and REMS III (From P1C Minutes 11.21.23) • Proposal Regarding Phase 1 Laboratory Format (From P1C Minutes 11.21.23) • Unit 7 Director’s Report 2022 as written plus added DEI to Unit 7 for Class of 2025 (From P1C Minutes 12.19.23) 	<p>Family Medicine Clerkship Report 2022-2023, with the attachment A Table 1.1 – Family Medicine Clerkship Report, Surg-9311.xx Interventional Pain Management, Internal Medicine Clerkship Annual Report 2022-2023, Clinical Skills Proficiency Review Report (CSPR) for 2022-2023, New Section: Family Medicine AI for Benson, CEMC 12.18.23 Minutes, P1C 11.21.23, 12.5.23 and 12.19.23 Minutes, Revised P1 Non-Clinical Elective: REMS II and REMS III, Proposal Regarding Phase 1 Laboratory Format, Unit 7 Director’s Report 2022 as written plus added DEI to Unit 7 for Class of 2025, Adequately covered and discussed the 2023 GQ Student Comments through page 7, Pre-Proposal for new session addition to Unit 3: CRISPR as a Therapeutic for Sickle Cell</p>
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- Adequately covered and discussed the 2023 GQ Student Comments through page 7
- Pre-Proposal for new session addition to Unit 3: CRISPR as a Therapeutic for Sickle Cell Disease (From P1C Minutes 12.5.23)

MPPRC - Tabled due to Chair absence

- i. Verbal Report:
 - MPPRC 11.13.23 meeting was cancelled.
- ii. Consent Agenda:
 - MPPRC 10.9.23 and 12.11.23 Minutes
 - Policy 2.2 Clinical Clerkships Policy (Policy 2.2 was MSC at MPPRC 12.11.23 to move to UMEC for approval, was **tabled** at UMEC 12.13.23 and 1.10.24)
 - Policy 4.22 - Medical Student Evaluation, Treatment and Rehabilitation for Physical, Mental Health and Substance Dependency/Abuse Issues – The North Dakota Professional Health Program (Was **tabled** at UMEC at 12.13.23/1.10.24 meeting)
- iii. Discussion regarding Policy 4.22 - Medical Student Evaluation, Treatment and Rehabilitation for Physical, Mental Health and Substance Dependency/Abuse Issues – The North Dakota Professional Health Program.
 - Discussion that ND PHP is reported voluntarily. A medical student has to subscribe to the PHP and then the PHP will enroll the student. Should this be anonymous? -This would also apply to the PA Department.
 - We will create a group that will include: Susan Zelewski, Jim Porter, Andy McLean, Pat Carr, and Jeanne McHugo to meet and create a working group to make sure the policy is written to be clear. Then after that it will have to come back to UMEC for approval. It is not part of the Consent agenda this evening.
 - Report back to UMEC with findings and discussion.

DEIC- MM: nothing to report

- Verbal Report:
- Consent agenda:

DQIP / Office of Medical Accreditation: EASRc/SASRc/FASRc: KR

Disease. Erik Heitkamp / Erika Johnson // carried.

TABLED: MPPRC consent agenda tabled to UMEC 2.14.24 meeting.

ACTION ITEM: Regarding Policy 4.22: Medical Student Evaluation, Treatment and Rehabilitation for Physical, Mental Health and Substance Dependency/Abuse Issues – The North Dakota Professional Health Program, create a working group of Susan Zelewski, Jim Porter, Andy McLean, Pat Carr, and Jeanne McHugo to meet and create a working group to make sure the policy is written to be clear.

	<ul style="list-style-type: none"> • Annual Student Engagement Survey (ASES), we are in the second week available to all medical students • Overall, we are at 50% participation as of today • 65% for the Class of 2024 • 40% for the Class of 2025 • 55% for the Class of 2026 • 40% for the Class of 2027 <p><i>Ad hoc</i> committees: none</p>	
5. Special Orders	<p>Special Orders: something of importance for this meeting alone.</p> <ul style="list-style-type: none"> • Student Feedback since 1.10.24 UMEC meeting: 3 responses: <ul style="list-style-type: none"> • “Already addressed” • A relatively lengthy narrative at the end of a block submission from a student, saying that our case exam grading approach is flawed. The information the student had was not accurate. -Pat Carr sent an email to the class of 2026 and 2027 detailing exactly how case exams are graded. Feedback responded to correctly. • Anonymous feedback: “No concern, just recommending more case studies be included in the videos.” No other information was given, if that means something to someone, let me know. 	<p>Information</p> <p>Information</p>
6. Unfinished Business	Update on UWorld discussion at the next UMED meeting on 2.14.24.	Information
7. New Business		
8. Other Business	<ul style="list-style-type: none"> • Erik Heitkamp spoke about the NDMA. They are looking for involvement from medical students as well as residents. On 1.16.24 the NDMA-Fargo had a mentoring meeting for them to talk with 40 physicians from different specialties. There were 250 attendees. It was a great opportunity for students to talk with a specialty to get mentorship. • NDMA is hosting Dr. Glaucomflecken, (William E. Flanary; an American comedian and ophthalmologist) from Portland, OR. The event is on April 6th at the Fargo Theater. NDMA members can purchase tickets for \$10. <ul style="list-style-type: none"> ○ Pat Carr said to make sure students received this information and the 	Information

	mentorship information, send it to him and he will make sure they receive it.	
9. Adjournment	Meeting was adjourned at 5:11 pm <i>Next Meeting February 14, 2024 at 4:30 pm via Zoom</i>	Information